



Nassau County  
Office of Purchasing

## Staff Summary A-54-2020

Subject: Comprehensive Computer Repair and Preventive Maintenance (S/B # 93921-08159-147)
Department: Department of Shared Services, Office of Purchasing
Department Head Name: Melissa Gallucci
Department Head Signature <i>Melissa Gallucci</i>

Date: August 06, 2020
Vendor Name: Contemporary Computer Services Inc.
Contract Number A-54-2020
Contract Manager Name Timothy Funaro

Proposed Legislative Action					
	To	Date	Approval	Info	Other
	Assgn Comm				
	Rules Comm				
	Full Leg				

Internal Approvals			
Date & Init.	Approval	Date & Init.	Approval
	Dept. Head		
<i>[Signature]</i>	Budget	<i>08/06/20</i>	County Atty.
<i>[Signature]</i>	Deputy C.E.	<i>10/23/20</i>	County Exec.

### Narrative

**Purpose:** To authorize and award a blanket purchase order for Comprehensive Computer Repair and Preventive Maintenance (Plan B) for the Nassau County Department of Information Technology.

**Discussion:** This solicitation was advertised in Newsday and posted to the Nassau County Bid Solicitation Board:

23 Vendors viewed the bid

2 Woman Owned Business

1 Service Disabled (Veteran) owned

4 Minority Owned

0 Veterans Owned

12 Small business

Three bids were received. The vendor recommended for this award, Contemporary Computer Services Inc., was not listed in any of the categories above. A copy of the bid was sent to Minority Affairs and CSEA.

The Department of Shared Services, Office of Purchasing is recommending a split award. Contemporary Computer Services Inc. is being recommended for an award of the Plan B portion of the bid as the lowest responsible bidder meeting specifications for that portion of the bid. Another bidder is being recommended for the Plan A portion of the bid.

**Impact on Funding:** The maximum amount authorized under this blanket purchase order, including any renewal options that may be exercised by the Commissioner of Shared Services, shall be Two Million Five Hundred Thousand Dollars (\$2,500,000.) from general fund index code ITGen1500.

**Recommendation:** Department of Shared Services, Office of Purchasing recommends an award be given to Contemporary Computer Services Inc. for the Plan B portion of the bid, as the lowest responsible bidder meeting specifications for that portion of the bid.

APPROVED:

INSURANCE SECTION

REAL ESTATE INSURANCE AND  
PROPERTY MANAGEMENT

9/28/20  
(DATE)

COUNTY OF NASSAU

INTER – DEPARTMENTAL MEMO

**TO:** CLERK OF THE COUNTY LEGISLATURE

**A-54-2020**

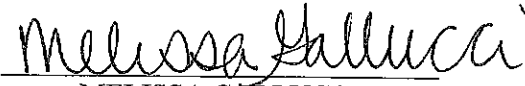
**FROM:** MELISSA GALLUCCI - COMMISSIONER OF SHARED SERVICES

**DATE:** AUGUST 07, 2020

**SUBJECT:** RESOLUTION – THE NASSAU COUNTY DEPARTMENT OF INFORMATION TECHNOLOGY

THIS RESOLUTION IS RECOMMENDED BY THE COMMISSIONER OF SHARED SERVICES TO AUTHORIZE AN AWARD AND TO EXECUTE A BLANKET PURCHASE ORDER IN THE AMOUNT OF TWO MILLION FIVE HUNDRED THOUSAND DOLLARS (\$2,500,000.00) ON BEHALF OF THE NASSAU COUNTY DEPARTMENT OF INFORMATION TECHNOLOGY TO CONTEMPORARY COMPUTER SERVICES INC. FOR THE PLAN B PORTION OF THE COMPREHENSIVE COMPUTER REPAIR AND PREVENTIVE MAINTENANCE BID.

THE ABOVE DESCRIBED RESOLUTION AND SUPPORTING DOCUMENTATION ATTACHED HERETO IS FORWARDED FOR YOUR REVIEW, APPROVAL, AND SUBSEQUENT TRANSMITTAL TO THE RULES COMMITTEE FOR INCLUSION IN ITS AGENDA.

  
MELISSA GALLUCCI  
COMMISSIONER OF SHARED SERVICES

MS: br

ENCL: (1) STAFF SUMMARY  
(2) DISCLOSURE STATEMENT  
(3) RESOLUTION  
(4) BID SUMMARY  
(5) BID PROPOSAL  
(6) CERTIFICATE OF LIABILITY INSURANCE  
(7) RECOMMENDATION OF AWARD  
(8) POLITICAL CONTRIBUTION FORM



A RESOLUTION AUTHORIZING THE COMMISSIONER OF SHARED SERVICES TO AWARD AND EXECUTE A BLANKET PURCHASE ORDER BETWEEN THE COUNTY OF NASSAU, ACTING ON BEHALF OF THE NASSAU COUNTY DEPARTMENT OF INFORMATION TECHNOLOGY, AND CONTEMPORARY COMPUTER SERVICES INC.

WHEREAS, the NASSAU COUNTY DEPARTMENT OF SHARED SERVICES, OFFICE OF PURCHASING has received competitive bids under sealed bid solicitation # 93921-08159-147 for Comprehensive Computer Repair and Preventive Maintenance for the Nassau County Department of Information Technology, as more particularly described in the bid document; and

WHEREAS, the Commissioner of Shared Services is representing to the Rules Committee that Contemporary Computer Services Inc. submitted the lowest responsible bid for the Plan B portion of the bid that meets all specifications for the product and/or services described in the said bid document as determined by the Commissioner of Shared Services.

RESOLVED, that the Rules Committee of the Nassau County Legislature authorizes the Commissioner of Shared Services to award and execute the said Blanket Purchase Order with Contemporary Computer Services Inc.



COUNTY OF NASSAU

POLITICAL CAMPAIGN CONTRIBUTION DISCLOSURE FORM

1. Has the vendor or any corporate officers of the vendor provided campaign contributions pursuant to the New York State Election Law in (a) the period beginning April 1, 2016 and ending on the date of this disclosure, or (b), beginning April 1, 2018, the period beginning two years prior to the date of this disclosure and ending on the date of this disclosure, to the campaign committees of any of the following Nassau County elected officials or to the campaign committees of any candidates for any of the following Nassau County elected offices: the County Executive, the County Clerk, the Comptroller, the District Attorney, or any County Legislator?

YES ☐ NO ☒ If yes, to what campaign committee?

2. VERIFICATION: This section must be signed by a principal of the consultant, contractor or Vendor authorized as a signatory of the firm for the purpose of executing Contracts.

The undersigned affirms and so swears that he/she has read and understood the foregoing statements and they are, to his/her knowledge, true and accurate.

The undersigned further certifies and affirms that the contribution(s) to the campaign committees identified above were made freely and without duress, threat or any promise of a governmental benefit or in exchange for any benefit or remuneration.

Electronically signed and certified at the date and time indicated by:  
Rich Schaefer [RSCHAEFER@CCSINET.COM]

Dated: 07/13/2020 11:13:06 AM

Vendor: contemporary computer services Inc.

Title: Director of Engineering



COUNTY OF NASSAU

LOBBYIST REGISTRATION AND DISCLOSURE FORM

1. Name, address and telephone number of lobbyist(s)/lobbying organization. The term "lobbyist" means any and every person or organization retained, employed or designated by any client to influence - or promote a matter before - Nassau County, its agencies, boards, commissions, department heads, legislators or committees, including but not limited to the Open Space and Parks Advisory Committee and Planning Commission. Such matters include, but are not limited to, requests for proposals, development or improvement of real property subject to County regulation, procurements. The term "lobbyist" does not include any officer, director, trustee, employee, counsel or agent of the County of Nassau, or State of New York, when discharging his or her official duties.

There is no one employed or retained by ccsi currently to act as a 'lobbyist' as defined above

2. List whether and where the person/organization is registered as a lobbyist (e.g., Nassau County, New York State):

There is no one employed or retained by ccsi currently to act as a 'lobbyist' as defined above. As such, there is no information to input for this question.

3. Name, address and telephone number of client(s) by whom, or on whose behalf, the lobbyist is retained, employed or designated:

There is no one employed or retained by ccsi currently to act as a 'lobbyist' as defined above. As such, there are no names, telephone numbers or other information to offer.

4. Describe lobbying activity conducted, or to be conducted, in Nassau County, and identify client(s) for each activity listed. See the last page for a complete description of lobbying activities.

there is no individual or group employed or retained involved in lobbying activity in Nassau county. As such, there is no activity being conducted.

5. The name of persons, organizations or governmental entities before whom the lobbyist expects to lobby:

there are no lobbyists employed or retained by CCSI. As such we do not expect to lobby any persons, organizations or governmental entities.

6. If such lobbyist is retained or employed pursuant to a written agreement of retainer or employment, you must attach a copy of such document; and if agreement of retainer or employment is oral, attach a written statement of the

substance thereof. If the written agreement of retainer or employment does not contain a signed authorization from the client by whom you have been authorized to lobby, separately attach such a written authorization from the client.

7. Has the lobbyist/lobbying organization or any of its corporate officers provided campaign contributions pursuant to the New York State Election Law in (a) the period beginning April 1, 2016 and ending on the date of this disclosure, or (b), beginning April 1, 2018, the period beginning two years prior to the date of this disclosure and ending on the date of this disclosure, to the campaign committees of any of the following Nassau County elected officials or to the campaign committees of any candidates for any of the following Nassau County elected offices: the County Executive, the County Clerk, the Comptroller, the District Attorney, or any County Legislator?

YES ☐ NO ☒ If yes, to what campaign committee? If none, you must so state:

I understand that copies of this form will be sent to the Nassau County Department of Information Technology ("IT") to be posted on the County's website.

I also understand that upon termination of retainer, employment or designation I must give written notice to the County Attorney within thirty (30) days of termination.

VERIFICATION: The undersigned affirms and so swears that he/she has read and understood the foregoing statements and they are, to his/her knowledge, true and accurate.

The undersigned further certifies and affirms that the contribution(s) to the campaign committees listed above were made freely and without duress, threat or any promise of a governmental benefit or in exchange for any benefit or remuneration.

Electronically signed and certified at the date and time indicated by:  
Rich Schaefer [RSCHAEFER@CCSINET.COM]

Dated: 07/13/2020 12:47:04 PM

Vendor: Contemporary Computer Services Inc.

Title: Director of Engineering

**The term lobbying shall mean any attempt to influence:** any determination made by the Nassau County Legislature, or any member thereof, with respect to the introduction, passage, defeat, or substance of any local legislation or resolution; any determination by the County Executive to support, oppose, approve or disapprove any local legislation or resolution, whether or not such legislation has been introduced in the County Legislature; any determination by an elected County official or an officer or employee of the County with respect to the procurement of goods, services or construction, including the preparation of contract specifications, including but not limited to the preparation of requests for proposals, or solicitation, award or administration of a contract or with respect to the solicitation, award or administration of a grant, loan, or agreement involving the disbursement of public monies; any determination made by the County Executive, County Legislature, or by the County of Nassau, its agencies, boards, commissions department heads or committees, including but not limited to the Open Space and Parks Advisory Committee, the Planning Commission with respect to the zoning, use, development or improvement of real property subject to County regulation, or any agencies, boards, commissions, department heads or committees with respect to requests for proposals, bidding, procurement or contracting for services for the County; any determination made by an elected county official or an officer or employee of the county with respect to the terms of the acquisition or disposition by the county of any interest in real property, with respect to a license or permit for the use of real property of or by the county, or with respect to a franchise, concession or revocable consent; the proposal, adoption, amendment or rejection by an agency of any rule having the force and effect of law; the decision to hold, timing or outcome of any rate making proceeding before an agency; the agenda or any determination of a board or commission; any determination regarding the calendaring or scope of any legislature oversight hearing; the issuance, repeal, modification or substance of a County Executive Order; or any determination made by an elected county official or an officer or employee of the county to support or oppose any state or federal legislation, rule or regulation, including any determination made to support or oppose that is contingent on any amendment of such legislation, rule or regulation, whether or not such legislation has been formally introduced and whether or not such rule or regulation has been formally proposed.

**The term "lobbying" or "lobbying activities" does not include:** Persons engaged in drafting legislation, rules, regulations or rates; persons advising clients and rendering opinions on proposed legislation, rules, regulations or rates, where such professional services are not otherwise connected with legislative or executive action on such legislation or administrative action on such rules, regulations or rates; newspapers and other periodicals and radio and television stations and owners and employees thereof, provided that their activities in connection with proposed legislation, rules, regulations or rates are limited to the publication or broadcast of news items, editorials or other comment, or paid advertisements; persons who participate as witnesses, attorneys or other representatives in public rule-making or rate-making proceedings of a County agency, with respect to all participation by such persons which is part of the public record thereof and all preparation by such persons for such participation; persons who attempt to influence a County agency in an adjudicatory proceeding, as defined by § 102 of the New York State Administrative Procedure Act.

## Business History Form

The contract shall be awarded to the responsible proposer who, at the discretion of the County, taking into consideration the reliability of the proposer and the capacity of the proposer to perform the services required by the County, offers the best value to the County and who will best promote the public interest.

In addition to the submission of proposals, each proposer shall complete and submit this questionnaire. The questionnaire shall be filled out by the owner of a sole proprietorship or by an authorized representative of the firm, corporation or partnership submitting the Proposal.

**NOTE: All questions require a response, even if response is "none" or "not-applicable." No blanks.**

(USE ADDITIONAL SHEETS IF NECESSARY TO FULLY ANSWER THE FOLLOWING QUESTIONS).

Date: 07/13/2020

1) Proposer's Legal Name: Contemporary Computer Services Inc.

2) Address of Place of Business: 200 Knickerbocker avenue

City: Bohemia State/Province/Territory: NY Zip/Postal Code: 11716

Country: US

3) Mailing Address (if different): same as above

City: \_\_\_\_\_ State/Province/Territory: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: (631) 218-5200

Does the business own or rent its facilities? Rent If other, please provide details:

\_\_\_\_\_

4) Dun and Bradstreet number: 07-9814570

5) Federal I.D. Number: 11-2339385

6) The proposer is a: Corporation (Describe) \_\_\_\_\_

7) Does this business share office space, staff, or equipment expenses with any other business?

YES ☐ NO ☒ If yes, please provide details:

\_\_\_\_\_

8) Does this business control one or more other businesses?

YES ☐ NO ☒ If yes, please provide details:

\_\_\_\_\_

9) Does this business have one or more affiliates, and/or is it a subsidiary of, or controlled by, any other business?

YES ☐ NO ☒ If yes, please provide details:

\_\_\_\_\_



- 10) Has the proposer ever had a bond or surety cancelled or forfeited, or a contract with Nassau County or any other government entity terminated?  
YES ☐ NO ☒ If yes, state the name of bonding agency, (if a bond), date, amount of bond and reason for such cancellation or forfeiture: or details regarding the termination (if a contract).
- 11) Has the proposer, during the past seven years, been declared bankrupt?  
YES ☐ NO ☒ If yes, state date, court jurisdiction, amount of liabilities and amount of assets
- 12) In the past five years, has this business and/or any of its owners and/or officers and/or any affiliated business, been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency? And/or, in the past 5 years, have any owner and/or officer of any affiliated business been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency, where such investigation was related to activities performed at, for, or on behalf of an affiliated business.  
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the circumstances and corrective action taken.
- 13) In the past 5 years, has this business and/or any of its owners and/or officers and/or any affiliated business been the subject of an investigation by any government agency, including but not limited to federal, state and local regulatory agencies? And/or, in the past 5 years, has any owner and/or officer of an affiliated business been the subject of an investigation by any government agency, including but not limited to federal, state and local regulatory agencies, for matters pertaining to that individual's position at or relationship to an affiliated business.  
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the circumstances and corrective action taken.
- 14) Has any current or former director, owner or officer or managerial employee of this business had, either before or during such person's employment, or since such employment if the charges pertained to events that allegedly occurred during the time of employment by the submitting business, and allegedly related to the conduct of that business:  
a) Any felony charge pending?  
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the circumstances and corrective action taken.
- b) Any misdemeanor charge pending?  
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the circumstances and corrective action taken.
- c) In the past 10 years, you been convicted, after trial or by plea, of any felony and/or any other crime, an

element of which relates to truthfulness or the underlying facts of which related to the conduct of business?  
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the  
circumstances and corrective action taken.

d) In the past 5 years, been convicted, after trial or by plea, of a misdemeanor?  
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the  
circumstances and corrective action taken.

e) In the past 5 years, been found in violation of any administrative, statutory, or regulatory provisions?  
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the  
circumstances and corrective action taken.

- 15) In the past (5) years, has this business or any of its owners or officers, or any other affiliated business had any  
sanction imposed as a result of judicial or administrative proceedings with respect to any professional license  
held?  
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the  
circumstances and corrective action taken.

- 16) For the past (5) tax years, has this business failed to file any required tax returns or failed to pay any applicable  
federal, state or local taxes or other assessed charges, including but not limited to water and sewer charges?  
YES ☐ NO ☒ If yes, provide details for each such year. Provide a detailed response to all  
questions checked 'YES'. If you need more space, photocopy the appropriate page and attach it to the  
questionnaire.

17 Conflict of Interest:

- a) Please disclose any conflicts of interest as outlined below. NOTE: If no conflicts exist, please expressly  
state "No conflict exists."  
(i) Any material financial relationships that your firm or any firm employee has that may create a conflict  
of interest or the appearance of a conflict of interest in acting on behalf of Nassau County.

No conflict of interest exists

- (ii) Any family relationship that any employee of your firm has with any County public servant that may  
create a conflict of interest or the appearance of a conflict of interest in acting on behalf of Nassau  
County.

no conflict of interest exists

- (iii) Any other matter that your firm believes may create a conflict of interest or the appearance of a  
conflict of interest in acting on behalf of Nassau County.

no conflict of interest exists

- b) Please describe any procedures your firm has, or would adopt, to assure the County that a conflict of interest would not exist for your firm in the future.

Our company management monitors all contracts quarterly relating to any applicable conflict of interest and advises the appropriate parties.

- A. Include a resume or detailed description of the Proposer's professional qualifications, demonstrating extensive experience in your profession. Any prior similar experiences, and the results of these experiences, must be identified.

Have you previously uploaded the below information under in the Document Vault?

YES ☐ NO ☒

Is the proposer an individual?

YES ☐ NO ☒ Should the proposer be other than an individual, the Proposal MUST include:

- i) Date of formation;

11/19/1974

- ii) Name, addresses, and position of all persons having a financial interest in the company, including shareholders, members, general or limited partner. If none, explain.

one owner:

Emma Riconda

33 Beach Road, northport N.Y. 11768

see also attachments to business history form section ii

First Name	Thomas
Last Name	Ednie
MI	J
Suffix	
Address	13 Birchwood Court
City	Bohemia
State/Province/Territory	NY
Zip/Postal Code	11716
Country	US
Position	President

First Name	Emma
Last Name	Riconda
MI	
Suffix	
Address	33 beach road
City	Northport
State/Province/Territory	NY
Zip/Postal Code	11768
Country	US
Position	Chief Executive Officer

1 File(s) Uploaded: 000Attachments for Business History Form 7.14.2020.docx

- iii) Name, address and position of all officers and directors of the company. If none, explain.

Emma Riconda, CEO

33 Beach Road, Northport, N.Y. 11716

Tom Ednie, president  
13 Birchwood Court, Bohemia, N.Y. 11716  
see also attachments to business history form section iii

First Name Thomas  
Last Name Ednie  
MI J Suffix  
Address 13 Birchwood Court  
City Bohemia State/Province/Territory NY Zip/Postal Code 11716  
Country US  
Position President

First Name Emma  
Last Name Riconda  
MI Suffix  
Address 33 beach road  
City Northport State/Province/Territory NY Zip/Postal Code 11768  
Country US  
Position Chief Executive Officer

1 File(s) Uploaded: 000Attachments for Business History Form 7.14.2020.docx

iv) State of incorporation (if applicable);

NY

v) The number of employees in the firm;

80

vi) Annual revenue of firm;

20000000

vii) Summary of relevant accomplishments

vii) Summary of relevant accomplishments  
? In business 46yrs with many various awards from OEM's during this time including VAR of the year for cisco in the tri state area.  
? Have been a trusted Partner of Nassau county for 25yrs maintaining this specific contract.  
? Based on our unending dedication and know how in our industry, we believe CCSI has retained many of our clients such as Town of Brookhaven, state of NJ, Sachem Central Schools, as well as commercial accts, for many years and well beyond what the average turnover at these entities typically are,  
? In general CCSI has had a high retention rate among employees over the year and management has worked hard to keep well trained, seasoned engineers in this highly competitive industry. see attachment to business history section vii for this. also as our CCSI company overview speaks to this as well.

2 File(s) Uploaded: 000 CCSI company overview 7.13.202.docx, 000Attachments for Business History Form 7.14.2020.docx

viii) Copies of all state and local licenses and permits.

1 File(s) Uploaded: cert.of authority ccsi.pdf

B. Indicate number of years in business.

45

C. Provide any other information which would be appropriate and helpful in determining the Proposer's capacity and reliability to perform these services.

See attached CCSI Overview and/or summary of accomplishments(attached as CCSI company overview and in attachments to business history number vii)

2 File(s) Uploaded: 000 CCSI company overview 7.13.202.docx, 000Attachments for Business History Form 7.14.2020.docx

D. Provide names and addresses for no fewer than three references for whom the Proposer has provided similar services or who are qualified to evaluate the Proposer's capability to perform this work.

Company Sachem central school District  
Contact Person Jack Renda  
Address 245 union avenue  
City Holbrook State/Province/Territory NY  
Country US  
Telephone (631) 471-1725  
Fax #  
E-Mail Address Jrenda@Sachem.edu

Company Town of Southampton  
Contact Person John Capone  
Address 116 hampton Road  
City Southampton State/Province/Territory NY  
Country US  
Telephone (631) 702-1986  
Fax #  
E-Mail Address JCapone@southamptontownny.gov

Company Town of Brookhaven  
Contact Person Peter Ehatt  
Address one Independance hall  
City Farmingville State/Province/Territory NY  
Country US  
Telephone (631) 451-6601  
Fax #  
E-Mail Address pehatt@brookhaven.org

Company county of Nassau  
Contact Person Joseph Jacovina  
Address 99 grumman rd west  
City bethpage State/Province/Territory NY  
Country US  
Telephone (516) 571-7732  
Fax #  
E-Mail Address JJacovina@nassaucountyny.gov



I, Richard A.Schaefer , hereby acknowledge that a materially false statement willfully or fraudulently made in connection with this form may result in rendering the submitting business entity and/or any affiliated entities non-responsible, and, in addition, may subject me to criminal charges.

I, Richard A.Schaefer , hereby certify that I have read and understand all the items contained in this form; that I supplied full and complete answers to each item therein to the best of my knowledge, information and belief; that I will notify the County in writing of any change in circumstances occurring after the submission of this form; and that all information supplied by me is true to the best of my knowledge, information and belief. I understand that the County will rely on the information supplied in this form as additional inducement to enter into a contract with the submitting business entity.

#### **CERTIFICATION**

A MATERIALLY FALSE STATEMENT WILLFULLY OR FRAUDULENTLY MADE IN CONNECTION WITH THIS QUESTIONNAIRE MAY RESULT IN RENDERING THE SUBMITTING BUSINESS ENTITY NOT RESPONSIBLE WITH RESPECT TO THE PRESENT BID OR FUTURE BIDS, AND, IN ADDITION, MAY SUBJECT THE PERSON MAKING THE FALSE STATEMENT TO CRIMINAL CHARGES.

Name of submitting business: Contemporary Computer Services Inc.

Electronically signed and certified at the date and time indicated by:  
Rich Schaefer [RSCHAEFER@CCSINET.COM]

Director of Engineering  
Title

07/15/2020 11:44:58 AM  
Date

## Attachments to Business History Form

Please provide any other information which would be appropriate and helpful in determining the bidder's/proposer's capacity and reliability to perform these services.

- A. Include a resume or detailed description of the bidder's/proposer's professional qualifications, demonstrating extensive experience in your profession. Any prior similar experiences, and the results of these experiences, must be identified. – CCSI has included an overview and summary of accomplishments for this answer along with question vii.

Should the bidder/proposer be other than an individual, the bid/proposal should include :

- i) Date of formation; 11/19/1974
  - ii) ii) Name, addresses, and position of all persons having a financial interest in the company, including shareholders, members, general or limited partner;  
  
Owner: Emma Riconda, 33 Beach road, Northport, N.Y. 11768
  - iii) Name, address and position of all officers and directors of the company;  
CEO Emma Riconda, 33 Beach road, Northport, N.Y. 11768  
President Tom Ednie, 13 Birchwood Court, Bohemia N.Y. 11716
  - iv) State of incorporation (if applicable); New York State
  - v) The number of employees in the firm; 80
  - vi) Annual revenue of firm; \$15million-\$20 Million dollars
  - vii) Summary of relevant accomplishments
    - In business 46yrs with many various awards from OEM's during this time including VAR of the year for cisco in the tri state area.
    - Have been a trusted Partner of Nassau county for 25yrs maintaining this specific contract.
    - Based on our unending dedication and know how in our industry, we believe CCSI has retained many of our clients such as Town of Brookhaven, state of NJ, Sachem Central Schools, as well as commercial accts, for many years and well beyond what the average turnover at these entities typically are,
    - In general CCSI has had a high retention rate among employees over the year and management has worked work hard to keep well trained, seasoned engineers in this highly competitive industry.
  - viii) Copies of all state and local licenses and permits. Copy of NYS Certificate of Authority attached.
- B. Indicate number of years in business. -46years in the computer business
- C. C. Provide any other information which would be appropriate and helpful in determining the bidder's/proposer's capacity and reliability to perform these services.- See attached CCSI Overview



- D. Provide names and addresses for no fewer than three references for whom the bidder/propose has provided similar serves or who are qualified to evaluate the bidders/ proposer's capability to perform this work.

1-

Sachem central school District-

Jack Renda

245 Union Avenue, Holbrook NY 11741

Phone: 471-1725

[Jrenda@Sachem.edu](mailto:Jrenda@Sachem.edu)

2-

Town of Brookhaven

Peter Ehatt

One Independence hall

Farmingville NY 11738

Phone- 631-451-6601

[pehatt@brookhaven.org](mailto:pehatt@brookhaven.org)

3-

Town of Southampton

John Capone

116 Hampton Road

Southampton, N.Y. 11968

Phone-631-702-1986

[JCapone@southamptontownny.gov](mailto:JCapone@southamptontownny.gov)

4

County of Nassau

Joseph Jacovina

99 Grumman Road west

Bethpage N.Y. 11714-3567

516-571-7732

[JJacovina@nassaucountyny.gov](mailto:JJacovina@nassaucountyny.gov)

## Corporate Overview

Contemporary Computer Services, Inc. (CCSI) is a privately held corporation which was founded in 1974 by former IBM technical support specialists. Our mission at that time was to provide installation and maintenance of IBM mainframe hardware. In 1980 CCSI expanded its hardware maintenance offerings to include 24/7 repair/replacement of desktops, printers and LAN components. The company later formed a now successful networking division to provide full service LAN/WAN design and support services.

CCSI currently has over 80 employees headquartered in Bohemia, Long Island. Since 1996 John R. Riconda has been the President/CEO and sole owner and Today, CCSI provides the highest quality of service and support in the industry for a full spectrum of technologies from mainframes to PCs, network infrastructure, managed services, IP security, IP telephony, wireless and storage and cloud solutions. In fact, we consider it our responsibility to find the strategy that suits each client's individual needs.

- Our Company keeps on top of all technological developments that continually transform our industry. Now, CCSI stands as a premier provider of IT services for a wide variety of customers across all industry sectors.
- CCSI is the natural go-to Partner for private high visibility corporations such Honeywell, along with government agencies and educational institutions. In the educational arena CCSI has in the past and presently provides support services to a multitude of districts. A sampling would be Connetquot CSD; Riverhead CSD; Miller Place UFSD; Massapequa UFSD & Sachem CSD. CCSI currently maintains support and services contracts for municipalities such as Town of Brookhaven and Town of Southampton. We are also the incumbent vendor for this specific contract the County of Nassau.
- Our engineers are some of the most experienced and capable in the industry and our entire staff is committed to providing top-notch services. As a result, CCSI has experienced steady and profitable growth and has built a solid base of loyal and satisfied customers.

## Engineering Overview

### Core Competencies

In addition to our hardware Services and Support contracts, CCSI focuses on emerging technologies such as IP Telephony, Voice over X technologies, Network Security, Wireless technologies and Network management solutions.

CCSI support specialists have an average tenure of 20+ years and our team consists of over 35 certified engineers who have earned the following credentials:

- CCIE (Cisco Certified Internetwork Expert) CCIE is the industry's Most Respected IT Certification. Less than 3% of all Cisco certified professionals earn their CCIE.
- CCNP (Cisco Certified Network Professional)
- CCNA (Cisco Certified Network Associate)
- CCDA (Cisco Certified Design Associate)
- MCSE (Microsoft Certified System Engineer)
- PMP Certified Project Management
- PMI Certified Project Management

CCSI holds the following Advanced Specialization with Cisco:

- Routing and Switching
- Security
- Wireless
- Video Surveillance & Physical Access Control

The infrastructure design and support we provide are: LAN/WAN Design Implementation and Support; Network Security Assessment/Planning; Intrusion Detection Services (IDS); Managed Intrusion Detection & Response (MIDR), Voice/Video over IP and Outsourcing/Staff Supplementation.

In addition, CCSI currently maintains a considerable number of "placements" in many public sector accounts throughout the region. CCSI consistently participates in major customer projects throughout the region.

Our Typical Services provided include:

'Network Consulting, Design, Integration, Support-Data Center, LAN / WAN, IP Telephony, Voice, Virtual

- Wireless Consulting, Design, Integration, and Support
- Private Network, Storage & Disaster Recovery, Enterprise Network Consulting and Virtualization Solutions
- Physical Security including Video Surveillance, Internal and External Access Controls, Sensors, Environmental Controls, and Emergency Preparedness
- Network Security Design and Review Services
- Telecommunications Support
- Network Security Design & Auditing
- Cisco IP Telephony Design, Integration and Support
- Microsoft Engineering Services & Support
- Implementation Services
- Custom Programming Services
- Project Management Services
- E-Mail
- Network Operations Center Monitoring (NOC)
- Relocation Services
- Managed Services (Remote Network Management, Managed Intrusion Prevention and Response – MIPR)
- Hardware Services include Cisco, IBM mainframe, storage, server, PC, Laptop and printer maintenance.
- Priority Response and Placement Contracts

CCSI is uniquely positioned in our marketplace. We differentiate ourselves by being a full service provider. We work closely with our customers to develop lasting service and support relationships that continue long after a solution is up and running.

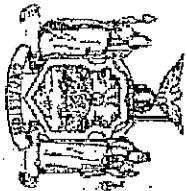
We take the approach that our business relationships are "long-term partnerships". We continue to combine both legacy and leading edge technology to provide effective, affordable enterprise-grade solutions to the many public and private sector accounts we have and now serve.

New York State Department of Taxation and Finance  
**Certificate of Authority**

Identification number

**11-2339385**

(Use this number on all returns and correspondence)



**VALIDATED**

**11/13/2009**

Dept of Tax  
and Finance

CONTEMPORARY COMPUTER SERVICES, INC.  
CCSI  
200 KNICKERBOCKER AVE  
BOHEMIA NY 11716-3158

is authorized to collect sales and use taxes under Articles 28 and 29 of the New York State Tax Law.

**Nontransferable**

This certificate must be prominently displayed at your place of business.  
Fraudulent or other improper use of this certificate will cause it to be revoked.  
The certificate may not be photocopied or reproduced.

**4050JJJA009A**

1DC9 - 3080635 P000356-01

DTF-47-A-R (1/08)

KE: Pg 25  
Item # 23

## PRINCIPAL QUESTIONNAIRE FORM

All questions on these questionnaires must be answered by all officers and any individuals who hold a ten percent (10%) or greater ownership interest in the proposer. Answers typewritten or printed in ink. If you need more space to answer any question, make as many photocopies of the appropriate page(s) as necessary and attach them to the questionnaire.

COMPLETE THIS QUESTIONNAIRE CAREFULLY AND COMPLETELY. FAILURE TO SUBMIT A COMPLETE QUESTIONNAIRE MAY MEAN THAT YOUR BID OR PROPOSAL WILL BE REJECTED AS NON-RESPONSIVE AND IT WILL NOT BE CONSIDERED FOR AWARD

1. Principal Name: Emma Riconda  
Date of birth: 12/07/1956  
Home address: 33 Beach Road  
City: Northport State/Province/Territory: NY Zip/Postal Code: 11768  
Country: US
- Business Address: 200 Knickerbocker Ave  
City: Bohemia State/Province/Territory: NY Zip/Postal Code: 11716  
Country: US  
Telephone: 631-218-5233
- Other present address(es): none  
City: \_\_\_\_\_ State/Province/Territory: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_  
Country: \_\_\_\_\_  
Telephone: \_\_\_\_\_

List of other addresses and telephone numbers attached

2. Positions held in submitting business and starting date of each (check all applicable)

President	<u>03/23/2020</u>	Treasurer	_____
Chairman of Board	_____	Shareholder	_____
Chief Exec. Officer	<u>03/23/2020</u>	Secretary	_____
Chief Financial Officer	_____	Partner	_____
Vice President	_____		
(Other)	_____		

3. Do you have an equity interest in the business submitting the questionnaire?

YES ☒ NO ☐ If Yes, provide details.

100% ownership

4. Are there any outstanding loans, guarantees or any other form of security or lease or any other type of contribution made in whole or in part between you and the business submitting the questionnaire?

YES ☒ NO ☐ If Yes, provide details.

A lease exists.

5. Within the past 3 years, have you been a principal owner or officer of any business or notfor-profit organization other than the one submitting the questionnaire?

YES ☐ NO ☒ If Yes, provide details.

6. Has any governmental entity awarded any contracts to a business or organization listed in Section 5 in the past 3 years while you were a principal owner or officer?  
YES ☐ NO ☒ If Yes, provide details.

NOTE: An affirmative answer is required below whether the sanction arose automatically, by operation of law, or as a result of any action taken by a government agency. Provide a detailed response to all questions checked "YES". If you need more space, photocopy the appropriate page and attach it to the questionnaire.

7. In the past (5) years, have you and/or any affiliated businesses or not-for-profit organizations listed in Section 5 in which you have been a principal owner or officer:

- a. Been debarred by any government agency from entering into contracts with that agency?  
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- b. Been declared in default and/or terminated for cause on any contract, and/or had any contracts cancelled for cause?  
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- c. Been denied the award of a contract and/or the opportunity to bid on a contract, including, but not limited to, failure to meet pre-qualification standards?  
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- d. Been suspended by any government agency from entering into any contract with it; and/or is any action pending that could formally debar or otherwise affect such business's ability to bid or propose on contract?  
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

8. Have any of the businesses or organizations listed in response to Question 5 filed a bankruptcy petition and/or been the subject of involuntary bankruptcy proceedings during the past 7 years, and/or for any portion of the last 7 year period, been in a state of bankruptcy as a result of bankruptcy proceedings initiated more than 7 years ago and/or is any such business now the subject of any pending bankruptcy proceedings, whenever initiated?

YES ☐ NO ☒ If 'Yes', provide details for each such instance. (Provide a detailed response to all questions check "Yes". If you need more space, photocopy the appropriate page and attached it to the questionnaire.)

9.

a. Is there any felony charge pending against you?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

b. Is there any misdemeanor charge pending against you?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

c. Is there any administrative charge pending against you?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

d. In the past 10 years, have you been convicted, after trial or by plea, of any felony, or of any other crime, an element of which relates to truthfulness or the underlying facts of which related to the conduct of business? Y

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

e. In the past 5 years, have you been convicted, after trial or by plea, of a misdemeanor?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

f. In the past 5 years, have you been found in violation of any administrative or statutory charges?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

10. In addition to the information provided in response to the previous questions, in the past 5 years, have you been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency and/or the subject of an investigation where such investigation was related to activities performed at, for, or on behalf of the submitting business entity and/or an affiliated business listed in response to Question 5?



YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

11. In addition to the information provided, in the past 5 years has any business or organization listed in response to Question 5, been the subject of a criminal investigation and/or a civil anti-trust investigation and/or any other type of investigation by any government agency, including but not limited to federal, state, and local regulatory agencies while you were a principal owner or officer?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

12. In the past 5 years, have you or this business, or any other affiliated business listed in response to Question 5 had any sanction imposed as a result of judicial or administrative proceedings with respect to any professional license held?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

13. For the past 5 tax years, have you failed to file any required tax returns or failed to pay any applicable federal, state or local taxes or other assessed charges, including but not limited to water and sewer charges?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

I, Emma Riconda , hereby acknowledge that a materially false statement willfully or fraudulently made in connection with this form may result in rendering the submitting business entity and/or any affiliated entities non-responsible, and, in addition, may subject me to criminal charges.

I, Emma Riconda , hereby certify that I have read and understand all the items contained in this form; that I supplied full and complete answers to each item therein to the best of my knowledge, information and belief; that I will notify the County in writing of any change in circumstances occurring after the submission of this form; and that all information supplied by me is true to the best of my knowledge, information and belief. I understand that the County will rely on the information supplied in this form as additional inducement to enter into a contract with the submitting business entity.

**CERTIFICATION**

A MATERIALLY FALSE STATEMENT WILLFULLY OR FRAUDULENTLY MADE IN CONNECTION WITH THIS QUESTIONNAIRE MAY RESULT IN RENDERING THE SUBMITTING BUSINESS ENTITY NOT RESPONSIBLE WITH RESPECT TO THE PRESENT BID OR FUTURE BIDS, AND, IN ADDITION, MAY SUBJECT THE PERSON MAKING THE FALSE STATEMENT TO CRIMINAL CHARGES.

Contemporary Computer Services Inc.

Name of submitting business

Electronically signed and certified at the date and time indicated by:

Emma Riconda [ERICONDA@CCSINET.COM]

Chief Executive Officer

Title

08/03/2020 04:14:29 PM

Date

## PRINCIPAL QUESTIONNAIRE FORM

All questions on these questionnaires must be answered by all officers and any individuals who hold a ten percent (10%) or greater ownership interest in the proposer. Answers typewritten or printed in ink. If you need more space to answer any question, make as many photocopies of the appropriate page(s) as necessary and attach them to the questionnaire.

COMPLETE THIS QUESTIONNAIRE CAREFULLY AND COMPLETELY. FAILURE TO SUBMIT A COMPLETE QUESTIONNAIRE MAY MEAN THAT YOUR BID OR PROPOSAL WILL BE REJECTED AS NON-RESPONSIVE AND IT WILL NOT BE CONSIDERED FOR AWARD

1. Principal Name: Thomas Ednie  
Date of birth: 11/30/1970  
Home address: 13 Birchwood Court  
City: Bohemia State/Province/Territory: NY Zip/Postal Code: 11716  
Country: US

Business Address: 200 Knickerbocker Ave  
City: Bohemia State/Province/Territory: NY Zip/Postal Code: 11716  
Country: US  
Telephone: 631-218-5233

Other present address(es):  
City: \_\_\_\_\_ State/Province/Territory: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_  
Country: \_\_\_\_\_  
Telephone: \_\_\_\_\_

List of other addresses and telephone numbers attached

2. Positions held in submitting business and starting date of each (check all applicable)

President	<u>03/24/2020</u>	Treasurer	_____
Chairman of Board	_____	Shareholder	_____
Chief Exec. Officer	_____	Secretary	_____
Chief Financial Officer	_____	Partner	_____
Vice President	_____		
(Other)	_____		

3. Do you have an equity interest in the business submitting the questionnaire?

YES ☐ NO ☒ If Yes, provide details.

4. Are there any outstanding loans, guarantees or any other form of security or lease or any other type of contribution made in whole or in part between you and the business submitting the questionnaire?

YES ☐ NO ☒ If Yes, provide details.

5. Within the past 3 years, have you been a principal owner or officer of any business or notfor-profit organization other than the one submitting the questionnaire?

YES ☐ NO ☒ If Yes, provide details.

6. Has any governmental entity awarded any contracts to a business or organization listed in Section 5 in the past 3 years while you were a principal owner or officer?

YES ☐ NO ☒ If Yes, provide details.

NOTE: An affirmative answer is required below whether the sanction arose automatically, by operation of law, or as a result of any action taken by a government agency. Provide a detailed response to all questions checked "YES". If you need more space, photocopy the appropriate page and attach it to the questionnaire.

7. In the past (5) years, have you and/or any affiliated businesses or not-for-profit organizations listed in Section 5 in which you have been a principal owner or officer:

- a. Been debarred by any government agency from entering into contracts with that agency?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- b. Been declared in default and/or terminated for cause on any contract, and/or had any contracts cancelled for cause?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- c. Been denied the award of a contract and/or the opportunity to bid on a contract, including, but not limited to, failure to meet pre-qualification standards?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- d. Been suspended by any government agency from entering into any contract with it; and/or is any action pending that could formally debar or otherwise affect such business's ability to bid or propose on contract?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

8. Have any of the businesses or organizations listed in response to Question 5 filed a bankruptcy petition and/or been the subject of involuntary bankruptcy proceedings during the past 7 years, and/or for any portion of the last 7 year period, been in a state of bankruptcy as a result of bankruptcy proceedings initiated more than 7 years ago and/or is any such business now the subject of any pending bankruptcy proceedings, whenever initiated?

YES ☐ NO ☒ If 'Yes', provide details for each such instance. (Provide a detailed response to all questions check "Yes". If you need more space, photocopy the appropriate page and attached it to the questionnaire.)

9.

- a. Is there any felony charge pending against you?  
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- b. Is there any misdemeanor charge pending against you?  
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- c. Is there any administrative charge pending against you?  
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- d. In the past 10 years, have you been convicted, after trial or by plea, of any felony, or of any other crime, an element of which relates to truthfulness or the underlying facts of which related to the conduct of business? Y  
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- e. In the past 5 years, have you been convicted, after trial or by plea, of a misdemeanor?  
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- f. In the past 5 years, have you been found in violation of any administrative or statutory charges?  
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

10. In addition to the information provided in response to the previous questions, in the past 5 years, have you been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency and/or the subject of an investigation where such investigation was related to activities performed at, for, or on behalf of the submitting business entity and/or an affiliated business listed in response to Question 5?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

11. In addition to the information provided, in the past 5 years has any business or organization listed in response to Question 5, been the subject of a criminal investigation and/or a civil anti-trust investigation and/or any other type of investigation by any government agency, including but not limited to federal, state, and local regulatory agencies while you were a principal owner or officer?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

12. In the past 5 years, have you or this business, or any other affiliated business listed in response to Question 5 had any sanction imposed as a result of judicial or administrative proceedings with respect to any professional license held?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

13. For the past 5 tax years, have you failed to file any required tax returns or failed to pay any applicable federal, state or local taxes or other assessed charges, including but not limited to water and sewer charges?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

I, Thomas Ednie , hereby acknowledge that a materially false statement willfully or fraudulently made in connection with this form may result in rendering the submitting business entity and/or any affiliated entities non-responsible, and, in addition, may subject me to criminal charges.

I, Thomas Ednie , hereby certify that I have read and understand all the items contained in this form; that I supplied full and complete answers to each item therein to the best of my knowledge, information and belief; that I will notify the County in writing of any change in circumstances occurring after the submission of this form; and that all information supplied by me is true to the best of my knowledge, information and belief. I understand that the County will rely on the information supplied in this form as additional inducement to enter into a contract with the submitting business entity.

**CERTIFICATION**

A MATERIALLY FALSE STATEMENT WILLFULLY OR FRAUDULENTLY MADE IN CONNECTION WITH THIS QUESTIONNAIRE MAY RESULT IN RENDERING THE SUBMITTING BUSINESS ENTITY NOT RESPONSIBLE WITH RESPECT TO THE PRESENT BID OR FUTURE BIDS, AND, IN ADDITION, MAY SUBJECT THE PERSON MAKING THE FALSE STATEMENT TO CRIMINAL CHARGES.

Contemporary Computer Services, Inc.

Name of submitting business

Electronically signed and certified at the date and time indicated by:

Thomas Ednie [TEDNIE@CCSINET.COM]

President

Title

07/15/2020 11:36:45 AM

Date

## COUNTY OF NASSAU

## CONSULTANT'S, CONTRACTOR'S AND VENDOR'S DISCLOSURE FORM

1. Name of the Entity: Contemporary Computer Services Inc.Address: 200 knickerbocker avebueCity: bohemia State/Province/Territory: NY Zip/Postal Code: 11716Country: US2. Entity's Vendor Identification Number: 11-23393853. Type of Business: Other (specify) CCSI is a privately owned corporation with one owner.

4. List names and addresses of all principals; that is, all individuals serving on the Board of Directors or comparable body, all partners and limited partners, all corporate officers, all parties of Joint Ventures, and all members and officers of limited liability companies (attach additional sheets if necessary):

1 File(s) uploaded 000Attachments for Business History Form 7.14.2020.docx

First Name Emma  
 Last Name Riconda  
 MI \_\_\_\_\_ Suffix \_\_\_\_\_  
 Address 33 Beach Road  
 City Northport State/Province/Territory: NY Zip/Postal Code: 11768  
 Country US  
 Position Chief Executive Officer, Owner

5. List names and addresses of all shareholders, members, or partners of the firm. If the shareholder is not an individual, list the individual shareholders/partners/members. If a Publicly held Corporation, include a copy of the 10K in lieu of completing this section.

If none, explain.

CCSI is a privately owned corporation with one owner. see also the business history attachment &amp; question A(ii) and question A (iii) for information as well.

we also have the attachment form above in question 4 that shows Tom Ednie as the president.

First Name Emma  
 Last Name Riconda  
 MI \_\_\_\_\_ Suffix \_\_\_\_\_  
 Address 33 Beach Road  
 City Northport State/Province/Territory: NY Zip/Postal Code: 11768  
 Country \_\_\_\_\_  
 Position Chief Executive Officer, Owner



6. List all affiliated and related companies and their relationship to the firm entered on line 1. above (if none, enter "None"). Attach a separate disclosure form for each affiliated or subsidiary company that may take part in the performance of this contract. Such disclosure shall be updated to include affiliated or subsidiary companies not previously disclosed that participate in the performance of the contract.

None

7. List all lobbyists whose services were utilized at any stage in this matter (i.e., pre-bid, bid, post-bid, etc.). If none, enter "None." The term "lobbyist" means any and every person or organization retained, employed or designated by any client to influence - or promote a matter before - Nassau County, its agencies, boards, commissions, department heads, legislators or committees, including but not limited to the Open Space and Parks Advisory Committee and Planning Commission. Such matters include, but are not limited to, requests for proposals, development or improvement of real property subject to County regulation, procurements. The term "lobbyist" does not include any officer, director, trustee, employee, counsel or agent of the County of Nassau, or State of New York, when discharging his or her official duties.

Are there lobbyists involved in this matter?

YES ☐ NO ☒

(a) Name, title, business address and telephone number of lobbyist(s):

there are no lobbyists involved in this matter

(b) Describe lobbying activity of each lobbyist. See below for a complete description of lobbying activities.

there are no lobbyists involved in this matter

(c) List whether and where the person/organization is registered as a lobbyist (e.g., Nassau County, New York State):

there are no lobbyists involved in this matter

8. VERIFICATION: This section must be signed by a principal of the consultant, contractor or Vendor authorized as a signatory of the firm for the purpose of executing Contracts.

The undersigned affirms and so swears that he/she has read and understood the foregoing statements and they are, to his/her knowledge, true and accurate.

Electronically signed and certified at the date and time indicated by:

Rich Schaefer [RSCHAEFER@CCSINET.COM]

Dated: 07/15/2020 12:06:48 PM

Title: Director of Engineering

**The term lobbying shall mean any attempt to influence:** any determination made by the Nassau County Legislature, or any member thereof, with respect to the introduction, passage, defeat, or substance of any local legislation or resolution; any determination by the County Executive to support, oppose, approve or disapprove any local legislation or resolution, whether or not such legislation has been introduced in the County Legislature; any determination by an elected County official or an officer or employee of the County with respect to the procurement of goods, services or construction, including the preparation of contract specifications, including but not limited to the preparation of requests for proposals, or solicitation, award or administration of a contract or with respect to the solicitation, award or administration of a grant, loan, or agreement involving the disbursement of public monies; any determination made by the County Executive, County Legislature, or by the County of Nassau, its agencies, boards, commissions, department heads or committees, including but not limited to the Open Space and Parks Advisory Committee, the Planning Commission, with respect to the zoning, use, development or improvement of real property subject to County regulation, or any agencies, boards, commissions, department heads or committees with respect to requests for proposals, bidding, procurement or contracting for services for the County; any determination made by an elected county official or an officer or employee of the county with respect to the terms of the acquisition or disposition by the county of any interest in real property, with respect to a license or permit for the use of real property of or by the county, or with respect to a franchise, concession or revocable consent; the proposal, adoption, amendment or rejection by an agency of any rule having the force and effect of law; the decision to hold, timing or outcome of any rate making proceeding before an agency; the agenda or any determination of a board or commission; any determination regarding the calendaring or scope of any legislature oversight hearing; the issuance, repeal, modification or substance of a County Executive Order; or any determination made by an elected county official or an officer or employee of the county to support or oppose any state or federal legislation, rule or regulation, including any determination made to support or oppose that is contingent on any amendment of such legislation, rule or regulation, whether or not such legislation has been formally introduced and whether or not such rule or regulation has been formally proposed.

## Attachments to Business History Form

Please provide any other information which would be appropriate and helpful in determining the bidder's/proposer's capacity and reliability to perform these services.

- A. Include a resume or detailed description of the bidder's/proposer's professional qualifications, demonstrating extensive experience in your profession. Any prior similar experiences, and the results of these experiences, must be identified. – CCSI has included an overview and summary of accomplishments for this answer along with question vii.

Should the bidder/proposer be other than an individual, the bid/proposal should include :

- i) Date of formation; 11/19/1974  
ii) Name, addresses, and position of all persons having a financial interest in the company, including shareholders, members, general or limited partner;

Owner: Emma Riconda, 33 Beach road, Northport, N.Y. 11768

- iii) Name, address and position of all officers and directors of the company;  
CEO Emma Riconda, 33 Beach road, Northport, N.Y. 11768  
President Tom Ednie, 13 Birchwood Court, Bohemia N.Y. 11716

- iv) State of incorporation (if applicable); New York State

- v) The number of employees in the firm; 80

- vi) Annual revenue of firm; \$15million-\$20 Million dollars

- vii) Summary of relevant accomplishments


- In business 46yrs with many various awards from OEM's during this time including VAR of the year for cisco in the tri state area.
- Have been a trusted Partner of Nassau county for 25yrs maintaining this specific contract.
- Based on our unending dedication and know how in our industry, we believe CCSI has retained many of our clients such as Town of Brookhaven, state of NJ, Sachem Central Schools, as well as commercial accts, for many years and well beyond what the average turnover at these entities typically are,
- In general CCSI has had a high retention rate among employees over the year and management has worked hard to keep well trained, seasoned engineers in this highly competitive industry.

- viii) Copies of all state and local licenses and permits. Copy of NYS Certificate of Authority attached.

- B. Indicate number of years in business. -46years in the computer business

- C. Provide any other information which would be appropriate and helpful in determining the bidder's/proposer's capacity and reliability to perform these services.- See attached CCSI Overview

# FORMAL SEALED BID PROPOSAL

	STATE OF NEW YORK		BID NUMBER 93921-08159-147
	<b>COUNTY OF NASSAU</b>		Dated: Ad. 07/25/2019
	BIDS WILL BE RECEIVED AND OPENED AT OFFICE OF PURCHASING, 1 WEST STREET, NORTH ENTRANCE, MINEOLA, NEW YORK 11501 OFFICE HOURS 9 AM – NOON & 1 PM – 4:45 PM		BID OPENING DATE August 15, 2019 11:00 A.M. E.S.T.
BUYER Timothy Funaro		TELEPHONE 516-571-7720	REQUISITION NUMBER NA
<b>OFFICE OF PURCHASING</b>			

PREPARE YOUR BID ON THIS FORM USING BLACK INK OR TYPEWRITER

BID TITLE: Comprehensive Computer Repair and Preventive Maintenance

SEP 12 2019

- ALL BIDS MUST BE F.O.B. DESTINATION AND INCLUDE DELIVERY WITHIN DOORS UNLESS OTHERWISE SPECIFIED

THE UNDERSIGNED BIDDER AFFIRMS AND DECLARES THAT HE/SHE HAS CAREFULLY EXAMINED THE ADVERTISED INVITATION FOR BIDS, THE BID TERMS AND CONDITIONS, AND DETAILED SPECIFICATIONS, AND CERTIFIES THAT THIS BID IS SIGNED WITH FULL KNOWLEDGE AND ACCEPTANCE OF ALL THE PROVISIONS THEREOF AND OFFERS AND AGREES, IF THIS BID IS ACCEPTED WITHIN NINETY (90) DAYS FROM THE BID OPENING DATE TO FURNISH ANY OR ALL THE ITEMS UPON WHICH PRICES ARE HEREINAFTER QUOTED IN THE QUANTITY AND AT THE PRICES BID.

CASH DISCOUNT OF 2 PERCENT WILL BE ALLOWED FOR PROMPT PAYMENT WITHIN 20 BUSINESS DAYS.

THE BIDDER CERTIFIES THAT: (A) THE BID HAS BEEN ARRIVED AT BY THE BIDDER INDEPENDENTLY AND HAS BEEN SUBMITTED WITHOUT COLLUSION WITH ANY OTHER VENDOR OF MATERIALS, SUPPLIES OR EQUIPMENT OF THE TYPE DESCRIBED IN INVITATION FOR BIDS, AND (B) THE CONTENTS OF THE BID HAVE NOT BEEN COMMUNICATED BY THE BIDDER, NOR, TO ITS BEST KNOWLEDGE AND BELIEF, BY ANY OF ITS EMPLOYEES OR AGENTS, TO ANY PERSON NOT AN EMPLOYEE OR AGENT OF BIDDER OR ITS SURETY ON ANY BOND FURNISHED HERewith PRIOR TO OFFICIAL OPENING OF THE BID.

**DELIVERY MADE TO:**

Various Nassau County agencies

**GUARANTEED DELIVERY DATE**

1 DAYS AFTER RECEIPT OF ORDER

**EMPLOYERS FEDERAL TAX ID NUMBER**

11-2339385

TOLL FREE TELEPHONE NUMBER:

BIDS MUST BE SIGNED BY PROPRIETOR, PARTNER OR OFFICER AUTHORIZED TO SIGN FOR CORPORATION

NAME OF BIDDER <i>Contemporary Computer Services Inc.</i>			
ADDRESS <i>200 Knickerbocker Avenue</i>			
CITY <i>Bohemia</i>	STATE <i>New York</i>	ZIP CODE <i>11716</i>	TELEPHONE <i>631-218-5200</i>
SIGNATURE OF AUTHORIZED INDIVIDUAL <i>John R. Riccardi</i>		PRINT OR TYPE NAME OF SIGNER AND TITLE <i>John R. Riccardi President/CEO</i>	

IN EXECUTING THIS BID, THE BIDDER WARRANTS THAT THE PRICES SUBMITTED HEREIN ARE NOT HIGHER THAN THOSE OFFERED TO ANY GOVERNMENTAL OR COMMERCIAL CONSUMER FOR LIKE DELIVERIES. THE PRICES HEREIN SHOULD NOT INCLUDE ANY FEDERAL EXCISE TAXES OR SALES TAXES IMPOSED BY ANY STATE OR MUNICIPAL GOVERNMENT. SUCH TAXES, IF INCLUDED, MUST BE DEDUCTED BY THE BIDDER WHEN SUBMITTING BID. BIDDERS ARE REQUESTED TO ALSO READ THE TERMS AND CONDITIONS.

**BID TERMS AND CONDITIONS**

1. Bids on equipment must be on standard new equipment, latest model, except as otherwise specifically stated in proposal or detailed specification. Where any part of nominal appurtenances of equipment is not described, it shall be understood that all equipment and appurtenances which are usually provided in the manufacturer's stock model shall be furnished.
2. Bids on materials and supplies must be for new items except as otherwise specifically stated in bid or detailed specifications.
3. Bidder declares that the bid is made without any connection with any other Bidder, submitting a bid for the same items, and is in all respects fair and without collusion or fraud.

4. PRICES The provisions of the New York State Fair Trade Law (Friedman-Crawford Act) and the federal price discrimination law (Robinson-Patman Act) do not apply to purchases made by the County.
5. SURETY In the event that an award is made hereunder, The Director of Purchase reserves the right to request successful bidders to post, within one week, security for faithful performance, with the understanding that the whole or any part thereof may be used by the County of Nassau to supply any deficiency that may arise from any default on the part of the Bidder. Such security must meet all the requirements of the County Attorney and be approved by the County Attorney.

6. **SAMPLES** Samples, when required, must be submitted strictly in accordance with instructions; otherwise bid may not be considered. If samples are requested subsequent to bid opening they shall be delivered within five (5) days of the request for bid to have consideration. Samples must be furnished free of charge and must be accompanied by descriptive memorandum invoices indicating if the Bidder desires their return; also specifying the address to which they are to be returned, provided they have not been used or made useless by tests. Award samples may be held for comparison with deliveries. Samples will be returned at the Bidders risk and expense.
7. **Award** The Director, Office of Purchasing reserves the right before making award to make investigations as to whether or not the items, qualifications or facilities offered by the Bidder meet the requirements set forth herein and are sample and sufficient to insure the proper performance in the event of award. The Bidder must be prepared, if requested by the Director, to present evidence of experience, ability and financial standing, as well as a statement as to plant, machinery and capacity of the manufacturer for the production and distribution of the material on which he is bidding. Upon request of the Director, successful bidder shall file certification from the manufacturer relative to authorization, delivery, service and guarantees. If it is found that the conditions of the bids are not complied with or that articles or equipment proposed to be furnished do not meet the requirements called for, or that the qualification, financial standing or facilities are not satisfactory, the Director may reject such bids. It is distinctly understood, however, that nothing in the foregoing shall mean or imply that it is obligatory upon the Director to make any examinations before award; and it is further understood that, if such examination is made, it in no way relieves the Bidder from fulfilling all requirements and conditions of the bid.
8. **Awards** will be made to the lowest responsible Bidder. Cash discounts will not be a factor in determining awards, except in tie bids. Consideration will be given to the reliability of the Bidder, the quantities of the materials, equipment or supplies to be furnished, their conformity with the specifications, the purpose for which required and the terms of delivery.
9. The Director reserves the right to reject and all bids in whole or in part and to waive technical defects, irregularities and omissions if in his judgment the best interests of the County will be served.
10. Unless otherwise indicated herein, the Director reserves the right to make award by items, by classes, by group of items, or as a whole.
11. **DELIVERIES** Upon failure of the Vendor to deliver within the time specified, or within reasonable time as interpreted by the Director, or failure to make replacement of rejected articles, when so requested immediately or as directed by the Director, the Director may purchase from other sources to take the place of the item rejected or not delivered. The Director reserves the right to authorize immediate purchase from other sources against rejections on any order when necessary. On all such purchases the Vendor agrees to promptly reimburse the County for excess cost occasioned by such purchases. Should the cost be less, the Vendor shall have no claim to the difference. Such purchases will be deducted from order quantity.
12. An order may be canceled at the Vendors expense upon nonperformance. Failure of the Vendor to furnish additional surety within ten (10) days from date of requested shall be sufficient cause for the cancellation of the order.
13. When in the determination of the Director, the articles or equipment delivered fail to meet County specifications or, if in the determination of the Director, the Vendor consistently fails to deliver as ordered, the Director reserves the right, to cancel the order and purchase the balance from other sources at Vendor expense.
14. Delivery must be made as ordered and in accordance with the bid. If delivery instructions do not appear on order. It will be interpreted to mean prompt delivery. The decision of the Director as to reasonable compliance with delivery terms shall be final. Burden of proof of delay in receipt of order shall rest with the Vendor.
15. The County Agencies will not schedule any deliveries for Saturdays, Sundays or Legal Holiday, except commodities required for daily consumption or where the delivery is an emergency, a replacement, or is overdue, in which event the convenience of the Agency will govern.
16. Supplies shall be securely and properly packed for shipment, according to accepted commercial practice, without extra charge for packing cases, reels, bailing or sacks, the containers to remain the property of the agency unless definitely stated otherwise in the bid.
17. The Vendor shall be responsible for delivery of supplies in good condition at point of destination. The Vendor shall file all claims with carrier for breakage, imperfections and other losses, which will be deducted from invoices. The receiving Agency will note for the benefit of Vendor when packages are not received in good conditions.
18. All supplies which are customarily labeled or identified must have securely affixed thereto the original un-mutilated label or marking of the manufacturer.
19. Billings for deliveries must be rendered on County claim forms.
20. Furniture, machines, and other equipment must be delivered, installed and set in place as directed, ready for use unless otherwise specified.
21. Deliveries are subject to reweighing at destination by the County and payment will be made on the basis of materials delivered. Normal shrinkage will be allowed in such instances where shrinkage is possible. Short weight shall be sufficient cause for cancellation of order at Vendors expense.
22. **GUARANTEES BY BIDDER** Bidder hereby guarantees: (a) To save the County, its agents and employees harmless from liability of any nature or kind for the use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in the performance hereof of which the Bidder is not the Patentee, assignee or licensee, and to defend any action brought against the County in the name of the County and under the direction of the County Attorney at the sole cost of the Bidder or in the sole option of the Director to pay the cost of such defense to the County. (b) His products against defective material or workmanship and to repair any damages or marring occasioned in transit.
  - (c) To furnish adequate protection from damage for all work and to repair damages of any kind, for which he or his workmen are responsible, to the building or equipment, to this own work or the work of other Vendors, or in the opinion of the Director to pay for the same by deductions in payments due under this contract.
  - (d) To pay for all permits, licenses and fees and give all notices and comply with all laws ordinances, rules and regulations of the city, village or town in which the installation has to be made, and of the County of Nassau and the State of New York.
  - (e) To carry proper insurance in the opinion of the Director, and approved by the County Attorney to protect the County from loss in case of accident, fire and theft.
  - (f) That he will keep himself fully informed, of all municipal ordinances and regulations, state and national laws in any manner affecting the work or goods herein specified, and any extra work contracted for by him, and shall at all times observe and comply with said ordinances, laws and regulations, including all provisions of the Workmen Compensation and Labor Laws, and shall indemnify and save harmless the County of Nassau and the Nassau County Legislature from loss and liability upon any and all Claims on account of any physical injury to persons, including death, or damage to property and from all cost and expenses in suits which may be brought against the same on account of such injuries irrespective of the actual cost of the same and irrespective of whether the same shall have been due to the negligence of the Bidder or his agents.
  - (g) That the items furnished shall conform to all the provisions of the bid and this warranty shall survive acceptance, or use of any material so furnished.
  - (h) That all deliveries will not be inferior to the accepted bid sample.
23. **LABOR LAWS and ANTIDISCRIMINATION.** Upon the vendor acceptance hereof, the vendor agrees to comply with Article IX, Section 2 C of the Constitution of the State of New York, Section 220 220a, 220b, 220d, 220e and 230 of the Labor Law, Section 5 and 12 of the Lien Law, Article 2 of the Uniform Commercial Code, Sections 108 and 109 as well as Article 18 of the General Municipal Law, Section 2218 of the County Government Law of Nassau County. Section 224.2 of the Nassau County Administrative Code, the provisions of the anti-Discrimination Order of Nassau County, and the vendor shall keep himself fully informed of all additional municipal ordinances and regulations, State and National Laws in any manner affecting this order and the goods or services delivered or rendered or to be delivered or rendered there under, and shall at all times observe and comply with said ordinances, laws and regulations at his sole cost and expense.
24. **ASSIGNMENT.** The contractor is hereby prohibited from assigned, transferring, conveying, subletting or otherwise disposing of this contract or his right, title, or interest therein, or his power to execute such contract, to any other person or corporation without the previous consent in writing of the officer, board or agency awarding the contract.
25. The County of Nassau will not be responsible nor liable for any shipment or delivery of any materials, supplies, or equipment without it's express written instructions or valid Purchase Order.
26. No agreements, changes, modifications or alterations shall be deemed effective nor shall the same be binding upon the County unless in writing and signed by the Director, Office of Purchasing or his duly/ designated representative.

Director, Office of Purchasing

## DISCLOSURE STATEMENT

THE NASSAU COUNTY LEGISLATURE REQUIRES THE FOLLOWING INFORMATION PRIOR TO CONSIDERATION FOR AN AWARD.

Bidders Name: Contemporary Computer Services Inc. (CCSI)  
Address: 200 KNICKERBOCKER AVENUE BOHEMIA N.Y. 11716  
Telephone No: 631-218-5200 Fax No: 631-563-9577

1. State Whether: A Corporation ✓  
Individual \_\_\_\_\_  
Partnership \_\_\_\_\_

## GUIDELINES FOR DISCLOSURE

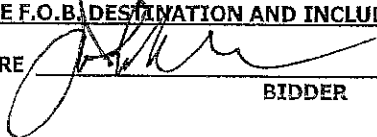
THE NASSAU COUNTY LEGISLATURE REQUIRES THE NAMES AND HOME\* ADDRESSES OF ALL PRINCIPALS. DISCLOSURE MUST BE PROVIDED AS INDICATED BY TYPE OF OWNERSHIP. (PLEASE LIST ALL REQUIRED INFORMATION ON A SEPARATE SHEET AND ATTACH TO BID.)

- 1) Sole Proprietorship/Individual. The Name and Home Address of the Sole Proprietorship/Individual.
- 2) Closely Held Corporation. The Name and Home Addresses of all Shareholders, Officers and Directors.
- 3) Publicly Traded Corporation. Only the page(s) of the SEC FORM 10-K setting forth the name of all officers and directors.
- 4) Not for Profit Corporation. The Names and Home Addresses of all members, Officer and Directors.
- 5) Partnership. The Names and Home Address of all General and Limited Partners.
- 6) Limited Liability Company. The Names and Home Addresses of all Members.
- 7) Limited Liability Partnership. The Name and Home Addresses of all Members.
- 8) Joint Venture. The Names and Home Addresses of all Joint Ventures.

NOTE: IF ANY ENTITY IS TIERED, YOU MUST ALSO LIST ALL INDIVIDUAL PRINCIPALS OF THE TIERED ENTITY.  
\*IN THE CASE OF PUBLICLY TRADED CORPORATIONS THE SEC FORM 10K SUFFICES AND HOME ADDRESSES ARE NOT NECESSARY.

ALL BIDS MUST BE F.O.B. DESTINATION AND INCLUDE DELIVERY WITHIN DOORS UNLESS OTHERWISE SPECIFIED.

BIDDER SIGN HERE

  
BIDDER

President/CEO  
TITLE

## DISCLOSURE STATEMENT

### Guidelines for Disclosure (page 3)

*THE NASSAU COUNTY LEGISLATURE REQUIRES THE NAMES AND ADDRESSES OF ALL PRINCIPALS. DISCLOSURE MUST BE PROVIDED AS INDICATED BY TYPE OF OWNERSHIP (PLEASE LIST ALL REQUIRED INFORMATION ON A SEPARATE SHEET).*

CONTEMPORARY COMPUTER SERVICES INC. IS A:

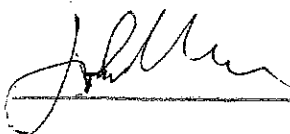
- 1) SOLE PROPRIETOR/INDIVIDUAL.

NAME AND ADDRESS:

President/Owner: John Riconda

Address: 33 Beach Road, Northport, New York, 11768

Sign:



---

title: President/CEO

QUALIFICATION STATEMENT

BIDDER'S NAME:

Contemporary Computer Services Inc.

ADDRESS:

200 Knickerbocker Avenue Bohemia, N.Y. 11716

1. STATE WHETHER: CORPORATION ☒ INDIVIDUAL ☐ PARTNERSHIP ☐

2. IF A CORPORATION OR PARTNERSHIP LIST NAME(S) AND ADDRESS(S) OF OFFICER(S) OR MEMBER(S)  
PRESIDENT

John Riconda - 33 Beach Road Northport NY 11768

VICE PRESIDENT

Same

SECRETARY

Same

TREASURER

Same

3. HAVE YOU FILED A QUALIFICATION STATEMENT WITH THE COUNTY OF NASSAU? YES, CCSI Filed  
IF SO WHEN?

For This Contract 2006, 2014

4. HOW MANY YEARS HAS YOUR ORGANIZATION BEEN IN BUSINESS UNDER YOUR PRESENT NAME? 45

5. HAVE YOU, OR YOUR FIRM, EVER FAILED TO COMPLETE ANY WORK AWARDED TO YOU? No  
IF SO, WHERE AND WHY?

6. IN WHAT OTHER LINES OF BUSINESS ARE YOU OR YOUR FIRM INTERESTED?

network administration

7. WHAT IS THE EXPERIENCE OF THE PRINCIPAL INDIVIDUALS OF YOUR ORGANIZATION RELATING TO THE SUBJECT OF THIS BID?

INDIVIDUALS NAME	PRESENT POSITION	YEARS OF EXPERIENCE	MAGNITUDE AND TYPE OF WORK	IN WHAT CAPACITY
Fred Steinberg	Technical Specialist	25+ yrs	support on Repair of Equipment	Tech Support
Chris Pennino	Senior Engineer	25+ yrs	support & Repair of Equipment	Lead Engineer

8. IN WHAT MANNER HAVE YOU INSPECTED THIS PROPOSED WORK? EXPLAIN IN DETAIL

As the current Vendor for this contract CCSI is completely knowledgeable of Device Locations & other Aspects of the Work to be Done for this contract

ALL BIDS MUST BE F.O.B. DESTINATION AND INCLUDE DELIVERY WITHIN DOORS UNLESS OTHERWISE SPECIFIED.

BIDDER SIGN HERE

BIDDER

President/CEO  
TITLE



9. THE CONTRACT, IF AWARDED TO YOU OR YOUR FIRM, WILL HAVE THE PERSONAL SUPERVISION OF WHOM? GIVE NAME AND PRESENT POSITION

Richard Schaefer - Director of Engineering

10. BIDDERS ARE REQUIRED TO COMPLETE THIS FORM PROVIDING THREE (3) REFERENCES OF PAST PERFORMANCE. REFERENCES SHOULD INVOLVE PROJECTS AND/OR SERVICE SITUATIONS OF SIMILAR SIZE AND SCOPE TO THIS BID. REFERENCES MUST HAVE HAD DEALING WITH THE BIDDER WITHIN THE LAST THIRTY-SIX (36) MONTHS. THE COUNTY RESERVES THE RIGHT TO CONTACT ANY OR ALL OF THE REFERENCES SUPPLIED FOR AN EVALUATION OF PAST PERFORMANCE IN ORDER TO ESTABLISH THE RESPONSIBILITY OF THE BIDDER BEFORE THE ACTUAL AWARD OF THE BID AND/OR CONTRACT. COMPLETION OF THE REFERENCE FORM IS REQUIRED.

NASSAU COUNTY (AND ANY OF ITS AGENCIES) MAY BE LISTED AS AN ADDITIONAL REFERENCE, BUT MAY NOT BE SUBSTITUTED FOR ANY OF THE THREE REQUIRED REFERENCES.

1. REFERENCE'S NAME:

Sachem Central School District

ADDRESS:

245 Union Ave.

Holbrook NY ~~RS 11744~~ 11744

TELEPHONE: 631-471-1725 CONTACT PERSON Jack Renda

CONTRACT DATE:

current client to June 30, 2020

2. REFERENCE'S NAME:

Town of Brookhaven <sup>RS</sup>

ADDRESS:

one Independence Hall

Farmingville N.Y. 11738

TELEPHONE: 631-451-6601 CONTACT PERSON Peter Chatt

CONTRACT DATE:

current to Dec 31, 2019

3. REFERENCE'S NAME:

Town of Southampton

ADDRESS:

116 Hampton Road, Southampton

NY 11968

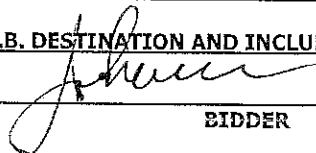
TELEPHONE: 631-702-1986 CONTACT PERSON John Capone

CONTRACT DATE:

1 May 2019 - 30 April, 2020

**ALL BIDS MUST BE F.O.B. DESTINATION AND INCLUDE DELIVERY WITHIN DOORS UNLESS OTHERWISE SPECIFIED.**

BIDDER SIGN HERE



BIDDER

President/CEO

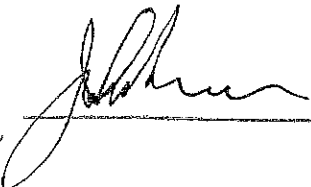
TITLE

**References cont'd**

**Additional Reference-**

Nassau County  
Department of Information Technology  
99 Grumman Road  
W. Bethpage, NY 11714  
Contact: Joseph Jacovina, Deputy Commissioner  
Phone : 516-571-7732  
Contract Date: current – August 31, 2019

Massapequa Schools  
4925 Merrick Road  
Massapequa, NY 11758  
Contact: Bryan Piotrowski  
Phone : 516-308-5010  
Contract Date: current – July 19, 2019 –January 30, 2020

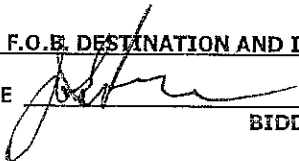
Sign here  President/CEO Date: 8-19-19

USE SEPARATE PAGE IF ADDITIONAL SPACE IS NEEDED.

I certify that all the statements contained in this document are true, complete and correct to the best of my knowledge and belief and are made in good faith, including data contained in the Organization's Relevant Experience. A false certification or failure to disclose information shall be grounds for disqualification or termination of any award.

ALL BIDS MUST BE F.O.B. DESTINATION AND INCLUDE DELIVERY WITHIN DOORS UNLESS OTHERWISE SPECIFIED.

BIDDER SIGN HERE



BIDDER

President/CEO

TITLE

**IRAN DIVESTMENT ACT COMPLIANCE CERTIFICATION**

Pursuant to General Municipal Law Section 103-g, which generally prohibits the County from entering into contracts with persons engaged in investment activities in the energy sector of Iran, the Bidder submits the following certification:

**PLEASE CHECK ONE:**



By submission of this Bid, I certify, and in the case of a joint Bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of my knowledge and belief, that the Bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the State Finance Law.

**OR**



I am unable to certify that the Bidder does not appear on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the State Finance Law. I have attached a signed statement setting forth in detail why I cannot so certify.

Dated: 8-19-14



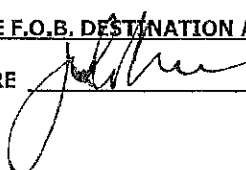
(Signature of Bidder)

Print Name: John R. Riconda

Print Title: President/CEO

**ALL BIDS MUST BE F.O.B. DESTINATION AND INCLUDE DELIVERY WITHIN DOORS UNLESS OTHERWISE SPECIFIED.**

BIDDER SIGN HERE



BIDDER

President/CEO

TITLE

Appendix EE

EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN

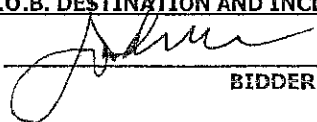
The provisions of this Appendix EE are hereby made a part of the document to which it is attached.

The Contractor shall comply with all federal, State and local statutory and constitutional anti-discrimination provisions. In addition, Local Law No. 14-2002, entitled "Participation by Minority Group Members and Women in Nassau County Contracts," governs all County Contracts as defined by such title and solicitations for bids or proposals for County Contracts. In accordance with Local Law 14-2002:

- (a) The Contractor shall not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status in recruitment, employment, job assignments, promotions, upgradings, demotions, transfers, layoffs, terminations, and rates of pay or other forms of compensation. The Contractor will undertake or continue existing programs related to recruitment, employment, job assignments, promotions, upgradings, transfers, and rates of pay or other forms of compensation to ensure that minority group members and women are afforded equal employment opportunities without discrimination.
- (b) At the request of the County contracting agency, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, union, or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability, or marital status and that such employment agency, labor union, or representative will affirmatively cooperate in the implementation of the Contractor's obligations herein.
- (c) The Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the County Contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.
- (d) The Contractor shall make Best Efforts to solicit active participation by certified minority or women-owned business enterprises ("Certified M/WBEs") as defined in Section 101 of Local Law No. 14-2002, including the granting of Subcontracts.
- (e) The Contractor shall, in its advertisements and solicitations for Subcontractors, indicate its interest in receiving bids from Certified M/WBEs and the requirement that Subcontractors must be equal opportunity employers.
- (f) Contractors must notify and receive approval from the respective Department Head prior to issuing any Subcontracts and, at the time of requesting such authorization, must submit a signed Best Efforts Checklist.
- (g) Contractors for projects under the supervision of the County's Department of Public Works shall also submit a utilization plan listing all proposed Subcontractors so that, to the greatest extent feasible, all Subcontractors will be approved prior to commencement of work. Any additions or changes to the list of subcontractors under the utilization plan shall be approved by the Commissioner of the Department of Public Works when made. A copy of the utilization plan any additions or changes thereto shall be submitted by the Contractor to the Office of Minority Affairs simultaneously with the submission to the Department of Public Works.
- (h) At any time after Subcontractor approval has been requested and prior to being granted, the contracting agency may require the Contractor to submit Documentation Demonstrating Best Efforts to Obtain Certified Minority or Women-owned Business Enterprises. In addition, the contracting agency may require the Contractor to submit such documentation at any time after Subcontractor approval when the contracting agency has reasonable cause to believe that the existing Best Efforts Checklist may be inaccurate. Within ten working days (10) of any such request by the contracting agency, the Contractor must submit Documentation.
- (i) In the case where a request is made by the contracting agency or a Deputy County Executive acting on behalf of the contracting agency, the Contractor must, within two (2) working days of such request, submit evidence to demonstrate that it employed Best Efforts to obtain Certified M/WBE participation through proper documentation.
- (j) Award of a County Contract alone shall not be deemed or interpreted as approval of all Contractor's Subcontracts and Contractor's fulfillment of Best Efforts to obtain participation by Certified M/WBEs.

**ALL BIDS MUST BE F.O.B. DESTINATION AND INCLUDE DELIVERY WITHIN DOORS UNLESS OTHERWISE SPECIFIED.**

BIDDER SIGN HERE



BIDDER

President/CEO

TITLE

(k) A Contractor shall maintain Documentation Demonstrating Best Efforts to Obtain Certified Minority or Women-owned Business Enterprises for a period of six (6) years. Failure to maintain such records shall be deemed failure to make Best Efforts to comply with this Appendix EE, evidence of false certification as M/WBE compliant or considered breach of the County Contract.

(l) The Contractor shall be bound by the provisions of Section 109 of Local Law No. 14-2002 providing for enforcement of violations as follows:

- a. Upon receipt by the Executive Director of a complaint from a contracting agency that a County Contractor has failed to comply with the provisions of Local Law No. 14-2002, this Appendix EE or any other contractual provisions included in furtherance of Local Law No. 14-2002, the Executive Director will try to resolve the matter.
- b. If efforts to resolve such matter to the satisfaction of all parties are unsuccessful, the Executive Director shall refer the matter, within thirty days (30) of receipt of the complaint, to the American Arbitration Association for proceeding thereon.
- c. Upon conclusion of the arbitration proceedings, the arbitrator shall submit to the Executive Director his recommendations regarding the imposition of sanctions, fines or penalties. The Executive Director shall either (i) adopt the recommendation of the arbitrator (ii) determine that no sanctions, fines or penalties should be imposed or (iii) modify the recommendation of the arbitrator, provided that such modification shall not expand upon any sanction recommended or impose any new sanction, or increase the amount of any recommended fine or penalty. The Executive Director, within ten days (10) of receipt of the arbitrators award and recommendations, shall file a determination of such matter and shall cause a copy of such determination to be served upon the respondent by personal service or by certified mail return receipt requested. The award of the arbitrator, and the fines and penalties imposed by the Executive Director, shall be final determinations and may only be vacated or modified as provided in the civil practice law and rules ("CPLR").

(m) The contractor shall provide contracting agency with information regarding all subcontracts awarded under any County Contract, including the amount of compensation paid to each Subcontractor and shall complete all forms provided by the Executive Director or the Department Head relating to subcontractor utilization and efforts to obtain M/WBE participation..

Failure to comply with provisions (a) through (m) above, as ultimately determined by the Executive Director, shall be a material breach of the contract constituting grounds for immediate termination. Once a final determination of failure to comply has been reached by the Executive Director, the determination of whether to terminate a contract shall rest with the Deputy County Executive with oversight responsibility for the contracting agency.

Provisions (a), (b) and (c) shall not be binding upon Contractors or Subcontractors in the performance of work or the provision of services or any other activity that are unrelated, separate, or distinct from the County Contract as expressed by its terms.

The requirements of the provisions (a), (b) and (c) shall not apply to any employment or application for employment outside of this County or solicitations or advertisements therefore or any existing programs of affirmative action regarding employment outside of this County and the effect of contract provisions required by these provisions (a), (b) and (c) shall be so limited.

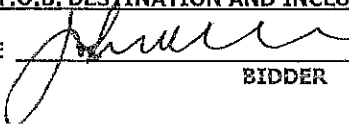
The Contractor shall include provisions (a), (b) and (c) in every Subcontract in such manner that these provisions shall be binding upon each Subcontractor as to work in connection with the County Contract.

As used in this Appendix EE the term "Best Efforts Checklist" shall mean a list signed by the Contractor, listing the procedures it has undertaken to procure Subcontractors in accordance with this Appendix EE.

As used in this Appendix EE the term "County Contract" shall mean (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of twenty-five thousand dollars (\$25,000), whereby a County contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the County; or (ii) a written agreement in excess of one hundred thousand dollars (\$100,000), whereby a County contracting agency is committed to expend or does expend funds for the acquisition,

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construction, demolition, replacement, major repair or renovation of real property and improvements thereon. However, the term "County Contract" does not include agreements or orders for the following services: banking services, insurance policies or contracts, or contracts with a County contracting agency for the sale of bonds, notes or other securities.

As used in this Appendix EE the term "County Contractor" means an individual, business enterprise, including sole proprietorship, partnership, corporation, not-for-profit corporation, or any other person or entity other than the County, whether a contractor, licensor, licensee or any other party, that is (i) a party to a County Contract, (ii) a bidder in connection with the award of a County Contract, or (iii) a proposed party to a County Contract, but shall not include any Subcontractor.

As used in this Appendix EE the term "County Contractor" shall mean a person or firm who will manage and be responsible for an entire contracted project.

As used in this Appendix EE "Documentation Demonstrating Best Efforts to Obtain Certified Minority or Women-owned Business Enterprises" shall include, but is not limited to the following:

- a. Proof of having advertised for bids, where appropriate, in minority publications, trade newspapers/notices and magazines, trade and union publications, and publications of general circulation in Nassau County and surrounding areas or having verbally solicited M/WBEs whom the County Contractor reasonably believed might have the qualifications to do the work. A copy of the advertisement, if used, shall be included to demonstrate that it contained language indicating that the County Contractor welcomed bids and quotes from M/WBE Subcontractors. In addition, proof of the date(s) any such advertisements appeared must be included in the Best Effort Documentation. If verbal solicitation is used, a County Contractor's affidavit with a notary's signature and stamp shall be required as part of the documentation.
- b. Proof of having provided reasonable time for M/WBE Subcontractors to respond to bid opportunities according to industry norms and standards. A chart outlining the schedule/time frame used to obtain bids from M/WBEs is suggested to be included with the Best Effort Documentation.
- c. Proof or affidavit of follow-up of telephone calls with potential M/WBE subcontractors encouraging their participation. Telephone logs indicating such action can be included with the Best Effort Documentation.
- d. Proof or affidavit that M/WBE Subcontractors were allowed to review bid specifications, blue prints and all other bid/RFP related items at no charge to the M/WBEs, other than reasonable documentation costs incurred by the County Contractor that are passed onto the M/WBE.
- e. Proof or affidavit that sufficient time prior to making award was allowed for M/WBEs to participate effectively, to the extent practicable given the timeframe of the County Contract.
- f. Proof or affidavit that negotiations were held in Best Efforts with interested M/WBEs, and that M/WBEs were not rejected as unqualified or unacceptable without sound business reasons based on (1) a thorough investigation of M/WBE qualifications and capabilities reviewed against industry custom and standards and (2) cost of performance. The basis for rejecting any M/WBE deemed unqualified by the County Contractor shall be included in the Best Effort Documentation.
- g. If an M/WBE is rejected based on cost, the County Contractor must submit a list of all sub-bidders for each item of work solicited and their bid prices for the work.
- h. The conditions of performance expected of Subcontractors by the County Contractor must also be included with the Best Effort Documentation.
- i. County Contractors may include any other type of documentation they feel necessary to further demonstrate their Best Efforts regarding their bid documents.

As used in this Appendix EE the term "Executive Director" shall mean the Executive Director of the Nassau County Office of Minority Affairs; provided, however, that Executive Director shall include a designee of the Executive Director except in the case of final determinations issued pursuant to Section (a) through (l) of these rules.

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As used in this Appendix EE the term "Subcontract" shall mean an agreement consisting of part or parts of the contracted work of the County Contractor.

As used in this Appendix EE, the term "Subcontractor" shall mean a person or firm who performs part or parts of the contracted work of a prime contractor providing services, including construction services, to the County pursuant to a county contract. Subcontractor shall include a person or firm that provides labor, professional or other services, materials or supplies to a prime contractor that are necessary for the prime contractor to fulfill its obligations to provide services to the County pursuant to a county contract. Subcontractor shall not include a supplier of materials to a contractor who has contracted to provide goods but no services to the County, nor a supplier of incidental materials to a contractor, such as office supplies, tools and other items of nominal cost that are utilized in the performance of a service contract.

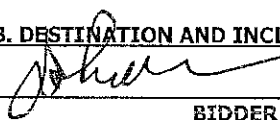
Provisions requiring contractors to retain or submit documentation of best efforts to utilize certified subcontractors and requiring Department head approval prior to subcontracting shall not apply to inter-governmental agreements. In addition, the tracking of expenditures of County dollars by not-for-profit corporations, other municipalities, States, or the federal government is not required.

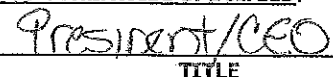
Prohibition of Gifts. In accordance with County Executive Order 2-2018, the Contractor shall not offer, give, or agree to give anything of value to any County employee, agent, consultant, construction manager, or other person or firm representing the County (a "County Representative"), including members of a County Representative's immediate family, in connection with the performance by such County Representative of duties involving transactions with the Contractor on behalf of the County, whether such duties are related to this Agreement or any other County contract or matter. As used herein, "anything of value" shall include, but not be limited to, meals, holiday gifts, holiday baskets, gift cards, tickets to golf outings, tickets to sporting events, currency of any kind, or any other gifts, gratuities, favorable opportunities or preferences. For purposes of this subsection, an immediate family member shall include a spouse, child, parent, or sibling. The Contractor shall include the provisions of this subsection in each subcontract entered into under this Agreement.

Disclosure of Conflicts of Interest. In accordance with County Executive Order 2-2018, the Contractor has disclosed as part of its response to the County's Business History Form, or other disclosure form(s), any and all instances where the Contractor employs any spouse, child, or parent of a County employee of the agency or department that contracted or procured the goods and/or services described under this Agreement. The Contractor shall have a continuing obligation, as circumstances arise, to update this disclosure throughout the term of this Agreement.

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**INDEMNIFICATION:**

Contractor agrees to indemnify and hold harmless County and its agents, officers and employees, from and against any and all losses, costs, expenses (including attorneys' fees and disbursements), damages and liabilities, arising out of or in connection with any acts or omissions of Contractor, its officers, agents or employees, provided, however, that Contractor shall not be responsible for that portion, if any, of a loss that is caused by the negligence of the County; and provided, further, that Contractor shall not be liable for consequential, indirect or special damages. Contractor shall, at County's demand and at County's direction, defend at its own risk and expense any and all suits, actions or legal proceedings which may be brought against County, its agents, officers or employees in connection with a loss for which Contractor is responsible under this paragraph.

**DEFINITIONS:**

- The term "County" as used herein, shall be deemed as reference to the County of Nassau, State of New York.
- The term "Contractor" as used herein, shall be deemed as reference to the successful bidder, vendor, proprietor, partnership, or corporation receiving an award to perform any or all of the services specified herein in accordance with the terms of this agreement.
- The term "agency" as used herein, shall be deemed as the department, division, bureau, office, agency or other Nassau County establishment authorized to receive the service specified herein.
- The term "Director" as used herein, shall be deemed as reference to the Director of the Office of Purchasing.
- The term "Blanket Order" as used herein, shall be deemed as the multiple use pricing agreement as a result of this bid.
- The term "Purchase Order" as used herein, shall be deemed as the single use pricing agreement as a result of this bid.
- The term "complete" as written in this bid must include all equipment, delivery and installation of same in its entirety, as listed in the contract documents, and is to include all supervision, labor, materials, plant equipment, transportation, testing, (if required) incidentals, and other facilities as necessary and/or required to execute all the work as herein specified, or as incidentally required to provide a complete operating installation.

NOTE: INSERT FEDERAL IDENTIFICATION NUMBER IN SPACE PROVIDED ON PAGE 1.

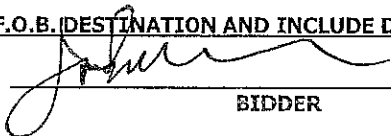
**M/WBE, SDVOB and DBE Participation:** The County encourages the participation of certified Service-Disabled Veteran-Owned Businesses ("SDVOB"), Minority or Women-Owned Business Enterprises ("M/WBE"), and Disadvantaged Business Enterprises ("DBE") in the bidding process. A Contractor that is certified by New York State or the County as a SDVOB, M/WBE, and/or DBE should include this information in their bid. For more information regarding the County's SDVOB, M/WBE, or DBE programs, please visit the Nassau County Office of Minority Affairs website

**IMPORTANT**

PRICE MUST BE INSERTED WITH TYPEWRITER OR INK. BIDS MUST BE SIGNED IN INK. TO ASSURE OFFER REACHING IN TIME, **YOU ARE URGED TO MAIL YOUR FORMAL SEALED BID EARLY. THIS FORMAL SEALED BID MUST REACH OUR OFFICE BY 11:00 A.M.** LATE FORMAL SEALED BIDS WILL NOT BE ACCEPTED.

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REQUIRED VENDOR DISCLOSURE FORMS

Prior to the bid opening, the following disclosure forms (the "Disclosure Forms") must be submitted in the Nassau County Vendor Portal at

[https://apex5.nassaucountyny.gov/ords/f?p=312:LOGIN\\_DESKTOP:3445712403627:](https://apex5.nassaucountyny.gov/ords/f?p=312:LOGIN_DESKTOP:3445712403627:)

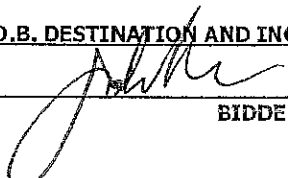
- a. A duly completed and verified Business History Form, together with a current certified or verified financial statement and/or other commercially reliable written evidence of the bidder's credit, financial standing and capacity to perform in accordance with the terms of the Contract.
- b. All officers, and any individuals who hold a ten percent (10%) or greater ownership interest in the bidder, shall complete and verify the Principal Questionnaire.
- c. The County of Nassau Consultant's, Contractor's and Vendor's Disclosure Form
- d. Additionally, if the bidder utilizes the services of any individual or organization for the purposes of conducting lobbying activities and is awarded the contract, the successful proposer will be required to provide a copy of the Lobbyist Registration and Disclosure Form, completed and verified by that individual/organization.

PLEASE NOTE:

- If a bidder has previously submitted the Disclosure Forms in the Nassau County Vendor Portal, the bidder must ensure that the forms on file in the Portal are current, accurate, and have been recertified within three (3) months prior to the bid opening date. The bidder must also ensure that their response to question 7, and its subparts, on the Consultant's, Contractor's, and Vendor's Disclosure Form is provided in relation to the specific solicitation under consideration.
- As an alternative to submitting the Disclosure Forms in the Nassau County Vendor Portal, a bidder may submit a hard copy of the Disclosure Forms with their bid. A bidder may obtain a hard copy of the Disclosure Forms by contacting the Buyer.

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### REQUESTS FOR INFORMATION OR CLARIFICATION

Before bidding, bidders must examine all of the Contract documents, including the specifications, any drawings, and all instructions. If the bidder finds any inconsistency, ambiguity, omission or error in the specifications, drawings, instructions or any other Contract document, or if the bidder is in doubt as to the meaning of any term or condition of the Contract, the bidder must promptly so notify the **Office of Purchasing** in writing prior to the bid opening. The failure of the bidder to notify the **Office of Purchasing**, prior to the bid opening of any inconsistency, ambiguity, omission or error that the bidder actually found, or that should have been discovered by a reasonably prudent bidder, will preclude and negate acceptance of the bidder's claim.

If the **Office of Purchasing** receives a notification from a bidder of a differing site condition or an inconsistency, ambiguity, omission or error in the Contract documents, the **Office of Purchasing** will, as it deems necessary or desirable, issue a written interpretation or correction to the Contract documents as an amendment to the Contract documents. Any such amendment will be made available electronically to each person that received a copy of the Contract documents as reflected in the records of the **Office of Purchasing**, and any such amendment will also be available at the place where the Contract documents are available for inspection by prospective bidders.

Upon such mailing or delivery, such amendment shall become part of the Contract documents and shall be binding on all bidders, whether or not they have had actual notice of such addendum.

**Please note that all bidder requests for information or clarification must be received by the Authority at least 72 hours prior to the bid opening. Any bidder requests for information or issues with the contract documents presented after that time may not be addressed by the Office of Purchasing.**

#### Ordinance # 153-2018

Pursuant to Ordinance # 153-2018, a bidder that is awarded a contract under this bid is required to pay the County an administrative service charge in accordance with the following schedule:

<u>Value of Contract</u>	<u>Administrative Fee</u>
\$0-\$10,000	\$0
Over \$10,000-\$50,000	\$160
Over \$50,000-\$100,000	\$266
Over \$100,000	\$533

After an award, the successful bidder(s) will be notified by the Director of Shared Services, or their designee, when payment of the administrative charge is due. Please note, if you are a religious, charitable, nonprofit, or not-for-profit organization, please include this information in your bid for consideration by the Director of the Shared Services to waive the fee.

#### Ordinance # 72-2014

The bidder declares that they are a registered vendor with the County. All registered vendors must pay a Two Hundred Seventy-Five Dollar (\$275.00) per contract fee to register Blanket contracts on the County's procurement website, as required under Ordinance # 72-2014.

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**INTENT**

**SCOPE:** It is the INTENT of the County of Nassau to properly describe by these specifications, terms and conditions an adequate method of providing **Comprehensive Computer Repair and Preventive Maintenance Service** for the agency or agencies named herein in order that they may enjoy uninterrupted service in consideration for payment of the price bid.

**PURPOSE:** The purpose of this bid is to establish a price structure on which items and/or services listed herein will be made under Blanket orders.

**PERIOD COVERED:** Shall be for one (1) year from the effective date. The County of Nassau reserves the right to extend the Blanket Order up to an additional four (4) year(s), at up to one (1) year options. However, the termination of the Blanket Order may be further extended up to two (2) months beyond the stated termination date. The maximum period of any Blanket Order as a result of this bid with renewal options applied shall be five (5) year(s), and if the further extension is applied, five (5) years and two (2) months.

**ALL EXTENSIONS ARE SUBJECT UPON THE MUTUAL CONSENT OF BOTH PARTIES.**

**FIRM PRICES** Price shall remain firm for the first year of the Blanket Purchase Order and no upward escalation will be permitted. Thereafter, increases in labor and/or material(s) costs may be considered provided they are based on certified labor contracts, uncontrollable materials costs which can be verified in national publications or other increases auditable by the County of Nassau. The burden of proof for such increases shall be upon the Contractor and shall be formally directed to the Director of Purchasing. The decision as to whether or not such increases will be granted shall be made by the Director of Purchasing and shall be final. In the event an increase is not granted when requested, the Contractor may elect to continue at the bid prices or given written notice of termination, upon receipt of which the Blanket Purchase Order will be re-bid.

**AWARD:** Award, if any, will be made to the lowest responsible bidder, who in the opinion of the Director of Purchasing, meets the specifications and qualifications stated herein. The Director of Purchasing reserves the right to make an award be items, groups, or classes of items or as a whole. Awards will be made in accordance with the terms and conditions attached hereto and made part hereof.

**DELIVERY:** Bidders are required to state guaranteed delivery date in terms of days after receipt of order in the space provided below and on page one. Bidders are cautioned to post realistic delivery dates. Guaranteed delivery dates will be strictly enforced. Must be made within 15 days A/R/O unless stated otherwise below:

**Delivery to be made** 1 **Days A/R/O.**

Delivery shall be made **ONLY** upon receipt of a Purchase Order, or in the case of a Blanket Order, upon receipt of a Direct Purchase Order(s) from a using agency authorized to use the Blanket Order which will be issued to the successful bidder. Purchase Order and Direct Purchase Order shall indicate the destination address. Inside delivery is required on all deliveries.

Bidders agree that all orders shall be effective and binding upon the contractor when PLACED IN THE MAIL addressed to the Contractor at the address shown on the Blanket Order/Purchase Order PRIOR TO MIDNIGHT OF THE FINAL DAY OF CONTRACT.

**INSPECTION:** Bidders should be aware of Inspection and Delivery requirements as stipulated.

**BILLING:** Shall be made on County claim forms or Certified Invoices to the individual using County Agency upon completion of deliveries made against applicable Purchase Order(s) or Direct Purchase Order(s).

NO PARTIAL PAYMENTS WILL BE PAID.

\*\*\*\*\*VENDOR CLAIM CERTIFICATION\*\*\*\*\*

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BIDDER

  
PRESIDENT / CEO  
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IF A CLAIM VOUCHER IS NOT BEING SUBMITTED, THE FOLLOWING CERTIFICATION **MUST** APPEAR ON THE INVOICE:

I HEREBY CERTIFY THAT ALL ITEMS OR SERVICES WERE DELIVERED OR RENDERED AS SET FORTH IN THIS CLAIM; THAT THE PRICES CHARGED ARE IN ACCORDANCE WITH REFERENCED PURCHASE ORDER, DIRECT PURCHASE ORDER OR CONTRACT, THAT THE CLAIM IS JUST, TRUE AND CORRECT; THAT THE BALANCE STATED HEREIN IS ACTUALLY DUE AND OWING AND HAS NOT BEEN PREVIOUSLY CLAIMED; THAT NO TAXES FROM WHICH THE COUNTY IS EXEMPT ARE INCLUDED; AND THAT ANY AMOUNTS CLAIMED FOR DISBURSEMENTS HAVE ACTUALLY AND NECESSARILY BEEN MADE.

_____ CLAIMANT NAME	_____ DATE
_____ BY (SIGNATURE)	_____ TITLE

**\*CLAIM VOUCHERS AND CERTIFIED INVOICES NOT PROPERLY COMPLETED WILL BE RETURNED TO YOU UNPAID\*\***

Vendors may download claim form NIFS560 at the following URL:

<http://www.nassaucountyny.gov/agencies/Comptroller/Docs/PDF/ClaimVoucherFormBlank.pdf>

**PAYMENT:** A certified invoice, or a County claim form to which the invoice is attached, shall be submitted in arrears, directly to the using agency, supported by vouchers signed by agency personnel attesting to satisfactory completion of the required services as specified.

\*\*\*\*\*VENDOR CLAIM CERTIFICATION\*\*\*\*\*

**If a claim voucher is not being submitted, the following certification MUST appear on the invoice:**

I hereby certify that all items or services were delivered or rendered as set forth in this claim; that the prices charged are in accordance with referenced purchase order, delivery order or contract, that the claim is just, true and correct; that the balance stated herein is actually due and owing and has not been previously claimed; that no taxes from which the County is exempt are included; and that any amounts claimed for disbursements have actually and necessarily been made.

_____ Contemporary Computer Services Inc. Claimant Name	_____ Aug 6, 2019 Date
_____ By Signature	_____ President Title

**CLAIM VOUCHERS AND CERTIFIED INVOICES NOT PROPERLY COMPLETED WILL BE RETURNED TO YOU UNPAID.**

Vendors may download claim form NIFS560 at the following URL:

<http://www.nassaucountyny.gov/agencies/Comptroller/Docs/PDF/ClaimVoucherFormBlank.pdf>

**RETENTION OF BID:** Vendor is required to make a copy of his completed bid document and applicable attachments. Any purchase orders issued against this bid will refer to the bid and attachments to designate items awarded.

**METHOD OF BIDDING:** Please submit unit price in the appropriate column.

**PRICE DISCREPANCY:** In the event of a discrepancy between the unit price and the extension price, the unit price will govern.

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**WARRANTY:** The successful bidder warrants the equipment furnished and all associated equipment against any defects in design, workmanship and materials against failure to operate satisfactorily for one (1) year from the date of acceptance by the using department and/or agency of the equipment, other than defects or failure shown by the Contractor that have arisen solely from accident or abuse occurring after delivery to the Nassau County agency. Contractor agrees to replace any parts, which in the opinion of the user, shall fail from the above reasons.

*IMPORTANT NOTES: If a company policy or trade practice requires a different warranty period, the bidder may so state without fear of disqualifications. However, the bidder is cautioned that the length of warranty may, in some cases, be a deciding factor in making an award.*

*Equipment furnished hereunder shall meet the standards set forth in the Occupational Safety and Health Act of 1970.*

BIDDER SHALL STATE WARRANTY

PERIOD: not applicable - Service contract

NOTE: All warranties take effect only upon written acceptance of equipment by using agency and shall run full term from that point.

BIDDER SHALL INDICATE COST AND TERM OF ANY EXTENDED WARRANTY OPTION, IF AVAILABLE:

not applicable for this Service contract

**TAX PROVISION:** Purchases made by the County of Nassau are not subject to State, Local Sales Taxes or Federal Excise Taxes. Federal Exemption #A-109538 State Exemption #EX 7213062C. The County of Nassau is not subject to any Existing "Fair Trade Agreements" and bidders should be governed accordingly.

**REDUCTION IN PRICES:** If an award is made, the Contractor agrees, should prices be reduced to the general trade during the requirement period, the County shall receive the benefit of such reduction immediately upon effect. It shall be incumbent upon the Contractor to notify the Purchasing Department of such price reductions.

**PRICE PROTECTION:** Bidders are required to state period of price protection (in terms of days) after the bid opening.

STATE PRICE PROTECTION PERIOD: 30 DAYS AFTER BID OPENING

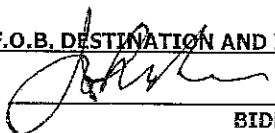
**EXTENSION OF PRICE:** It is anticipated that additional quantities of items specified herein may be required in the ensuing year. According, the County of Nassau requests that the prices bid be protected and be available to the County of Nassau for one (1) year from the date of the award. Economic conditions may not permit the price protection for an entire year. Bidders are requested to state the period for which bid prices will be applicable to potential additional orders.  
365 days.

**SPECIFICATIONS:** Submit complete specifications and illustrations of products offered with the bid. Acceptance of a bid and designation of a manufacturer's catalog description, brand name or number in any Purchase or Blanket Order resulting there-from shall not be construed as qualification of the specifications of this bid or relief there-from, except as specifically stated in the Purchase or Blanket Order.

**PRODUCT IDENTIFICATION:** If a product(s) is identified by a BRAND NAME, a substitute of equal quality, construction, finish, composition, size, workmanship and performance characteristics may be acceptable. In submitting a

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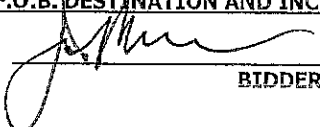
bid, each bidder warrants that the substitute product being offered is an equal. Bid sheets shall be so noted of the manufacturer's name and brand of the product offered as an equal. If as a result of an award, a delivery is made of a brand or product represented as an equal which is subsequently deemed to be unacceptable, the Contractor shall be required, at his expense, to pick up the rejected item and replace it with brand(s) listed in this bid, or an acceptable equal which will have the approval of the Director.

**PROTECTION FROM CLAIM AGAINST "OR EQUAL":** In the event of any claim by any unsuccessful bidder concerning or relating to the issue of "equal or better" or "or equal", the successful bidder agrees, at his own cost and expense, to defend such claims or claims and agrees to hold the County of Nassau free and harmless from any and all claims for loss or damage arising out of this transaction for any reason whatsoever.

**EQUIVALENT BIDS:** Bidders may offer a product of the same capability, but of different manufacture and model than that specified in this bid. The use of the name of a manufacturer, brand, make or catalog designation in specifying items described herein does not restrict or preclude bidders from offering equivalent or better product bids. Such a designation is used only to indicate the character, quality and minimum performance desired. Equal or better product bids are permissible. A bidder submitting an equal or better product shall, at his own cost and expense be responsible for submitting proof and/or a demonstration of equivalence, compatibility and performance. However, acceptance of an equivalent product shall be strictly at the discretion of the Director. Any omission of the term "or equal" in any specific bid item listing should be disregarded by the bidder. All bidders shall have an absolute right to submit "equivalent" bids notwithstanding any other provision of the bid specifications.

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**COMPREHENSIVE AND GENERAL LIABILITY AND HOLD HARMLESS:** The Contractor agrees to indemnify and hold harmless the County of Nassau, its agents, officers and employees against any and all claims, causes of action, costs, and liabilities, in law or in equity, of every kind and nature whatsoever, directly or proximately resulting from any act of omission or commission of Contractor, its officers, agents, or employees. Contractor shall, at Nassau County's demand, defend at its own risk and expense any and all suits, actions or legal proceedings which may be brought or instituted against Nassau County, its agents, officers, or employees on any such claim, demand or cause of action, and Contractor shall pay and satisfy any judgment or decree which may be rendered against Nassau County, its agents, officers, or employees in any such suit, action or legal proceeding.

The Contractor shall obtain from an insurance company authorized to do business in the State of New York, and keep in force during the term of any agreement, a policy of Comprehensive and General Liability Insurance naming the Contractor as an insured, and naming the County of Nassau as an additional insured, including, but not limited, to the torts and negligence of Contractor's personnel, with a combined single minimum limit of three million dollars (\$3,000,000.00) for bodily injury and property damage for any one occurrence at the Contractor's sole cost and expense. Evidence of insurance may be required prior to Notice of Award or issuance of a Purchase Order.

The Contractor shall comply with all provisions of the Workers' Compensation Law and shall furnish a certificate showing evidence of current coverage.

Bidder shall list below the Insurance Company(s) holding the following documents:

A) Certificate of Insurance name the County of Nassau as co-insured: ✓

Or

B) Certificate of Insurance with indemnification agreement (hold harmless clause): ✓

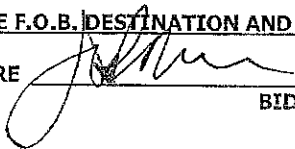
**INSURANCE AND WORKERS COMPENSATION:** The successful bidder agrees to obtain from an insurance company, authorized to do business in the State of New York, and keep in force during the term of any agreement, a policy of Comprehensive and General Liability Insurance naming the Contractor as an insured, and naming the County of Nassau as an additional insured, including but not limited to the torts and negligence of Contractor's personnel, with a combined minimum single limit of three million dollars (\$3,000,000.00) for bodily injury and property damage for any one occurrence at the Contractor's sole cost and expense. Evidence of insurance may be required prior to Notice of Award or issuance of a Purchase Order.

The Contractor shall comply with all provisions of the Workers' Compensation Law and shall furnish a certificate showing evidence of current coverage.

**PRODUCT LIABILITY INSURANCE:** The successful bidder agrees to obtain from an insurance company authorized to do business in the State of New York, and keep in force during the term of an agreement, a policy of Product Liability Insurance, including foreign objects, with a combined minimum single limit of one million dollars (\$1,000,000.00) for each occurrence, at the Contractor's sole cost and expense, and shall furnish a certificate showing evidence of current coverage. Evidence of insurance may be required prior to Notice of Award or issuance of a Purchase Order.

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BIDDER

President/CEO

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**ALTERNATIVE ITEM:** In submitting a bid on a commodity other than as specified, bidder shall furnish complete data and identification with respect to the alternate commodity he proposes to furnish. Consideration will be given to proposals submitted on alternate commodities to the extent that such action is deemed to serve the best interests of the County. If a bidder does not indicate that the commodity he proposes to furnish is other than as specified, it will be construed to mean that the bidder proposes to furnish the exact commodity as described. Consideration of the alternate shall be at the sole discretion of the Director. **MORE THAN ONE (1) BID ON EACH ITEM WILL NOT BE CONSIDERED, UNLESS OTHERWISE SPECIFIED BY THE COUNTY.**

**REPLACEMENT PARTS:** The requirements specified herein represent, for the most part, replacement and/or repair components to existing and presently owned equipment, and must match and inter-member without modification with the equipment and systems indicated.

**ADDITIONAL BIDS:** The County reserves the right, for any un-contemplated additional requirements of extraordinary quantities of particular items to call for new bids, therefore, whenever in the opinion of the Director of the Office of Purchase it is in the best interests of the County of Nassau to do so.

**NON-ASSIGNMENT:** In accordance with Section 138 of the State Finance Law, the contract may not be assigned by the Contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or otherwise disposed of without the previous consent, in writing, of Nassau County and any attempts to assign the contract without the County's written consent are null and void.

**NON PERFORMANCE**

The Contractor agrees that in the event any of the services provided for under the terms of this contract should in any way be omitted or unsatisfactorily performed by the Contractor and/or his employees, the county shall so notify the contractor verbally and follow with a written notification of the deficient services for immediate correction. In the event the Contractor does not correct the deficient services after receipt of written notification, the Nassau County Department concerned will deduct a percentage based on the work not performed or performed unsatisfactorily from the Contractor's claim for the period covered. If the Contractor continues to omit or unsatisfactorily perform the required services, the County will arrange for the work to be done by another contractor and the cost of such work shall be deducted from any monies due or that may become due to the Contractor.

**DISCLAIMER**

Any Blanket Purchase Order issued as a result of this bid will establish terms and conditions pursuant to which certain materials and/or services are to be supplied or performed, from time to time, for a specified period upon issuance by the County of Delivery Orders. The Blanket Purchase Order is non-exclusive and the County is not bound to purchase, and no materials are to be delivered or services performed without a Delivery Order. The County shall be under no obligation whatsoever to issue such Delivery Orders. The Blanket Purchase shall not apply in any way to items of material or service deemed by the County in its sole discretion to be extraordinary or involve any special conditions, quantities, circumstances or complexities.

**EVALUATION:**

The Director of the Office of Purchasing (hereinafter known as the Director) reserves the right before making award to make investigations as to whether or not the items, qualifications, services or facilities offered by the Bidder meet the requirements set forth herein and are ample and sufficient to insure the proper performance in the event of an award. The Bidder must be prepared, if requested by the Director, to present evidence of experience, ability and financial standing, as well as a statement as to plant, machinery, trained personnel and capacity for the rendition of the service on which he is bidding. Upon request of the Director of Purchasing, successful bidder shall file certification from the manufacturer relative to authorization, delivery, service and guarantees. If it is found that the conditions of the bids are not complied with or that the services or equipment proposed to be furnished do not meet the requirements called for, or that the qualifications, financial standing or facilities are not satisfactory, the Director may reject such bids. It is distinctly understood, however, that nothing in the foregoing shall mean or imply that it is obligatory upon the Director to make any examinations before award; and it is further understood that, if such examination is made, it in no way relieves the Bidder from fulfilling all requirements and conditions of the bid.

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## NOTICE

READ THIS PAGE OF THE BID CAREFULLY

ALL BIDDERS MUST COMPLY WITH THIS REQUIREMENT OR YOUR BID WILL BE AUTOMATICALLY REJECTED

RIGHT TO KNOW LAW AND "OSHA"

PURSUANT TO ARTICLE 28, SECTION 876 OF THE LABOR LAW OF THE STATE OF NEW YORK, THE COUNTY OF NASSAU HAS MANDATED EMPLOYER'S RESPONSIBILITY TO PROVIDE NOTICE TO EMPLOYEES REGARDING TOXIC SUBSTANCES. TO SATISFY THIS MANDATED REQUIREMENT, WE MUST ASK FOR YOUR COOPERATION. SOME OF THE MATERIAL ON THIS BID MAY CONTAIN TOXIC SUBSTANCES. THEREFORE, YOU MUST SUBMIT, WITH YOUR BID, "**MATERIAL SAFETY DATA SHEETS**" FOR ALL MATERIALS TO BE SUPPLIED PURSUANT TO THIS BID.

FAILURE TO PROVIDE THIS INFORMATION WITH THE BID WILL RESULT IN  
AUTOMATIC REJECTION OF THE BID.

IF YOUR PRODUCT **DOES NOT** CONTAIN TOXIC SUBSTANCES, PLEASE SIGN THE FOLLOWING CERTIFICATION:

### CERTIFICATION:

I HEREBY CERTIFY THAT I HAVE READ THE NASSAU COUNTY NOTICE, AND FURTHER CERTIFY THAT ITEMS NUMBERED  
ALL ITEMS DO NOT CONTAIN ANY TOXIC SUBSTANCES.

**X**

  
Signature

President  
Title

8/23  
Date

**ALL BIDS MUST BE F.O.B. DESTINATION AND INCLUDE DELIVERY WITHIN DOORS UNLESS OTHERWISE SPECIFIED.**

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BIDDER

President/CEC  
TITLE

**ACCESS CLAUSE:** Contractor, including its satellites, offices and/or subcontractors, if any, shall maintain full and complete books and records of accounts pertaining to this agreement, in accordance with accepted accounting practices and such other records as may be reasonably prescribed by the County of Nassau. Such books and records shall at all times be available for audit and inspection by the completion of all the services described in this agreement. Contractor further agrees that if any provision of Section 952 of the Omnibus Reconciliation Act of 1980 (PL-96-499) is found by a body of competent jurisdiction to be applicable to this contract, the Contractor agrees that it will make available upon written request by the Secretary of Health and Human Services, or the Comptroller General of the General Accounting Office, or any of their duly authorized representatives, a copy of this contract and any executed amendments thereto documents which relate to the calculation of the charges stated in the contract and copies of service reports documenting services performed. Such records will be available in accordance with the above for the period of six (6) years after the furnishing of any of the services described in this contract.

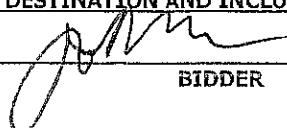
**TERMINATION PREROGATIVE:** The Director reserves the right to cancel the Blanket Order by giving not less than thirty (30) days written notice that, on or after a date therein specified, the contract shall be deemed terminated and cancelled.

**VENDOR RESPONSIBILITY CRITERIA:** The Director of Purchasing reserves the right before making an award to make investigations as to whether or not the qualifications, services, facilities or items offered by the bidder meet the requirements set forth herein and are ample and sufficient to ensure the proper performance in the event of an award. The bidder must be prepared, if requested by the Director of Purchasing, to present evidence of experience, ability, financial standing, as well as a statement as to plant, machinery, trained personnel and capacity for the rendition of the service on which the vendor is bidding. Upon request of the Director, the successful bidder shall file certification from the manufacturer relative to authorization, delivery, service and guarantees. If it is found that the conditions of the bid are not complied with or that the services or equipment proposed to be furnished do not meet the requirements called for, or that the qualifications, financial standing, or facilities are not satisfactory, the Director may reject such bids. It is distinctly understood, however, that nothing in the forgoing shall mean or imply that it is obligatory upon the Director to make any examinations before an award; and it is further understood that, if such examination is made, it in no way relieves the bidder from fulfilling all requirements and conditions of the bid.

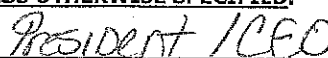
**IMPORTANT NOTE:** The Director reserves the right to accept or reject any and all bids, or separable portions of offers, and waive technicalities, irregularities, and omissions if the Director determines the best interests of the County of Nassau will be served. The Director, in his sole discretion, may accept or reject illegible, incomplete or vague bids and his decision shall be final. A conditional or revocable bid which clearly communicates the terms or limitations of acceptance may be considered and contract award may be made in compliance with the bidder's conditional or revocable terms in the offer. Prior to award, the Director reserves the right to seek clarifications, request bid revisions, or to request any information deemed necessary for proper evaluation of bids from all bidders deemed to be eligible for contract award. Failure to provide requested information may result in rejection of the bid.

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**NON-COLLUSIVE BIDDING CERTIFICATION REQUIRED BY SECTION 139-D OF THE STATE FINANCE LAW**

**BY SUBMISSION OF THIS BID, BIDDER AND EACH PERSON SIGNING ON BEHALF OF BIDDER CERTIFIES, AND IN THE CASE OF A JOINT BID, EACH PARTY THERETO CERTIFIES AS TO ITS OWN ORGANIZATION, UNDER PENALTY OR PERJURY, THAT TO THE BEST OF HIS/HER KNOWLEDGE AND BELIEF:**

- [1] The prices of this bid have been arrived at independently, without collusion, consultation, communication, or agreement for the purposes of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor;
- [2] Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly, to any other Bidder or to any competitor; and
- [3] No attempt has been made or will be made by the Bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

**A BID SHALL NOT BE CONSIDERED FOR AWARD NOR SHALL ANY AWARD BE MADE WITH [1], [2], [3] ABOVE HAVE NOT BEEN COMPLETE WITH; PROVIDED HOWEVER, THAT IF IN ANY CASE THE BIDDER(S) CANNOT MAKE THE FOREGOING CERTIFICATION, THE BIDDER SHALL SO STATE AND SHALL FURNISH BELOW A SIGNED STATEMENT WHICH SETS FORTH IN DETAIL THE REASONS THEREFORE:**

[AFFIX ADDENDUM TO THIS PAGE IF SPACE IS REQUIRED FOR STATEMENT]

Subscribed to under penalty of perjury under the laws of the State of New York,

this 16<sup>th</sup> day of August, 2019 as the act and deed of said Corporation or Partnership.

**Identifying Data:**

Potential Contractor: Contemporary Computer Services Inc.

Address: 200 Kwickerbocker Avenue

Street: \_\_\_\_\_

City, Town, etc: Bohemia New York 11716

Telephone: 631-218-5200 Title: President/CEO

If applicable, responsible Corporate Officer

Name John Riconda Title President/CEO

Signature: [Signature]



**FAILURE TO COMPLETE THIS FORM AND SIGN IN APPROPRIATE PLACE SHALL RESULT IN AUTOMATIC REJECTION OF THE BID.**

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BIDDER SIGN HERE [Signature] BIDDER President/CEO TITLE

**GENERAL INSTRUCTIONS:** All bidders must adhere to the following conditions:

As per New York State Municipal Law 103, no exception can be taken to any material term and/or condition of this bid with the exception of any warranties as presented in this bid for the specific commodity or service required.

Any language in any proposal or document submitted by a bidder as part of their bid that is accepted by the County of Nassau cannot be in conflict with any material term and/or condition relevant to this bid with the exception of any warranties or the specifications of the commodity of service required by this bid. If there is any conflict between the bidder's terms and conditions and the terms and conditions of this bid, the terms and conditions of this bid shall govern.

Bidders must insert **FEDERAL IDENTIFICATION NUMBER** in the space provided on page one of this bid.

Late Formal Sealed Bids will NOT be accepted. Bidders are urged to mail bids early to assure delivery on time. Bids must be received by 11:00 A.M. on the bid opening date.

Prices **MUST** be inserted with **TYPEWRITER OR INK**. Entries with **WHITE OUT, CROSS-OUTS OR LIFT-OFF TAPE** **MUST** BE INITIALED or that entry will be disqualified.

Bidders should submit bid with unit price in the appropriate column on bid pages or forms attached hereto. In the event of a discrepancy between the unit price and the extension, the unit price shall govern. Bidders shall submit one (1) original bid document and all applicable attachments. Any order issued against this bid will refer to the bid and attachments to designate items awarded. Bidders agree that all, Direct Purchase Orders and/or Purchase Orders shall be effective and binding upon the Contractor when placed in the mail, addressed to the Contractor at the address shown on the Direct Purchase Order or the Purchase Order.

Bidders **MUST** state manufacturer's name and catalog number of each item bid.

**ABSOLUTELY NO MINIMUM ORDERS** shall be applied to this bid.

Purchases made by Nassau County are not subject to State or Local Sales Tax or Federal Excise Taxes.

**Federal Exemption Number: A-109538**      **State Exemption Number: EX 7213062C**

Inside (receiving dock) delivery is required on all orders.

The rights and obligations of the parties under this agreement shall be governed by the laws of the State of New York.

Bids are hereby solicited for the commodities and/or services specified herein which are to be delivered and/or performed at the locations indicated, and in strict accordance with all specifications, terms and conditions attached hereto and made part hereof.

Bid document must be signed by proprietor, partner or corporate officer.

The clauses contained in these bid forms set forth the wishes of the County of Nassau in regard to the purchase and/or services required. However, the Director reserves the right to waive irregularities, omissions, or other technical defects if, in its judgment, the best interest of the County of Nassau will be served accordingly.

Bidders may take exception to paragraphs of the bid under a separate cover letter to be attached to this bid, indicating the specific bid page, paragraph and the exception(s). In any event, the decision of the Director will be final.

Qualification statement **MUST BE COMPLETED** and submitted with bid. See page 4 for further details

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**GENERAL CONDITIONS:**

All repairs to be made in accordance with the Occupational Safety and Health Administration safety requirements.

Contractor will furnish all labor, materials, transportation, tools, instrumentation, parts and accessories necessary to repair and restore the equipment to optimum operating condition.

All Contractor personnel assigned to any requirement of a contract established must be fully qualified and cognizant of the required and applicable electrical codes and safety requirements, and must adhere to them.

All parts supplied must match and inter-member without modification to the designated equipment, and must be in accordance with the specifications of the manufacturer of the part to be replaced.

Except as otherwise specified, all contract requirements will be performed at the site as required.

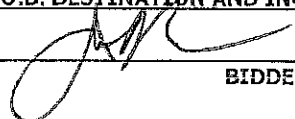
Any requirement to remove any part of the equipment or system(s), to the Contractor's shop, must be approved by an authorized agency representative. Nassau County shall supply all utilities which are available on location insofar as compatibility requirements permit.

All requirements performed by the Contractor will be subject to inspection and approval by an authorized designated representative of Nassau County.

Employees of the Contractor, while on service call, shall carry identification badges or cards and shall be instructed to submit same to scrutiny upon request of security or supervisory personnel of Nassau County.

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BIDDER

*President / CEC*

TITLE

Living Wage

Section 1. Authority and Usage

- a. These Rules are promulgated pursuant to Local Law 1-2006, section 7(b) which authorizes the County Executive to promulgate rules to implement the provisions of the Nassau County Living Wage Law.
- b. Wherever the term "Law" or "Living Wage Law" is used in this document, it shall mean Local Law 1-2006, otherwise known as the Nassau County Living Wage Law. Whenever the terms "Rule" or "Rules" are used in this document, it shall mean these Rules of the County Executive regarding the Nassau County Living Wage Law.

Section 2. Clarification of Terms

- a. Awarded. "Awarded" shall mean that time at which a contractor is selected by the County, or any department of the County, to receive county financial assistance, even if that time is before execution of a county financial assistance agreement by all parties or approval of such agreement by the County Legislature.

See Living Wage Law, § 5(a) "Certification of Compliance" and § 10 "Other Provisions"

- b. County Service Contract. "County Service Contract" shall mean any contract let to a contractor by the county for the furnishing of services to or for the county and that involves an expenditure equal to or greater than twenty-five thousand dollars. A contract for the sale of goods to the County, or a contract for the sale of goods where incidental services are being provided to the County, are not considered County Service Contracts. This definition shall not include contracts awarded pursuant to the county's emergency procurement procedure as set forth in section twenty-two hundred six of the county charter, inter-governmental agreements, agreements with state or local public authorities or agreements with local development corporations incorporated pursuant to section 1411 of the not-for-profit corporations law.

- c. County Financial Assistance. "County Financial Assistance" shall mean any grant, loan, tax incentive or abatement, bond financing, subsidy or other form of assistance of more than fifty thousand dollars given by or through the authority or approval of the county to an entity having at least ten employees. County financial assistance shall not include industrial development bonds, community development block grant loans, and enterprise-zone-related incentives.

- d. Employee and Employer.

i. Under Section 1 of the Living Wage Law, an "Employee" for the purposes of a county service contract is an employee of a county contractor "pursuant to one or more service contracts and who expends any of his or her time thereon." Thus, an Employee may be:

A. Any person hired by a County contractor specifically to work on the County Service Contract at issue

B. Any person employed by the County Contractor who works on the specific services contemplated by the County Service Contract

ii. An Employee is not:

A. An employee who provides services which are only incidental to the services specified in the County Service Contract.

An employee who does not provide any services contemplated under the County Service Contract in Question

iii. For the purposes of the Living Wage Law, Nassau Community College is not an employer as defined in the Law. However, service contractors, financial assistance recipients and lessees of the College are employers as defined in the law and are subject to the provisions of the Living Wage Law as they are applicable.

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See Living Wage Law, § 1 "Employee," "Employer"

e. Enter Into. "Enter into" shall mean that time at which both parties have signed the contract in question.

See Living Wage Law, § 1 "County Service Contract" and § 10(a) "Other Provisions"

### 3. Amendments, Extensions and Renewals

a. Renewals and Extensions. Where an existing County Financial Assistance Agreement, County Service Contract, or County Lease is renewed or extended after the effective date of the Law, such agreement is a new County Financial Assistance Agreement, County Service Contract or County Lease, as the case may be, and is subject to the applicable provisions of the Law.

b. Determination of Applicability.

i. County Service Contracts.

A. Any renewal of a County Service Contract is subject to the Living Wage Law if the total expenditure by the County under the renewal is \$25,000 or greater.

B. If a County Service Contract is extended or otherwise amended, such extension or amendment will be subject to the provisions of the Law if such amendment increases the total expenditure under the original agreement to an amount \$25,000 or over, or if such amendment itself involves an expenditure of \$25,000 or over. In no event shall the Law apply in a situation where an amendment involves an expenditure of less than \$25,000 and the original agreement already involves an expenditure of \$25,000 or over.

ii. County Financial Assistance Agreements.

A. Any renewal of a County Financial Assistance Agreement is subject to the Living Wage Law if the total expenditure by the County under the renewal is greater than \$50,000.

B. If a Financial Assistance Agreement is extended or otherwise amended, such extension or amendment will be subject to the provisions of the Law if such amendment increases the total expenditure under the original agreement to an amount over \$50,000, or if such amendment itself involves an expenditure over \$50,000. In no event shall the Law apply in a situation where an amendment involves an expenditure of \$50,000 or less and the original agreement already involves an expenditure over \$50,000.

iii. County Leases. Any renewal, extension or modification of a County Lease is subject to the provisions of the Living Wage Law.

See Living Wage Law, §10(a) "Other Provisions"

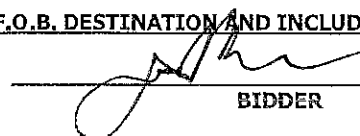
### 4. Waiver of the Law

a. Application of the Provision

i. Any County Contractor may apply for a waiver of the provisions of the Law. In order to qualify as a County Contractor, the applying organization must have a County Service Contract with the County of Nassau. A County Service Contract is a contract which contemplates providing a service to the County (not goods or any service performed only to deliver goods) for which the County is paying \$25,000 or more. Both non-profit and for-profit County Contractors may apply for a waiver.

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ii. At this time, the Living Wage Law does not allow a County Lessee or an entity receiving County Financial Assistance to apply for a waiver of the Law's provisions.

b. Request for a Waiver The following procedures have been established by the County Executive for requesting a waiver of the provisions of the Living Wage Law:

i. Request for a waiver must be made to the Nassau County Office of Compliance. Since a waiver request must be made by a County Contractor who already has a contract with the County to provide services, a request for a waiver may only be made after the contract in question is entered into with the County.

ii. A request for a waiver must be made on the approved form designated "Request for Waiver of the Provisions of the Nassau County Living Wage Law." This form is attached to these rules. Additional forms may be requested by contacting the agency with which the requesting organization has a contract.

iii. Except for those requesting organizations with County Service Contracts listed in section 4(b)(iv)(E)(3) below, those requesting organizations which plan to request a waiver once a County Service Contract has been entered into must include, in their bid or proposal for the specific County Service Contract, a budget breakdown stating the amount of the budget allocated to wages (*assuming the Living Wage Law applies*), and the amount of the budget allocated to services and other contract expenses.

A. In any budget breakdown submitted, the requesting organization must include only those employees who are included within the definition of "Employee" described above.

B. Those County contractors who have been awarded a contract through Executive Order No. 1 of 1993, a state or federal grant, General Municipal Law section 104, or any other state or federal rule or regulation must submit the above budget breakdown to the contracting agency before such contract is entered into with the County in order to be eligible for a waiver.

iv. A waiver request must contain the following information:

A. The name of the organization

B. The address of the organization

C. A brief description of the contract which the waiver pertains to.

D. The name and email address of the Chief Executive Officer of the requesting organization

E. The criteria (hereinafter, the "Criteria") for qualifying for a waiver under the provisions of the Law. Currently, a requesting organization must meet either Criteria 1, 2 or 3 below, and, if Criteria 1, 2 or 4 are cited, must meet Criterion 5 below:

1. The highest paid officer or employee of the requesting organization earns a salary which, when calculated on an hourly basis, is less than six times the lowest wage or salary paid by the requesting organization.

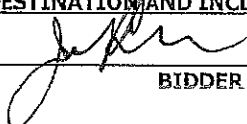
OR

2. Compliance with the requirements of the Living Wage Law will directly increase the requesting organization's expected total annual budget in an amount greater than ten percent of the prior fiscal year's budget.

OR

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3. The requesting organization is providing any of the following services to the County and compliance with the Living Wage Law would exceed the amount, per hour or per diem (as the case may be), reimbursed to the County by any State or Federal Source:

Services under the Expanded In-Home Services for the Elderly Program (EISEP)

Foster care services under the New York Social Services Law.

Residential domestic violence services under the New York Social Services Law.

Residential care, educational and vocational training, physical and mental health services, and employment counseling services to residents of the Juvenile Detention Center under the New York Executive Law.

OR

4. The requesting organization is providing any of the following services to the County and compliance with the Living Wage Law would increase the County Service Contract's budget by greater than ten percent over the budget for the requesting organization's County Service Contract for the previous contracting year:

i. Non-residential domestic violence services under the New York Social Services Law.

ii. Services under the Home Energy Assistance Program (HEAP)

Preventive services for children pursuant to the New York Social Services Law

Non-Secure detention services pursuant to the New York Executive Law.

AND (if Criteria 1, 2 or 4)

5. When the requesting organization placed a bid or submitted a proposal for the county service contract at issue, it must have submitted a budget which included a breakdown of the wages paid to employees of the requesting organization who would be covered under the Living Wage Law.

F. A statement that, if a waiver is granted, the requesting organization will decrease its budgeted wage allocation to that amount the requesting organization would have paid its employees had the requirements of Living Wage Law not been applied. The amount to be paid by the County to the requesting organization will be reduced accordingly by contract amendment.

G. The notarized signature of the requesting organization's Chief Executive Officer.

v. A request must be accompanied by documentation supporting the Criteria claimed by the requesting organization.

A. If Criteria (1) is cited in the request, the requestor must include a statement, certified by the chief financial officer of the requesting organization as true and accurate, of the wages paid, on an hourly basis, of the highest and lowest paid individuals employed by the requesting organization.

B. If Criteria (2) is cited in the request, the requestor must provide a copy of the requesting organization's budget for the last fiscal year along with a copy of the organization's expected budget taking into account increases in salary as a result of compliance with the Living Wage Law. Both budgets must be certified as complete and accurate by the chief financial officer of the requesting organization.

C. If Criteria (4) is cited in the request, the requestor must provide a copy of the requesting organization's budget for the County Service Contract for the prior agreement year along with the requesting organization's budget for the County Service Contract for the current agreement year which takes into account increases in salary as a result of compliance with the Living Wage Law. Both budgets must be certified as complete and accurate by the chief financial officer of the requesting organization.

vi. The request form and all documentation must be sent to the following address:

County of Nassau Office of Compliance

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TITLE

Attention: Living Wage Waiver Request Office  
One West Street – 4<sup>th</sup> Floor  
Mineola, New York 11501

c. Waiver and Procurement

i. As a waiver may only be requested once a County Service Contract has been entered into, no waiver application may be submitted by any organization submitting a bid or proposal to the County for a County Service Contract.

ii. The fact that a waiver may be granted to an organization submitting a bid or proposal to the County for a County Service Contract will not be a consideration in evaluating such bid or proposal.

d. Review Procedures

i. Review of a request for a waiver must be made by the Office of Compliance.

ii. Approval of a request is dependent on the requestor satisfying either criteria (1), (2) or (3) in section 4(b)(iv)(E) above and, if citing criteria (1), (2) or (4), criterion (5) in section 4(b)(iv)(E) above. Applications not satisfying these criteria, or incomplete applications, will not be approved. However, complete applications that do meet these criteria shall be approved by the Office of Compliance.

iii. The Office of Compliance shall inform the requestor of his or her decision to grant or deny a request in writing within thirty days of receipt of the request. A copy of the grant or denial shall be transmitted to the County Comptroller for the purposes of monitoring compliance with the Living Wage Law.

iv. During such thirty day period, the requestor must continue to abide by the provisions of the Living Wage Law. Failure to do so may result in action by the Office of the Nassau County Comptroller to enforce the provisions of the Law.

e. Post-Award Review

i. After the County grants a waiver, if at any time during the term of the County Service Contract the requesting organization alters its budget or wages such that the organization no longer qualifies for a waiver of the Living Wage Law, the requesting organization must contact the County department with which it contracts and inform such department of such alteration.

ii. If a County department is contacted in reference to such a change, the department must either:

Amend the County Service Contract in question to restore any funding subtracted from the contract as a result of a waiver of the Living Wage Law and receive from the Contractor a completed Certificate of Compliance; or

Terminate such Contract according to its terms.

See Living Wage Law, § 9 "Waiver"

5. Inter-Governmental Agreements

a. The Living Wage Law shall not apply to those County Service Contracts which are entered into with any municipal corporation located within the County, any school district located within the County, and any special district located within the County.

b. County Financial Assistance Agreements and County Leases. The Living Wage Law shall not apply to a County Financial Assistance Agreement or a County Lease in the event that application of the law would conflict with the application of a federal, state or local law, rule, regulation or ordinance. For the purposes of this Rule, the Living Wage Law would not apply to a County Financial Assistance Agreement or County Lease where funding for the Agreement or Lease is derived

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from a Federal or state grant where the distribution of such grant funds to certain subrecipients is mandatory and non-discretionary.

See Living Wage Law, § 1 "County Service Contract," "Inter-governmental Agreement;" § 3 "Minimum Compensation;" § 10 "Other Provisions"

6. Certification of Compliance

a. An updated certification of compliance with the provisions of the Living Wage Law shall be submitted to the County on or before the first day of each agreement year during the term of any County Service Contract.

b. For the purposes of updating a certification of compliance, a "material change" as used in the Law shall be limited to the following:

i. Any determination by the County Comptroller that the contractor has violated any provision of the Law.

ii. Any instance during the preceding year in which the contractor has been found by a court or governmental agency to have violated federal state or local laws regulating payment of wages or benefits, labor relations or occupational safety and health, or where any governmental body has initiated a judicial action, administrative proceeding or investigation of the contractor in regard to any of the above laws.

See Living Wage Law, § 5 "Certification of Compliance"

7. Nassau County Employees

a. All Nassau County Employees are covered by the provisions of the Living Wage Law, provided, however, that Nassau County Employees covered by the collective bargaining agreement between the County and the Civil Service Employees Association are not entitled to receive the benefits supplement rate as the term is defined in the Law. The provisions of the Law also extend to paid interns hired by the County.

b. The Living Wage Law does not apply to volunteer workers utilized by the County pursuant to the County's authority to use volunteer workers under § 2105 of the Nassau County Charter. As such, the Law does not cover unpaid interns utilized by the County.

See Living Wage Law, § 1 "Employee," "Employer;" § 10 "Other Provisions"

Appendix L

Certificate of Compliance

In compliance with Local Law 1-2006, as amended (the "Law"), the Contractor hereby certifies the following:

The chief executive officer of the Contractor is:

John Riconda (Name)  
33 Beach Rd Northport NY (Address)  
516-695-9660 (Telephone Number)

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The Contractor agrees to either (1) comply with the requirements of the Nassau County Living Wage Law or (2) as applicable, obtain a waiver of the requirements of the Law pursuant to section 9 of the Law. In the event that the contractor does not comply with the requirements of the Law or obtain a waiver of the requirements of the Law, and such contractor establishes to the satisfaction of the Department that at the time of execution of this agreement, it had a reasonable certainty that it would receive such waiver based on the Law and Rules pertaining to waivers, the County will agree to terminate the contract without imposing costs or seeking damages against the Contractor

In the past five years, Contractor \_\_\_\_\_ has (☒ has not been) found by a court or a government agency to have violated federal, state, or local laws regulating payment of wages or benefits, labor relations, or occupational safety and health. If a violation has been assessed against the Contractor, describe below:

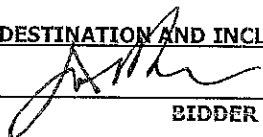
None

In the past five years, an administrative proceeding, investigation, or government body-initiated judicial action \_\_\_\_\_ has (☒ has not) been commenced against or relating to the Contractor in connection with federal, state, or local laws regulating payment of wages or benefits, labor relations, or occupational safety and health. If such a proceeding, action, or investigation has been commenced, describe below:

None

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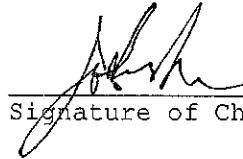
President/CEO  
TITLE

Contractor agrees to permit access to work sites and relevant payroll records by authorized County representatives for the purpose of monitoring compliance with the Living Wage Law and investigating employee complaints of noncompliance.

I hereby certify that I have read the foregoing statement and, to the best of my knowledge and belief, it is true, correct and complete. Any statement or representation made herein shall be accurate and true as of the date stated below.

8-23-19

Dated



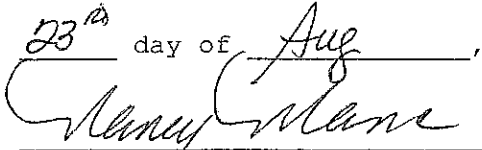
Signature of Chief Executive Officer

John R. Riconda

Name of Chief Executive Officer

Sworn to before me this

23<sup>rd</sup> day of Aug, 2008.

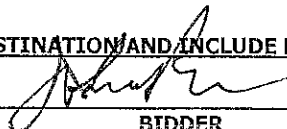


Notary Public

NANCY MANCUSO  
Notary Public, State of New York  
No. 01MA4896226  
Qualified in Suffolk County 2023  
Commission Expires June 29

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**RECORD RETENTION:** Contractor shall retain complete and accurate records and documents related to this Agreement for six (6) years following the later of termination or final payment. Such records shall at all times be available for audit and inspection by the County.

**Governing Law** – Consent to Jurisdiction and Venue; Governing Law. Unless otherwise specified in this Agreement or required by Law, exclusive original jurisdiction for all claims or actions with respect to this Agreement shall be in the Supreme Court in Nassau County in New York State and the parties expressly waive any objections to the same on any grounds, including venue and forum non conveniens. This Agreement is intended as a contract under, and shall be governed and construed in accordance with, the Laws of New York State, without regard to the conflict of laws provisions thereof.

**PRE BID SITE VISITS:** The prospective suppliers, when bidding, represents and warrants that he has visited and knows the site(s) or premise(s) upon which the work, as described in these bid specifications, is to be performed hereunder and that he has informed himself of all existing conditions affecting the work and as to the work of other coming in conjunction with his work. Failure of the bidder to thoroughly acquaint himself with the site and local conditions shall not relieve him of his responsibility, and shall not entitle him to any claim for extras. Bidders may call \_\_\_\_\_ for an appointment to visit the site.

**Approximate yearly usage is \$600,000.00**

## SPECIFICATION/PRICING:

### NASSAU COUNTY

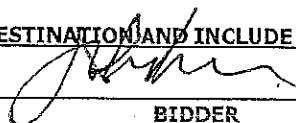
## Comprehensive Computer Maintenance Specification

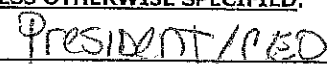
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**Please see addendum one for list of Computer Maintenance Equipment**

**Section 1 - Introduction**

The County of Nassau (County), New York is soliciting bids for the maintenance and repair of portions of its extensive inventory of Computer equipment. This solicitation includes the repair and maintenance of all computer hardware in the main Data Center located at 99 Grumman Road West, Bethpage, NY, and selected critical and non-critical equipment at several remote County sites.

This bid solicitation contains information and instructions to enable interested bidders to submit a bid with accompanying technical documentation. For a bid to be considered, a bidder must submit a complete bid that satisfies all requirements as stated in this bid solicitation. Any failure to comply with the requirements of this bid solicitation will enable the County to reject that bid submission.

**Section 2 – Bidder Qualifications**

**The Successful Bidder must have:**

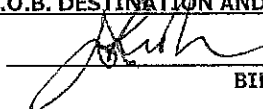
1. A minimum of ten (10) years experience in maintenance and repair of all listed equipment in Attachment #1
2. A 'Customer Reference List' of at least three (3) accounts within the New York/Long Island area where the bidder performed work of similar size and scope
3. Resumes of five (5) manufacturer trained and manufacturer certified technicians who will service the equipment listed in Attachment #1
4. Written, current acknowledgments from each hardware manufacturer that the bidder is authorized to service the equipment listed and is authorized to use proprietary diagnostic software and other tools as may be needed.
5. At least three (3) manufacturer trained and certified local staff (Nassau/Suffolk/NYC) available to support and respond to requests for repairs of all equipment 24 hours per day, 7 days per week.

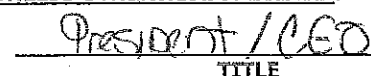
**The County will only consider bid proposals that provide acceptable answers with supporting documentation to all of the above five (5) qualification requirements.**

**The County, at its option, may request a bidder to demonstrate diagnostic and repair skills on specific pieces of manufacturer's equipment. If the County requests such demonstration and the bidder, for whatever reason, does not or cannot comply, that will be grounds for elimination from the bid solicitation.**

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## CCSI BID ANSWERS

### Section 2- Bidder Qualifications

#### **Bidder qualification Answers:**

- 1) *Minimum 10 years experience in computer repair*- CCSI has been in the computer repair business for 30 years and has maintained all the equipment listed in the attachment and similar equipment beyond this required ten year threshold.
- 2) *Customer Reference list*-CCSI has provided the 3 references on page 5 of this bid and 2 additional references on a separate sheet following page 5.
- 3) *5 Resumes of 5 trained Engineers*-CCSI has provided an attached accounting of 8 engineer resumes along with this bid.
- 4) *Written Acknowledgement from hardware manufacturers*-CCSI provides warranty service for our clients across the Tri-State area for their IBM, Compaq, DELL and HP Equipment. CCSI also employs multiple Cisco Certified Engineers with CCNA, CCNP and CCIE certification. IBM offers no certifications to individuals or companies to work on IBM mainframe equipment and there are no restrictions currently for any 3<sup>rd</sup> party to maintain them.
- 5) *3 staff members available 24X7*-As the incumbent vendor for this contract , CCSI has had its engineering team members available to respond to service calls within the prescribed time under the current contract. CCSI has a minimum of 10 Cisco/IBM/Dell/HP Engineers who can be available 24hrs per day, 7 days a week to work on the County's equipment.

Our call center consists of CCSI employees who operate our toll free 24hr Dispatch Service line 1-800-526-2146. Clients also have the option of entering tickets online through our secure website portal as well. We utilize a proprietary ticket tracking system that provides relative information for any service call placed by our clients and can provide reports that may be required by this bid.

## **Engineering Resumes**

*Below are brief Resumes with qualifications/certifications for a number of our Engineers to show CCSI's ability to work on the IBM mainframe, Cisco equipment and equipment in the Server/ San Tape Library environments that Nassau County currently has.*

*CCSI employs many more Engineers with similar qualifications. Because CCSI holds the current contract, most, if not all of the Engineers below have been in the various Nassau county locations at one time or another, repairing the existing equipment on the listing:*

### **Engineer #1-Eric**

Contemporary Computer Services Inc: 1995-present

Eric has been an employee of CCSI since 1995 and has worked at large CCSI accts including:

- Sachem School District as an Engineer for Break/Fix in their Desktop / Server environment.
- LILCO as a Lead Acct Engineer for repair of their Printer / Desktop / Server equipment.

Eric is A+ certified and holds many certifications to work on the 100's of various Dell/HP and IBM equipment from basic workstations to laptops, servers and Tape Libraries. He is capable of addressing problems ranging from software to board level repair.

Eric has specifically worked on and repaired many of the Nassau County's IBM servers, HP servers, DELL PowerEdge servers and DELL PowerVault Tape libraries on the current listing.

Education/experience:

*Suburban Technical school*

*York College, Queens, NY - BS*

*A+ / CompTIA*

*Dell certified*

*HP/ Compaq certified*

*IBM certified*

---

### **Engineer #2- Bruce**

Contemporary Computer Service Inc: 2006- present

Bruce is a Cisco Network Systems Certified Engineer and CCNP with over ten years of Enterprise level experience providing network and system connectivity solutions.

His production experience provides

exposure in all areas of IT Infrastructure, with key emphasis on Network Design and Engineering, Fault-testing and Network troubleshooting.

### **Education:**

United States Marine Corps 1995 – 1999 / 2001 – 2003 (**Honorable Discharge**)

Coastal Carolina Community College - Associates Degree in Liberal Arts 1997

Micro-power Computer Institute 2002 (Solaris / Checkpoint)

Computer Career Center 2002 (Cisco)

### **Certifications:**

*CCIE Written*

*CCNP / CCDA / CCNA*

*MSCE W2k*

*Exchange 2000 MCP*

---

## Engineering Resumes cont'd

### Engineer #3- Fred

Contemporary Computer Service Inc: 1982- present

Fred is our Technical Support Engineer for the IBM Mainframe Cpu/ SAN/ Printer/ Tape libraries at all of CCSI's mainframe commercial and government client accounts. His main focus is supporting our Engineers on 2<sup>nd</sup> level service calls for this Nassau County contract and other CCSI client devices.

He is also responsible for conducting formal training to CCSI Engineering and ensuring we stay current on machine maintenance. His 30+ years experience and success in the IBM hardware support field has proven his ability to handle any Critical Equipment failure on the county's current equipment listing mainframe or otherwise.

-----

### Engineer #4- Chris

Contemporary Computer Service Inc: 1992- present

As the current Account Engineer for this Nassau county contract, Chris has responded to service calls on most models of equipment on the current listing. His specialty is in IBM mainframe equipment but is knowledgeable on any device the county now has under contract.

With over Twenty years experience in the field he is a senior engineer capable of responding to critical situations and is well suited to handle the volume of service calls placed by the County. Through the years his training has consisted of Formal classes given by Former IBM specialists for the many IBM products on the market. Additionally he has specialized formal training in Dell's SAN products that are currently located in areas of Nassau County, including the main 99 Grumman W. site and Police Department.

-----

### Engineer #5- Andy

Contemporary Computer Service Inc: 2004- present

Andy is a senior Engineer / supervisor and is certified on many OEM Devices including IBM, Dell and HP. Along with Repair of client machines his duties include placing warranty claims for Dell, HP, Compaq, IBM equipment, routing parts to engineers and training engineers on troubleshooting procedures.

With 10+yrs experience here at CCSI he has been instrumental in getting CCSI client machines up and running with a quick turnaround and minimal impact.

### Education/experience:

Alphanet Solutions, Iselin, NJ-Compaq/HP Accredited Platform Specialist course

Career Blazers Learning Center, Melville, NY- MCP/Help Desk Support Professional course

Dell Certified Service Technician

Dell Certified System Expert

Compaq/HP Accredited Platform Specialist

IBM xSeries College-xSeries course

-----

## Engineering Resumes cont'd

### Engineer #6 - Steve

Contemporary Computer Service Inc: 2000- present

Desktop/Printer/Server and HP platform support specialist- holds the highest certification available From HP in repair and is certified on Most IBM/DELL/HP Printers, Plotters, pc's, Servers, etc, that we see in the field. He has been onsite for many Nassau county service calls when 2<sup>nd</sup> level support was needed.

#### Training/experience:

*Was an Instructor for Printer portion of A+ certification courses.*

*United States Navy 1994-1998: Electronic Technician navy certified , to work on Fire control(rocket launch munitions) & computer equipment.*

-----

### Engineer #7- Tom

Contemporary Computer Service Inc: 1990- present

Senior Cisco Technical Support Engineer,

Certifications include the Cisco CCNA, CCNP and CCIE, the highest certification available from Cisco.

As our senior support person, he is qualified to work on all aspects of network infrastructure and design, managed services, many network applications and hardware. He supports and supervises the CCSI Cisco Engineering team and has a vast knowledge base making him invaluable to CCSI and our clients.

Other Education and certifications include the following:

*CNE Certified*

*Microsoft Certified Systems Engineer (MCSE)*

*Fluent with NetWare, DOS, Windows, OS/2, and many other applications.*

*Experience with Basic, C, and Assembly language programming.*

*Able to work independently and under pressure*

*A+ Certified*

#### *Education:*

*May 1995 SUNY College of Technology at Farmingdale*

*Associate of Science -Computer Science*

*May 1994 SUNY College of Technology at Farmingdale*

*A.A.S. Degree- Biomedical Engineering Technology*

*Fall 1988-89 Temple University, Philadelphia, PA*

---

## Engineering Resumes cont'd

### Engineer #8- Mike

Contemporary Computer Service Inc: 2006 – present

Cisco CCNP Support Engineer

His main focus here at CCSI is the installation configuration and maintenance of Cisco hardware/software

and Microsoft OS. Mike supports CCSI clients as a member of the Cisco project team, implementing the many rollouts and upgrades to their network infrastructure. He also provides support to CCSI Engineers on 2<sup>nd</sup> level Cisco service calls that come in through CCSI's various support contracts.

Some of his certification /skills include:

CCNA,

MCSA,

CompTIA Network +,

CompTIA A+,

Lenel Access Control Systems,

AMAG Access Control Systems, Motorola Canopy, Pelco, Integral, and Verint Certifications.

Microsoft Exchange 2000 and Novell 5.1 training completed,

Proficiency in Cisco routers / IOS and Security Device Manager maintenance, Cisco wireless network adapters and access points

Installation, configuration and maintenance, VPN, NAT, PAT, RIP, IGRP, administering and troubleshooting networks, Active Directory maintenance, Microsoft Exchange maintenance, Windows OS and NOS (95-XP Pro) installation, Configuration and troubleshooting, hardware proficiency, DNS, DHCP, Norton anti-virus, Norton Ghost, and Veritas Backup software installation and maintenance. Experience with Panasonic Digital Video Recorders, ATABoy RAID Servers and various types of fixed and PTZ security cameras

### Section 3 - Specifications

In the event the successful bidder does not have manufacturer authorized, trained personnel available to perform a service, the successful bidder, at no cost to the County and after obtaining County prior-written approval, may sub-contract to another organization that is authorized and has personnel trained and authorized by the hardware manufacturer to perform the required service. The bidder must ensure that any sub-contractor organization maintains its business and technician manufacturer certifications. Any breach of this requirement will be cause for vendor dismissal.

## WARRANTY WORK

1. The Successful Bidder will collect his fee from the equipment manufacturer for all services performed while the specific equipment is under manufacturer's warranty. There will be no cost to the County for services performed on any equipment while covered under the manufacturer's warranty.
2. Equipment serviced that is not under manufacturer warranty will be repaired at no charge to the County since it will be covered by this maintenance agreement. For any component that is a part within a larger device, the Successful Bidder will be responsible to determine if that part is still under manufacturer's warranty.
3. The Successful Bidder will provide a repair service for all designated equipment whether it is under warranty or past its warranty period.
4. The Successful Bidder warrants that the replacement equipment or repair parts provided shall be new, merchantable, suitable and fit for the purpose intended and that the installation shall be free from any and all defects caused by faulty design, faulty material or poor workmanship. Under this warranty; the successful bidder shall also be liable to repair and install and/or replace without charge any equipment or part thereof which, within ninety (90) days from the date of acceptance by the County, is or becomes un- merchantable, unsuitable or unfit for the purpose intended.
5. The Successful Bidder agrees to furnish, install, cutover, test, maintain and properly implement the equipment in the manner herein provided.
6. The Successful Bidder is responsible for the storage of all its cables, reference material, tools and equipment. The County, may, at its option, provide the Successful Bidder with space for such purposes, but is under no responsibility to do so.
7. The Successful Bidder agrees to furnish all necessary equipment, cables, diskettes, reference material, media, software, hardware, and labor with such other items as necessary to complete any maintenance or service calls upon County equipment herein.
8. The Successful Bidder agrees that there may be times when the testing and cutover of repaired equipment may need to be done during 'Off-Peak' hours so that County end-users are not impacted with a denial of service.
9. Upon completion of any maintenance or service call, the Successful Bidder shall keep current software records and maintenance logs on the County Data Center premises and is responsible for maintaining a current status of all documentation.

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BIDDER

PRESIDENT / CEO

TITLE

10. If a repair can not be performed on-site, at the Counties request, the Successful Bidder will provide an equivalent hardware replacement, at no cost to the County, during the period that the County equipment is off-site. Equivalent is defined as hardware from the same manufacturer as the manufacturer of the off-site hardware, or if that is not possible, upgraded hardware from the same manufacturer as the manufacturer of the off-site hardware. Replacement hardware must be operable at the same version, release level, of the Data Center's current operating system software.

#### Section 4 – Billing Requirements

1. For payments to be made by the County all invoices must clearly indicate both the County Purchase Order and be accompanied by a summary bill of all service call activity included on the invoice. The Successful Bidder must also attach a copy of every Nassau County Department of Information Technology Helpdesk ticket issued by the County that is signed by the individual requesting such service, and attesting, to the successful repair requested by the County. The Successful Bidder must also ensure that the personnel performing the work signs in and signs out at whichever County site they go to, using the Visitor Log provided by that location.

2. In addition, the following Successful Bidder must provide the following information monthly:

A service call detail report for all visits made that month in MS SQL Server 2000 format, which contains the following:

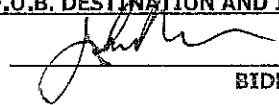
- Successful Bidder ticket number
- County IT Helpdesk ticket number
- Date and time of service call initiation
- Date and time of service call closure
- Location of equipment repaired
- Equipment make, type, model and serial number
- Description of trouble found
- Technician name
- Problem resolution description
- Whether the repair was or was not accomplished under manufacturer's warranty

3. The Successful Bidder must submit all payments to Nassau County Department of Information Technology, Accounts Payable for review. The County shall make monthly payments to the Successful Bidder.

4. The Successful Bidder shall maintain full and complete books and records of accounts in accordance with" accepted accounting practices, and such other records as may be prescribed by the County Comptroller. Such books and records shall be retained for a period of three (3) years from the date of final payment, and shall at all times be available for audit and inspection by the County Comptroller or his duly designated representative.

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BIDDER

President / CEO

TITLE

PLAN "A"

Section 5 – Bid Response Form

99 Grumman Road W. Critical Cisco Equipment	Month \$ <u>in other Categories Now</u>
99 Grumman Road W. Critical IBM and Misc. Equipment	Month \$ <u>8,441.07</u>
99 Grumman Road W. Critical Server Equipment	Month \$ <u>6,887.95</u>
Correctional Center Critical Equipment	Month \$ <u>606.05</u>
Police Department Critical Equipment	Month \$ <u>6755.43</u>
District Attorney's Office Critical Equipment	Month \$ <u>1,483.77</u>
Miscellaneous Locations Critical Equipment	Month \$ <u>4,208.38</u>
Non-Critical Health Lab Equipment	Month \$ <u>68.00</u>
Non-Critical IBM Equipment	Month \$ <u>Blank Category</u>
Laser Print Charges	Month \$ <u>260.00</u>
Total Monthly Price	\$ <u>28,710.65</u>

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PA 15-08159-147

TITLE



**Equipment Modification HW/SW Labor Rates** (QUOTE IN DOLLARS)

(may include Custom modifications, de-installations. and re-installations)

	Server Tech	Printer Tech	Peripheral Tech	CE	SE	CNA	CNE	MCSE
Minimum Charge (if any)	\$35	\$35	\$35	\$50	\$50	\$55	\$75	\$75
Regular Hourly Rate	\$35	\$35	\$35	\$50	\$50	\$55	\$75	\$75
Additional Quarter Hour	\$8.75	\$8.75	\$8.75	\$12.50	\$12.50	\$13.75	\$18.75	\$18.75
Overtime rate	\$52.50	\$52.50	\$52.50	\$75	\$75	\$82.50	\$112.50	\$112.50
Travel Time per Hour (if any)	NO Charge	NO Charge	NO Charge	NO Charge	NO Charge	NO Charge	NO Charge	NO Charge
Mileage (if any)	\$.40 per mile	\$.40 per mile	\$.40 per mile	\$.40 per mile	\$.40 per mile	No charge	No charge	No charge
Stand-by Rate	\$35	\$35	\$35	\$50	\$50	\$55	\$75	\$75

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### Section 6 – Equipment General Coverage

This section provides Bidders with required service coverage information regarding the Computer equipment for which the County requires service and maintenance.

The Nassau County Data Center, located at 99 Grumman Road West, Bethpage, NY hosts the largest concentration of equipment to be maintained and supported by the Successful Bidder. The other large concentration of equipment is at the Correctional Center located in East Meadow, NY.

### CRITICAL EQUIPMENT

Coverage for Critical Equipment at twenty four (24) hour sites will require around the clock two (2) hour maximum on-site response, seven days a week, including all County holidays. Preventative maintenance will be scheduled at the convenience of the County in order to minimize downtime impact to the users.

### NON-CRITICAL EQUIPMENT

Coverage for Non-critical equipment, Monday through Friday, 8:00 AM. - 5:00 P.M., excluding County holidays, requires four (4) hour maximum on-site response if the call is placed before 12:30 P.M. If the call is placed after 12:30 P.M., the Successful Bidder will be on-site by 8 A.M., the next regular working day at the location of the equipment requiring maintenance. Preventative maintenance will be scheduled at the convenience of the County in order to minimize downtime impact to the users.

### EQUIPMENT QUANTITY CHANGES

The County may modify the quantity, type, model # or location of equipment to be covered with ten (10) days written notice to the Successful Bidder.

### REPAIR OF EQUIPMENT NOT INCLUDED IN THE AUDIT

The Regular Labor Rate bid and material costs may apply to any-work initiated at the request of the County on equipment that was not previously identified in the audit (Plan "B"). At the County's option, it may choose to pay for time and materials under Plan "B" or pay for the retroactive equipment monthly maintenance charges from the beginning date of the contract or the date from which the equipment came off of warranty. As part of their bid, the County requests the bidder to define how it intends to charge the County for all parts used to repair such equipment not included in the audit.

### RELOCATION OF EQUIPMENT

From time to time the County may have the need to relocate equipment that may or may not be listed in the audit. The County will reimburse the Successful Bidder on a time and materials basis for the use of any labor and/or equipment that the bidder may need to use in order to accomplish the relocation. If requested, the Successful Bidder must demonstrate that the appropriate equipment and services are available to accomplish a safe and successful move. If subcontractors are involved at any level in equipment relocation, the County reserves the right to approve or disapprove the subcontractor for any reason. In any case, the Successful Bidder will remain fully responsible for the relocation process.

### EMERGENCY REPAIR OF NON-CRITICAL EQUIPMENT

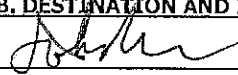
The Overtime Rate bid may apply to any work initiated at the request of the County on equipment that was previously identified as being Non-Critical that needs to be repaired after 5:00 P.M. and before 8 A.M., Monday through Friday or on weekends or County holidays.

### PREVENTATIVE MAINTENANCE

The Successful Bidder's installation technicians shall perform all manufacturer recommended preventative maintenance in a timely manner according to the time or usage intervals as stated by the manufacturer. Only OEM approved supplies and materials may be used.

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Except in the case of an emergency, with the prior written approval of a Deputy Commissioner of IT, preventative maintenance, which is not transparent to the user, must be done "off hours" from approximately 6 p.m. to 6 a.m. or during weekend hours. Where maintenance requires taking the system(s) down, the Successful Bidder must notify the Computer Operations Manager one week prior to the scheduled work and make every reasonable effort to accommodate the time that the County requires the work to be done.

## LASER PRINTER CHARGES

IBM model InfoPrint 4000 Laser Printer 'click' charges for one hundred thousand (100,000) feet per month must be quoted (Section 5, page 9). At Nassau County's option it may choose to purchase toner and developer mix from the successful Bidder or from independent sources. The Successful Bidder will supply all other consumables at no additional charge. Printer usage in excess of the above amount may be billed at a proportionate rate bid by the successful bidder.

## Attachment I Equipment and Criticality

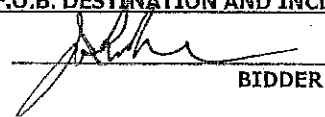
### Critical Equipment

The equipment identified on the attached spreadsheet resides in the Department of Information Technology, Nassau County Data Center, Police Department (NCPD), Nassau County Correctional Center (NCCC), Nassau County District Attorney (DA), Fire Communications (FIRECOM) and may also reside in other locations. All such locations are described in detail on the attached spreadsheet. Computer Room equipment includes, but is not limited to, tape drives, printers, DASD, IBM Mid-range systems (RS6000 S/390), control units, communication controllers, multiplexors, impact printers, laser printers, etc.

**PLEASE SEE ATTACHED EXCEL SPREADSHEET FOR EQUIPMENT**

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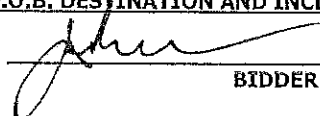
  
TITLE

Other non-critical Main Frame equipment is located mostly at the following Departmental Locations and is further detailed on the attached spreadsheet:

<u>DEPARTMENT NAME</u>	<u>LOCATION</u>
ASSESSMENT	240 OLD COUNTRY ROAD MINEOLA NY 11501
ASSESSMENT REVIEW COMMISSION	240 OLD COUNTRY ROAD MINEOLA NY 11501
CONSTITUENT AFFAIRS - 10	1550 FRANKLIN AVENUE MINEOLA NY 11501
CONSTITUENT AFFAIRS - 30 PRINTING, MAIL AND GRAPHICS	1550 FRANKLIN AVENUE MINEOLA NY 11501
CIVIL SERVICE	40 MAIN STREET HEMPSTEAD NY 11550
CONSUMER AFFAIRS	200 COUNTY SEAT DRIVE MINEOLA NY 11501
COORD. AGENCY FOR SPANISH AMERICANS	40 MAIN STREET HEMPSTEAD NY 11550
CORRECTIONAL CENTER/SHERIFF	100 CARMAN AVENUE E. MEADOW NY 11554
COUNTY ATTORNEY	1 WEST STREET MINEOLA NY 11501
COUNTY CLERK	240 OLD COUNTRY ROAD MINEOLA NY 11501
COUNTY COMPTROLLER	240 OLD COUNTRY ROAD MINEOLA NY 11501
COUNTY EXECUTIVE	240 OLD COUNTRY ROAD MINEOLA NY 11501
DISTRICT ATTORNEY	262 OLD COUNTRY ROAD MINEOLA NY 11501
ELECTIONS	240 OLD COUNTRY ROAD MINEOLA NY 11501
EMERGENCY MANAGEMENT	510 GRUMMAN ROAD WEST BETHPAGE NY 11714
FIRE COMMISSION	1194 PROSPECT AVENUE WESTBURY NY 11590
HEALTH	60 CHARLES LINDBERGH BLVD. UNIONDALE NY 11553
HOUSING AND INTERGOVERNMENTAL AFFAIRS	40 MAIN STREET HEMPSTEAD NY 11550
HUMAN RESOURCES	1 WEST STREET MINEOLA NY 11501
HUMAN SERVICES	60 CHARLES LINDBERGH BLVD. UNIONDALE NY 11553
INFORMATION TECHNOLOGY	240 OLD COUNTRY ROAD MINEOLA NY 11501
LABOR RELATIONS	1 WEST STREET MINEOLA NY 11501
LEGISLATURE	240 OLD COUNTRY ROAD MINEOLA NY 11501
MINORITY AFFAIRS	40 MAIN STREET HEMPSTEAD NY 11550
MEDICAL EXAMINER	2251 HEMPSTEAD TPKE. EAST MEADOW NY 11554
OFFICE OF MANAGEMENT AND BUDGET	1 WEST STREET MINEOLA NY 11501
POLICE DISTRICT - 20	1490 FRANKLIN AVENUE MINEOLA NY 11501
POLICE HEADQUARTERS - 10	1490 FRANKLIN AVENUE MINEOLA NY 11501
PROBATION	400 COUNTY SEAT DRIVE MINEOLA NY 11501
PUBLIC ADMINISTRATOR	240 OLD COUNTRY ROAD MINEOLA NY 11501
PUBLIC WORKS/TRAFFIC SAFETY	1194 PROSPECT AVENUE WESTBURY NY 11590
PURCHASING	1 WEST STREET MINEOLA NY 11501
REAL ESTATE SERVICES	1 WEST STREET MINEOLA NY 11501
RECREATION, PARKS AND MUSEUMS	HEMPSTEAD TPKE. EAST MEADOW NY 11554

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**OFFICE OF PURCHASING  
COUNTY OF NASSAU STATE OF NEW YORK**

**FORMAL SEALED BID PROPOSAL  
93921-08159-147**

RECORDS MANAGEMENT	240 OLD COUNTRY ROAD MINEOLA NY 11501
SOCIAL SERVICES	60 CHARLES LINDBERGH BLVD. UNIONDALE NY 11553
TRAFFIC AND PARKING VIOLATIONS AGENCY	16 COOPER STREET HEMPSTEAD NY 11550
TREASURER	1 WEST STREET MINEOLA NY 11501
Veterans Services	2201 Hempstead TPKE, East Meadow N.Y. 11554

Veterans Services

2201 Hempstead TPKE, East Meadow N.Y. 11554

**Also, at these Nassau County Police Department locations which are further detailed on the attached spreadsheet:**

Facility Name	Street Address	Town
Police Headquarters	1490 Franklin Avenue	Mineola
I.T. Unit	1490 Franklin Avenue	Mineola
Bellmore Police Facility	1255 Newbridge Road	North Bellmore
Bethpage Police Facility	101 Grumman Road West	Bethpage
Police Academy	100 Carmen Ave., N.C. Correction Center	East Meadow
Saint Brigid's Facility	231 St. Brigid's Lane	Westbury
Hawthorn Facility	200 Second Ave.	Massapequa Park
South Hall	Davis Ave., Nassau Community College	E. Garden City
MedCom Emergency Ambulance Bur.	2201 Hempstead Turnpike., NUMC Bldg. B	East Meadow
Firearms - Firing Range	Weir Street	Hempstead
Marine Bureau	Bay Park	East Rockaway
Traffic Safety Unit	Eisenhower Park	East Meadow
Mounted Unit	Eisenhower Park	East Meadow
Arson Bomb Squad	875 Jerusalem Ave.	Uniondale
Crimes Against Property Squad	970 Brush Hollow Rd.	Westbury
Employee Asst/Community Projects	1425 Old County Rd., Plainview Command	Plainview
B20 - Grumman Building	20 South Oyster Bay Rd	Bethpage
SP10	Roosevelt Field	E. Garden City
First Precinct	900 Merrick Rd.	Baldwin
Second Precinct	7700 Jericho Turnpike	Woodbury
Third Precinct	214 Hillside Ave	Williston Park
Fourth Precinct	1699 Broadway	Hewlett
Fifth Precinct	1655 Dutch Broadway	Elmont
Sixth Precinct	100 Community Dr.	Manhasset
Seventh Precinct	3636 Merrick Rd.	Seaford
Eighth Precinct	286 Wantagh Ave.	Levittown

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Attachment II - County Security Restrictions

Nassau County Correctional Center Security Restrictions

SECURITY REGULATIONS

A. All Contractors' attention is called to the fact that this work is to be performed on the grounds and within the buildings of the Nassau County Correctional Center and, therefore, all personnel connected with this project are subject to special conditions effecting security and control of the Correctional Center operations. Every person working on this project will be given, when required to sign, printed statements explaining fully the statutory and administrative requirements. All work in a secured area of the facility will be performed in the presence of uniformed Sheriff personnel, unless otherwise directed by the Sheriff.

B. Contractor and sub-contractors must present a daily roster of his employees to the Correctional Center authorities at the start of each workday, signed by the Contractors. Contractors shall require that each person working at the site on this project wear an identification badge, assigned to him by the Nassau County Correctional Center, and bearing the name of the Contractor and an identification number. As badges are assigned, a record shall be kept and all Contractors must sign in and out in logbook provided. Badges are to be worn on outermost garment and shall be visible at all times. Due to past records, a limitation may be made by the Sheriff that an individual is a security risk and thereby determine as to locations where some persons can work, or they may be barred from all work on the grounds of the Correctional Center.

C. The Contractor shall obey all the standard security regulations of the Correctional Center and shall be responsible for the conduct of personnel of all the related trades.

D. All workmen and employees of any Contractor are prohibited from:

- 1) Associating or speaking to any inmate.
- 2) Trespassing or leaving any vehicle on any property not assigned by the County as set aside for use of the Contractor.
- 3) Leaving any vehicle on the County grounds unless it is locked and the ignition keys removed.
- 4) Accepting or giving anything to an inmate. Inmates are accountable only to Correctional Center personnel; no other person shall have any conversation or dealings with the inmates. Any violations of these restrictions will cause the Contractor to immediately dismiss such workmen and employees. Any person aiding or abetting an inmate to escape or any person bringing contraband (alcohol, narcotics, weapons, etc.) on the grounds will be in violation of the law and will be prosecuted to the fullest extent of the law.

E. Employees of the Contractor and sub-contractors reporting to work shall not have any alcoholic beverages on his person, nor shall any drinking of alcoholic beverages be allowed on the premises.

F. Employees of the Contractors and sub-contractors on narcotic medication must report the name of the medication they are taking to Correction Center authorities.

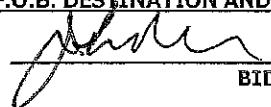
G. All employees or persons entering upon the property surrounding the Correctional Center due to this construction are restricted to the immediate area of work. In order to go to other areas, written permission must be granted by the Sheriff to the County Representative who will then pass the authority to the Contractor. Only persons having official business will be admitted to the construction site.

H. The existing Correctional Center will be occupied and will be operating continuously during the term of these Contracts. Contractors shall carry on their work as quietly as reasonably possible and shall not cause their work to interfere with access to existing buildings, and shall cause no interference with the normal operation of any of the essential services except as noted hereinafter, or as may be approved by the County Representative during construction.

I. No tools, materials, etc., shall be left unattended within the work area. Tools will be counted and broken tools must be properly disposed of in accordance with directions from the Correctional Center staff. All tools, equipment and materials of

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construction inside the Correctional Center building are to be collected and stored at the end of each day where directed by the County Representative. Tools are to be inventoried upon entry and upon exit.

## FASTENINGS

A. All fastenings for all work on this Contract shall conform to security requirements. These requirements supersede any requirements that may conflict in the Contract. In no case shall the fact that a manufactured item has been specified without mention of special exposed fastenings be deemed to waive the requirements herein. The word "exposed" as used herein shall mean occurring in any surface that is not concealed by finished work. All spanner head or other approved tamperproof fastenings required to be removable for access or maintenance as determined by the Engineer shall be either stainless steel or dull chrome-plated, and shall be kept free of paint. Surfaces concealed by moveable items (other than moveable items protected by prison type locks such as access doors) shall also be considered exposed.

B. "Prison-head fastenings and security fastenings" are those which have two heads; the outer head (cylindrical or hexagonal for use in tightening) to be sheared off after installation, leaving permanently exposed head free of indentations or recesses, ground smooth and flush with adjacent surfaces. Where gauge of material does not permit countersinking, use round head prison-head fastenings. Prison-head fastenings are required for all exposed fastenings, except those fastenings required to be removable for access maintenance, which must be either spanner head or other approved tamperproof type. All fastenings must be clearly noted and indicated on the shop drawings covering work therein.

C. In the event of questions arising as to whether an item is permanently fixed or removable, the Engineer's decision shall govern. All fastenings shall be countersunk where specified, indicated, or required. CONTRACTOR has option of using approved type welds in lieu of non-countersunk prison-head fastenings when so approved on the shop drawings.

D. Any and all hardware that is accessible to inmate population must have security fasteners, which must be approved prior to installation. Any specialized tools that are needed to remove fasteners will be turned over to the Correctional Center authorities upon completion of the contract.

## SEALING OF JOINTS

A. All Contractors shall be responsible for completely sealing and closing all joints, cracks, openings resulting from the application of their work to all floors, walls and ceilings. The intent is to prevent creating places for concealment of contraband by inmates. All joints, cracks, openings which, in the opinion of the Engineer and the County Representative, will provide such places for concealment must be permanently sealed with an approved gasket, closure, or sealant to be supplied and installed by the Contractor providing and installing the item on the floor, wall, or ceiling producing the joint, crack or opening.

## INTERFERENCE WITH BUILDING OPERATIONS

A. The CONTRACTOR shall obey all the standard security regulations of the institution and shall be responsible for the conduct of personnel of all the related trades.

B. The Contractor shall arrange and schedule his delivery so as not to interfere with the normal operation of the Building.

C. All materials must be stored in specified areas and locked after working hours.

D. Correctional Center authorities must be kept informed daily as to the location of work in progress and 24 hours prior notice must be given for the next state of work.

E. The Contractor and his sub-contractors will cooperate fully with the Correctional Center authorities.

## NASSAU COUNTY POLICE DEPARTMENT RESTRICTIONS

For the length of the Contract, Successful Bidder staff, subcontractors, consultants and agents shall be required, at any Nassau County Police Department (NCPD) location, including Emergency Service locations, to wear an identification badge assigned by the NCPD, and bearing the name of the Contractor and an identification number. Nationally all Successful Bidder technicians, assigned to work with the County Police Department will undergo an extensive background check. The Successful Bidder will provide to the County, prior to assignment with NCPD, any information deemed necessary by the County so that a qualifying background check may be performed. When the assigned

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technician is to be unavailable, due to scheduled days off, NCPD requires ten (10) business days advanced notice. In this instance, and in the event of sickness, a replacement technician can only be assigned from a list, previously approved by the County.

**NASSAU COUNTY SOCIAL SERVICE RESTRICTIONS**

For the length of the Contract, Successful Bidder staff, subcontractors, consultants and agents shall be required, at any Social Service location, including the Juvenile Detention Center (JDC), to wear an identification badge assigned by the County, and bearing the name of the Contractor and an identification number. Additionally at the JDC, all of the Successful Bidder's personnel must be escorted by Social Service staff when in a secure area.

**Pricing Schedule "Plan B"**

Labor between the hours of 9:00 AM and 5:00 PM Monday through Friday

Minimum charge (if any) \$ 100.00  
Regular Hourly Rate at \$ 100.00 /hr.  
Each additional quarter hour at \$ 25.00 /hr.

Travel time (if any) \$ No Charge

Mileage (if any) \$ No Charge

**PARTS:**

Manufacture's List Price (MLP) Less 0%  
Cost plus% 15%

Vendor agrees, if requested, to provide the user department, the County Comptroller, or authorized representative of the Purchasing Department with copies of such manufacturer's list price. The cost plus rate stated above will be paid only when there is no manufacturer's list price, and when billing is accompanied by a written notice from the part manufacturer advising that it does not issue price lists or that the particular item(s) in question do not have a list price.

Warranty Period On service, repair rendered

Parts 90 days

Labor 36 days

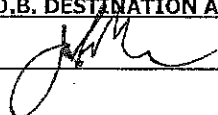
Overtime rates All other times (after 5:00 PM and before 9:00 AM Monday through Friday, or any time on Saturday or Sunday

Minimum charge (if any) \$ 150.00  
Regular Hourly Rate at \$ 150.00  
Each additional quarter hour at \$ 37.50

Additional services, equipment and locations can be added to this blanket purchase order with written quote and amendment

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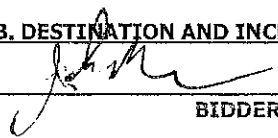
President/CEO

TITLE



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OFFICE OF PURCHASING PP 8/27/2019  
SUMMARY OF BIDS 9/12/2019  
OPENED: AUGUST 15, 2019 AT 11 A.M.  
BID NO: 93921-08169-147  
REQ. NO: N/A

TITLE: COMPREHENSIVE COMPUTER REPAIR & PREVENTIVE MAINT.

ITEM #	ARTICLE	UNIT	1	2	3	4	5	6	7	8	9	10	11	12	13	14	TO NO.	AMOUNT
PLAN A	98 GRUUMAN RD W. CRITICAL CISCO EQUIP	MONTH	0.00	SEE BID	NB													
98	GRUUMAN RD W. CRITICAL IBM & MISC EQUIP	MONTH	6410.00	8441.07	4733.00													
99	GRUUMAN RD W. CRITICAL SERVER EQUIP	MONTH	2026.00	6887.95	1961.00													
	CC CRITICAL EQUIP	MONTH	830.00	606.05	298.00													
	PD CRITICAL EQUIP	MONTH	2095.00	6755.43	3014.00													
	DAS CRITICAL EQUIP	MONTH	616.00	1483.77	517.00													
	MISC LOCATIONS CRITICAL EQUIP	MONTH	1778.00	4208.38	2262.00													
	NON-CRITICAL IBM EQUIP	MONTH	30.00	68.00	40.00													
	NON-CRITICAL IBM EQUIP	MONTH	0.00	BLANK CAT	NB													
	LASER PRINT CHARGES	MONTH	750.00	260.00	320.00													
	TOTAL MONTHLY PRICE		\$ 14535.00	28710.65	13145.00													
	MINIMUM CHARGE (IF ANY)	SERVER TECH	\$ 125.00	35.00	NB													
	MINIMUM CHARGE (IF ANY)	PRINTER TECH	\$ 95.00	35.00	NB													
	MINIMUM CHARGE (IF ANY)	PERIPHERAL TECH	\$ 95.00	35.00	NB													
	MINIMUM CHARGE (IF ANY)	CE	\$ 250.00	50.00	NB													
	MINIMUM CHARGE (IF ANY)	SE	\$ 155.00	50.00	NB													
	MINIMUM CHARGE (IF ANY)	CNA	\$ 125.00	55.00	NB													
	MINIMUM CHARGE (IF ANY)	CNE	\$ 175.00	75.00	NB													
	MINIMUM CHARGE (IF ANY)	MCSE	\$ 125.00	75.00	NB													
	REGULAR HOURLY RATE	SERVER TECH	\$ 125.00	35.00	135.00													
	REGULAR HOURLY RATE	PRINTER TECH	\$ 95.00	35.00	105.00													
	REGULAR HOURLY RATE	PERIPHERAL TECH	\$ 95.00	35.00	105.00													
	REGULAR HOURLY RATE	CE	\$ 250.00	50.00	135.00													
	REGULAR HOURLY RATE	SE	\$ 155.00	50.00	135.00													
	REGULAR HOURLY RATE	CNA	\$ 125.00	55.00	135.00													
	REGULAR HOURLY RATE	CNE	\$ 175.00	75.00	135.00													
	REGULAR HOURLY RATE	MCSE	\$ 125.00	75.00	135.00													
	ADDITIONAL QUARTER HOUR	SERVER TECH	\$ 31.25	8.75	33.75													
	ADDITIONAL QUARTER HOUR	PRINTER TECH	\$ 23.75	8.75	26.25													
	ADDITIONAL QUARTER HOUR	PERIPHERAL TECH	\$ 23.75	8.75	26.25													
	ADDITIONAL QUARTER HOUR	CE	\$ 62.50	12.50	33.75													
	ADDITIONAL QUARTER HOUR	SE	\$ 38.75	12.50	33.75													
	ADDITIONAL QUARTER HOUR	CNA	\$ 31.25	13.75	33.75													
	ADDITIONAL QUARTER HOUR	CNE	\$ 43.75	18.75	33.75													
	ADDITIONAL QUARTER HOUR	MCSE	\$ 31.25	18.75	33.75													
	OVERTIME RATE	SERVER TECH	\$ 175.00	52.50	175.00													
	OVERTIME RATE	PRINTER TECH	\$ 125.00	52.50	175.00													
	OVERTIME RATE	PERIPHERAL TECH	\$ 125.00	52.50	175.00													
	OVERTIME RATE	CE	\$ 325.00	75.00	175.00													
	OVERTIME RATE	SE	\$ 225.00	75.00	175.00													

TITLE: COMPREHENSIVE COMPUTER REPAIR & PREVENTIVE MAINT.

ITEM #	ARTICLE	UNIT	1	2	3	4	5	6	7	8	9	10	11	12	13	14	TO NO.	AMOUNT
	OVERTIME RATE	CNA	\$ 175.00	82.50	175.00													
	OVERTIME RATE	CNE	\$ 250.00	112.50	175.00													
	OVERTIME RATE	MCSE	\$ 175.00	112.50	175.00													
	TRAVEL TIME PER HOUR (IF ANY)	SERVER TECH	\$ 0.00	NC	NA													
	TRAVEL TIME PER HOUR (IF ANY)	PRINTER TECH	\$ 0.00	NC	NA													
	TRAVEL TIME PER HOUR (IF ANY)	PERIPHERAL TECH	\$ 0.00	NC	NA													
	TRAVEL TIME PER HOUR (IF ANY)	CE	\$ 0.00	NC	NA													
	TRAVEL TIME PER HOUR (IF ANY)	SE	\$ 0.00	NC	NA													
	TRAVEL TIME PER HOUR (IF ANY)	CNA	\$ 0.00	NC	NA													
	TRAVEL TIME PER HOUR (IF ANY)	CNE	\$ 0.00	NC	NA													
	TRAVEL TIME PER HOUR (IF ANY)	MCSE	\$ 0.00	NC	NA													
	MILEAGE (IF ANY)	SERVER TECH	\$ 0.00	0.40	NA													
	MILEAGE (IF ANY)	PRINTER TECH	\$ 0.00	0.40	NA													
	MILEAGE (IF ANY)	PERIPHERAL TECH	\$ 0.00	0.40	NA													
	MILEAGE (IF ANY)	CE	\$ 0.00	0.40	NA													
	MILEAGE (IF ANY)	SE	\$ 0.00	0.40	NA													
	MILEAGE (IF ANY)	CNA	\$ 0.00	NC	NA													
	MILEAGE (IF ANY)	CNE	\$ 0.00	NC	NA													
	MILEAGE (IF ANY)	MCSE	\$ 0.00	NC	NA													
	STAND-BY RATE	SERVER TECH	\$ 125.00	35.00	NA													
	STAND-BY RATE	PRINTER TECH	\$ 95.00	35.00	NA													
	STAND-BY RATE	PERIPHERAL TECH	\$ 85.00	35.00	NA													
	STAND-BY RATE	CE	\$ 250.00	50.00	NA													
	STAND-BY RATE	SE	\$ 155.00	50.00	NA													
	STAND-BY RATE	CNA	\$ 125.00	55.00	NA													
	STAND-BY RATE	CNE	\$ 175.00	75.00	NA													
	STAND-BY RATE	MCSE	\$ 125.00	75.00	NA													
	MINIMUM CHARGE (IF ANY)		\$ 175.00	100.00	NA													
	REGULAR HOURLY RATE		HR. 175.00	100.00	135.00													
	EACH ADDITIONAL 1/4 HOUR		1/4 HR. 43.75	25.00	33.75													
	TRAVEL TIME (IF ANY)		0.00	NC	NA													
	MILEAGE (IF ANY)		0.00	NC	NA													
	MANUFACTURERS LIST PRICE LESS		% 25%	0%	12%													
	COST PLUS		% 15%	15%	15%													
	MINIMUM CHARGE (IF ANY)		\$ 250.00	150.00	175.00													
	REGULAR HOURLY RATE		HR. 250.00	150.00	175.00													
	EACH ADDITIONAL 1/4 HOUR		1/4 HR. 62.50	37.50	43.75													
	PREPARED BY	TERMS	NET	2%	NET	NET	NET	NET	NET	NET	NET	NET	NET	NET	NET	NET		

DETAILS OF  
AWARD

Claudia Calasurdo hereby certifies that the bids listed above were opened at the time and place specified herein and that the above is a correct transcription of all original bids received.  
 Date 9/12/19  
*Claudia Calasurdo*  
 PUBLIC BID OFFICER



## FORMAL BID RECOMMENDATION

BID NUMBER 93921-08159-147

OPEN September 12, 2020


TITLE: Comprehensive Computer Repair and preventive Maintenance

DATE: July 2, 2020

TO: BUYER - Timothy Funaro

FROM: ADMINISTRATION

PLEASE REVIEW ATTACHED BID RESULT. NOTE YOUR RECOMMENDATION FOR AWARD.  
FORWARD THIS TRANSMITTAL SHEET TOGETHER WITH BID FILE. RETAIN REQUISITION.

		Bid Results	
		Items	Bidder
Date: July 02, 2020 To: Supervisor From: Buyer Timothy Funaro  List of recommended awards in accordance with the attached summary is shown in column at right. The reason for award to other than low bidder is indicated on the reverse side of this page.  _____ Buyer	Plan B	Recommend an award be given to Contemporary Computer Services Inc. as the lowest responsible bidder meeting Specifications and bid terms	
	Plan A	Recommend an award be given to NPA Computers Inc. as the lowest responsible Bidder meeting specifications and bid terms.	
		See attached	
Date: _____ To: Director From: Supervisor  <input type="checkbox"/> Concur <input type="checkbox"/> Disagree (See Reverse)			
Date: <u>7/6/20</u> To: Buyer <input checked="" type="checkbox"/> Approved for Award From: Director  <input type="checkbox"/> Hold award pending discussion NO <input type="checkbox"/> Subject to Legislature Approval YES <input checked="" type="checkbox"/> Subject to Legislature Approval   _____ Director			

The recommendation for the award for this formal sealed bid was based on two parts. Plan A which is a monthly service and plan bid which is time and material. The low bidder for Plan A was derived by taking each bid response monthly cost and multiplying by 12 see chart below.

Contemporary Computer Services Inc. monthly cost of \$28,710.65 X 12 months = \$344,527.80

Dynamic Advantage Inc. monthly cost of \$13,145.00 X 12 months = \$157,740.00

NPA Computers Inc. monthly cost of \$14,535.00 X 12 months = \$174,420.00

Upon there review of the company and the references provided the Nassau County Department of Information Technology has determined that the low bidder do not meet specifications As per Joseph Jacovina Deputy Commissioner of Information Technology the references do not service the type of equipment on the equipment list provided in the bid. Finally, some of the references did not return calls or e-mails because it could not be determined that low bidder meets specifications the award was given to the next lowest bidder.

The award for Plan B was given to the bidder which bid the lowest labor cost.

Title:

## Comparison OF Bids

Bid #

Recommended Vendor N/A

Requisition # N/A

% and \$ difference plus or minus over

Pre-Encumbrance: N/A

pre-encumbrance \$VALUE! \$VALUE!

Buyer Timothy Funaro

Purchase Order #

## Vendors

line	qty	Contemporary unit price	extended	Dynamic unit price	extended	NPA Computer unit price	extended	Vendor # 4 unit price	extended	Vendor # 5 unit price	extended	low bid
1	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	1	8441.07	8441.07	4733.00	4733.00	6410.00	6410.00	0.00	0.00	0.00	0.00	4733.00
3	1	6887.95	6887.95	1961.00	1961.00	2026.00	2026.00	0.00	0.00	0.00	0.00	1961.00
4	1	808.05	808.05	298.00	298.00	830.00	830.00	0.00	0.00	0.00	0.00	298.00
5	1	6755.43	6755.43	3014.00	3014.00	2095.00	2095.00	0.00	0.00	0.00	0.00	2095.00
6	1	1483.77	1483.77	517.00	517.00	616.00	616.00	0.00	0.00	0.00	0.00	517.00
7	1	4208.38	4208.38	2262.00	2262.00	1778.00	1778.00	0.00	0.00	0.00	0.00	1778.00
8	1	68.00	68.00	40.00	40.00	30.00	30.00	0.00	0.00	0.00	0.00	30.00
9	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	1	260.00	260.00	320.00	320.00	750.00	750.00	0.00	0.00	0.00	0.00	260.00
11	1	35.00	35.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
12	1	35.00	35.00	0.00	0.00	95.00	95.00	0.00	0.00	0.00	0.00	0.00
13	1	35.00	35.00	0.00	0.00	95.00	95.00	0.00	0.00	0.00	0.00	0.00
14	1	50.00	50.00	0.00	0.00	250.00	250.00	0.00	0.00	0.00	0.00	0.00
15	1	50.00	50.00	0.00	0.00	155.00	155.00	0.00	0.00	0.00	0.00	0.00
16	1	55.00	55.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
17	1	75.00	75.00	0.00	0.00	175.00	175.00	0.00	0.00	0.00	0.00	0.00
18	1	75.00	75.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
19	1	35.00	35.00	135.00	135.00	125.00	125.00	0.00	0.00	0.00	0.00	35.00
20	1	35.00	35.00	105.00	105.00	95.00	95.00	0.00	0.00	0.00	0.00	35.00
21	1	35.00	35.00	105.00	105.00	95.00	95.00	0.00	0.00	0.00	0.00	35.00
22	1	50.00	50.00	135.00	135.00	250.00	250.00	0.00	0.00	0.00	0.00	50.00
23	1	50.00	50.00	135.00	135.00	155.00	155.00	0.00	0.00	0.00	0.00	50.00
24	1	55.00	55.00	135.00	135.00	125.00	125.00	0.00	0.00	0.00	0.00	55.00
25	1	75.00	75.00	135.00	135.00	175.00	175.00	0.00	0.00	0.00	0.00	75.00
26	1	75.00	75.00	135.00	135.00	125.00	125.00	0.00	0.00	0.00	0.00	75.00
27	1	8.75	8.75	33.75	33.75	31.25	31.25	0.00	0.00	0.00	0.00	8.75
28	1	8.75	8.75	26.25	26.25	23.75	23.75	0.00	0.00	0.00	0.00	8.75
29	1	8.75	8.75	26.25	26.25	23.75	23.75	0.00	0.00	0.00	0.00	8.75
30	1	12.50	12.50	33.75	33.75	62.50	62.50	0.00	0.00	0.00	0.00	12.50
31	1	12.50	12.50	33.75	33.75	38.75	38.75	0.00	0.00	0.00	0.00	12.50
32	1	13.75	13.75	33.75	33.75	31.25	31.25	0.00	0.00	0.00	0.00	13.75
33	1	18.75	18.75	33.75	33.75	43.75	43.75	0.00	0.00	0.00	0.00	18.75
34	1	18.75	18.75	33.75	33.75	31.25	31.25	0.00	0.00	0.00	0.00	18.75
35	1	52.50	52.50	175.00	175.00	175.00	175.00	0.00	0.00	0.00	0.00	52.50
36	1	52.50	52.50	175.00	175.00	125.00	125.00	0.00	0.00	0.00	0.00	52.50
37	1	52.50	52.50	175.00	175.00	125.00	125.00	0.00	0.00	0.00	0.00	52.50
38	1	75.00	75.00	175.00	175.00	325.00	325.00	0.00	0.00	0.00	0.00	75.00
39	1	75.00	75.00	175.00	175.00	225.00	225.00	0.00	0.00	0.00	0.00	75.00
40	1	82.50	82.50	175.00	175.00	175.00	175.00	0.00	0.00	0.00	0.00	82.50
41	1	112.50	112.50	175.00	175.00	250.00	250.00	0.00	0.00	0.00	0.00	112.50
42	1	112.50	112.50	175.00	175.00	175.00	175.00	0.00	0.00	0.00	0.00	112.50
43	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
46	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
47	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
48	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
49	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51	1	0.40	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52	1	0.40	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	1	0.40	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
54	1	0.40	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
55	1	0.40	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
56	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
58	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59	1	35.00	35.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
60	1	35.00	35.00	0.00	0.00	95.00	95.00	0.00	0.00	0.00	0.00	0.00
61	1	35.00	35.00	0.00	0.00	95.00	95.00	0.00	0.00	0.00	0.00	0.00
62	1	50.00	50.00	0.00	0.00	250.00	250.00	0.00	0.00	0.00	0.00	0.00
63	1	50.00	50.00	0.00	0.00	155.00	155.00	0.00	0.00	0.00	0.00	0.00
64	1	55.00	55.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
65	1	75.00	75.00	0.00	0.00	175.00	175.00	0.00	0.00	0.00	0.00	0.00
66	1	75.00	75.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
67	1	100.00	100.00	0.00	0.00	175.00	175.00	0.00	0.00	0.00	0.00	0.00
68	1	100.00	100.00	135.00	135.00	175.00	175.00	0.00	0.00	0.00	0.00	100.00
69	1	25.00	25.00	33.75	33.75	43.75	43.75	0.00	0.00	0.00	0.00	25.00
70	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
72	1	0.00	0.00	12.00	12.00	25.00	25.00	0.00	0.00	0.00	0.00	0.00
73	1	15.00	15.00	15.00	15.00	15.00	15.00	0.00	0.00	0.00	0.00	15.00
74	1	150.00	150.00	175.00	175.00	250.00	250.00	0.00	0.00	0.00	0.00	150.00
75	1	150.00	150.00	175.00	175.00	250.00	250.00	0.00	0.00	0.00	0.00	150.00
76	1	37.50	37.50	43.75	43.75	62.50	62.50	0.00	0.00	0.00	0.00	37.50
77	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
78	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
79	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sum			31237.65		16409.50		20827.50		0.00		0.00	0.00
ship	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total			31237.65	Total	16409.50	Total	20827.50	Total	0.00	Total	0.00	13277.00
Delivery	1 Day			3 Days		15 Days						
Terms	2/20/n30			Net 30		Net 30						
F.O.B.	Dest.			Dest.		Dest.						
Vin	112339385			113461836		113501896						0.00
Tel No.	631-233-9385			516-294-1888		631-467-2500						
Verbal	John R. Riconda			Oliver Poltrmol		Peter Aronadis						
Date	06/19/2010			06/19/2010		06/19/2010						

Title:

## Comparison OF Bids

Bid #

Recommended Vendor N/A

Requisition # N/A

Pre-Encumbrance: N/A

Buyer Timothy Funaro

Purchase Order #

% and \$ difference plus or minus over  
pre-encumbrance #VALUE! #VALUE!

Vendors												
Contemporary				Dynamic		NPA Computer		Vendor # 4		Vendor # 5		
line	qty	unit price	extended	unit price	extended	unit price	extended	unit price	extended	unit price	extended	low bid
1	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	1	8441.07	8441.07	4733.00	4733.00	6410.00	6410.00	0.00	0.00	0.00	0.00	4733.00
3	1	6887.95	6887.95	1961.00	1961.00	2026.00	2026.00	0.00	0.00	0.00	0.00	1961.00
4	1	606.05	606.05	298.00	298.00	830.00	830.00	0.00	0.00	0.00	0.00	298.00
5	1	6755.43	6755.43	3014.00	3014.00	2095.00	2095.00	0.00	0.00	0.00	0.00	2095.00
6	1	1483.77	1483.77	517.00	517.00	616.00	616.00	0.00	0.00	0.00	0.00	517.00
7	1	4208.38	4208.38	2262.00	2262.00	1778.00	1778.00	0.00	0.00	0.00	0.00	1778.00
8	1	88.00	88.00	40.00	40.00	30.00	30.00	0.00	0.00	0.00	0.00	30.00
9	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	1	260.00	260.00	320.00	320.00	750.00	750.00	0.00	0.00	0.00	0.00	260.00
11	1	35.00	35.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
12	1	35.00	35.00	0.00	0.00	95.00	95.00	0.00	0.00	0.00	0.00	0.00
13	1	35.00	35.00	0.00	0.00	95.00	95.00	0.00	0.00	0.00	0.00	0.00
14	1	50.00	50.00	0.00	0.00	250.00	250.00	0.00	0.00	0.00	0.00	0.00
15	1	50.00	50.00	0.00	0.00	155.00	155.00	0.00	0.00	0.00	0.00	0.00
16	1	55.00	55.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
17	1	75.00	75.00	0.00	0.00	175.00	175.00	0.00	0.00	0.00	0.00	0.00
18	1	75.00	75.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
19	1	35.00	35.00	135.00	135.00	125.00	125.00	0.00	0.00	0.00	0.00	35.00
20	1	35.00	35.00	105.00	105.00	95.00	95.00	0.00	0.00	0.00	0.00	35.00
21	1	35.00	35.00	105.00	105.00	95.00	95.00	0.00	0.00	0.00	0.00	35.00
22	1	50.00	50.00	135.00	135.00	250.00	250.00	0.00	0.00	0.00	0.00	50.00
23	1	50.00	50.00	135.00	135.00	155.00	155.00	0.00	0.00	0.00	0.00	50.00
24	1	55.00	55.00	135.00	135.00	125.00	125.00	0.00	0.00	0.00	0.00	55.00
25	1	75.00	75.00	135.00	135.00	175.00	175.00	0.00	0.00	0.00	0.00	75.00
26	1	75.00	75.00	135.00	135.00	125.00	125.00	0.00	0.00	0.00	0.00	75.00
27	1	8.75	8.75	33.75	33.75	31.25	31.25	0.00	0.00	0.00	0.00	8.75
28	1	8.75	8.75	26.25	26.25	23.75	23.75	0.00	0.00	0.00	0.00	8.75
29	1	8.75	8.75	26.25	26.25	23.75	23.75	0.00	0.00	0.00	0.00	8.75
30	1	12.50	12.50	33.75	33.75	62.50	62.50	0.00	0.00	0.00	0.00	12.50
31	1	12.50	12.50	33.75	33.75	38.75	38.75	0.00	0.00	0.00	0.00	12.50
32	1	13.75	13.75	33.75	33.75	31.25	31.25	0.00	0.00	0.00	0.00	13.75
33	1	18.75	18.75	33.75	33.75	43.75	43.75	0.00	0.00	0.00	0.00	18.75
34	1	18.75	18.75	33.75	33.75	31.25	31.25	0.00	0.00	0.00	0.00	18.75
35	1	52.50	52.50	175.00	175.00	175.00	175.00	0.00	0.00	0.00	0.00	52.50
36	1	52.50	52.50	175.00	175.00	125.00	125.00	0.00	0.00	0.00	0.00	52.50
37	1	52.50	52.50	175.00	175.00	125.00	125.00	0.00	0.00	0.00	0.00	52.50
38	1	75.00	75.00	175.00	175.00	325.00	325.00	0.00	0.00	0.00	0.00	75.00
39	1	75.00	75.00	175.00	175.00	225.00	225.00	0.00	0.00	0.00	0.00	75.00
40	1	82.50	82.50	175.00	175.00	175.00	175.00	0.00	0.00	0.00	0.00	82.50
41	1	112.50	112.50	175.00	175.00	250.00	250.00	0.00	0.00	0.00	0.00	112.50
42	1	112.50	112.50	175.00	175.00	175.00	175.00	0.00	0.00	0.00	0.00	112.50
43	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
46	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
47	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
48	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
49	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51	1	0.40	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52	1	0.40	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	1	0.40	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
54	1	0.40	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
55	1	0.40	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
56	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
58	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59	1	35.00	35.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
60	1	35.00	35.00	0.00	0.00	95.00	95.00	0.00	0.00	0.00	0.00	0.00
61	1	35.00	35.00	0.00	0.00	95.00	95.00	0.00	0.00	0.00	0.00	0.00
62	1	50.00	50.00	0.00	0.00	250.00	250.00	0.00	0.00	0.00	0.00	0.00
63	1	50.00	50.00	0.00	0.00	155.00	155.00	0.00	0.00	0.00	0.00	0.00
64	1	55.00	55.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
65	1	75.00	75.00	0.00	0.00	175.00	175.00	0.00	0.00	0.00	0.00	0.00
66	1	75.00	75.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
79	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sum			30660.15		16820.00		19831.25		0.00		0.00	0.00
shlp	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total			30660.15	Total	16820.00	Total	19831.25	Total	0.00	Total	0.00	11279.50
Delivery	1 Day			3 Days		15 Days						
Terms	2/20/n30			Net 30								
F.O.B.	Dest.			Dest.		Dest.						
Vin	631-233-9385			631-233-9385		631-233-9385						
Tel No.	631-233-9385			616-294-1888		631-487-2500						
Verbal	John R. Riconda			Oliver Poltrino		Peter Aroniadis						
Date	09/12/2019 sealed bid			09/12/2019 sealed bid		09/12/2019 sealed bid						

Note: Formal Sealed Bid 93921-08159-147 Title: Comprehensive Computer Repair and Preventive Maintenance

\* key 0=No Bid

Title:

Bid #

## Comparison OF Bids

Recommended Vendor N/A

Requisition # N/A

Pre-Encumbrance: N/A

Buyer Timothy Funaro

Purchase Order #

% and \$ difference plus or minus over  
pre-encumbrance \$VALUE \$VALUE

Vendors												
Plan A												
Contemporary												
line	qty	unit price	extended	unit price	extended	unit price	extended	unit price	extended	unit price	extended	low bid
1	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	1	8441.07	8441.07	4733.00	4733.00	6410.00	6410.00	0.00	0.00	0.00	0.00	4733.00
3	1	6887.95	6887.95	1961.00	1961.00	2026.00	2026.00	0.00	0.00	0.00	0.00	1961.00
4	1	606.05	606.05	296.00	296.00	830.00	830.00	0.00	0.00	0.00	0.00	296.00
5	1	6755.43	6755.43	3014.00	3014.00	2095.00	2095.00	0.00	0.00	0.00	0.00	2095.00
6	1	1483.77	1483.77	517.00	517.00	616.00	616.00	0.00	0.00	0.00	0.00	517.00
7	1	4208.38	4208.38	2262.00	2262.00	1778.00	1778.00	0.00	0.00	0.00	0.00	1778.00
8	1	68.00	68.00	40.00	40.00	30.00	30.00	0.00	0.00	0.00	0.00	30.00
9	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	1	260.00	260.00	320.00	320.00	750.00	750.00	0.00	0.00	0.00	0.00	260.00
11	1	35.00	35.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
12	1	35.00	35.00	0.00	0.00	95.00	95.00	0.00	0.00	0.00	0.00	0.00
13	1	35.00	35.00	0.00	0.00	95.00	95.00	0.00	0.00	0.00	0.00	0.00
14	1	50.00	50.00	0.00	0.00	250.00	250.00	0.00	0.00	0.00	0.00	0.00
15	1	50.00	50.00	0.00	0.00	155.00	155.00	0.00	0.00	0.00	0.00	0.00
16	1	55.00	55.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
17	1	75.00	75.00	0.00	0.00	175.00	175.00	0.00	0.00	0.00	0.00	0.00
18	1	75.00	75.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
19	1	35.00	35.00	135.00	135.00	125.00	125.00	0.00	0.00	0.00	0.00	35.00
20	1	35.00	35.00	105.00	105.00	95.00	95.00	0.00	0.00	0.00	0.00	35.00
21	1	35.00	35.00	105.00	105.00	95.00	95.00	0.00	0.00	0.00	0.00	35.00
22	1	50.00	50.00	135.00	135.00	250.00	250.00	0.00	0.00	0.00	0.00	50.00
23	1	50.00	50.00	135.00	135.00	155.00	155.00	0.00	0.00	0.00	0.00	50.00
24	1	55.00	55.00	135.00	135.00	125.00	125.00	0.00	0.00	0.00	0.00	55.00
25	1	75.00	75.00	135.00	135.00	175.00	175.00	0.00	0.00	0.00	0.00	75.00
26	1	75.00	75.00	135.00	135.00	125.00	125.00	0.00	0.00	0.00	0.00	75.00
27	1	8.75	8.75	33.75	33.75	31.25	31.25	0.00	0.00	0.00	0.00	8.75
28	1	8.75	8.75	26.25	26.25	23.75	23.75	0.00	0.00	0.00	0.00	8.75
29	1	8.75	8.75	26.25	26.25	23.75	23.75	0.00	0.00	0.00	0.00	8.75
30	1	12.50	12.50	33.75	33.75	62.50	62.50	0.00	0.00	0.00	0.00	12.50
31	1	12.50	12.50	33.75	33.75	38.75	38.75	0.00	0.00	0.00	0.00	12.50
32	1	13.75	13.75	33.75	33.75	31.25	31.25	0.00	0.00	0.00	0.00	13.75
33	1	18.75	18.75	33.75	33.75	43.75	43.75	0.00	0.00	0.00	0.00	18.75
34	1	18.75	18.75	33.75	33.75	31.25	31.25	0.00	0.00	0.00	0.00	18.75
35	1	52.50	52.50	175.00	175.00	175.00	175.00	0.00	0.00	0.00	0.00	52.50
36	1	52.50	52.50	175.00	175.00	125.00	125.00	0.00	0.00	0.00	0.00	52.50
37	1	52.50	52.50	175.00	175.00	125.00	125.00	0.00	0.00	0.00	0.00	52.50
38	1	75.00	75.00	175.00	175.00	325.00	325.00	0.00	0.00	0.00	0.00	75.00
39	1	75.00	75.00	175.00	175.00	225.00	225.00	0.00	0.00	0.00	0.00	75.00
40	1	82.50	82.50	175.00	175.00	175.00	175.00	0.00	0.00	0.00	0.00	82.50
41	1	112.50	112.50	175.00	175.00	250.00	250.00	0.00	0.00	0.00	0.00	112.50
42	1	112.50	112.50	175.00	175.00	175.00	175.00	0.00	0.00	0.00	0.00	112.50
43	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
46	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
47	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
48	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
49	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51	1	0.40	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52	1	0.40	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	1	0.40	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
54	1	0.40	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
55	1	0.40	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
56	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
58	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59	1	35.00	35.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
60	1	35.00	35.00	0.00	0.00	95.00	95.00	0.00	0.00	0.00	0.00	0.00
61	1	35.00	35.00	0.00	0.00	95.00	95.00	0.00	0.00	0.00	0.00	0.00
62	1	50.00	50.00	0.00	0.00	250.00	250.00	0.00	0.00	0.00	0.00	0.00
63	1	50.00	50.00	0.00	0.00	155.00	155.00	0.00	0.00	0.00	0.00	0.00
64	1	55.00	55.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
65	1	75.00	75.00	0.00	0.00	175.00	175.00	0.00	0.00	0.00	0.00	0.00
66	1	75.00	75.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00
79	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sum												
ship	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total		30660.16		15820.00		19831.25		0.00		0.00		12799.50
Delivery	1 Day			3 Days		15 Days						
Terms	2/20/n30			Net 30		Net 30						
F.O.B.	Dest.			Dest.		Dest.						
Vin												
Tel No.	631-233-9385			516-294-1888		631-487-2500						
Verbal	John R. Riconda			Oliver Poltrmol		Peter Aroniadis						
Date	09/12/2019 sealed bid			09/12/2019 sealed bid		09/12/2019 sealed bid						

Note

Formal Sealed Bid 83921-08159-147 Title: Comprehensive Computer Repair and Preventive Maintenance



Title:

## Comparison OF Bids

Bid #

Recommended Vendor N/A

Requisition # N/A

Pre-Encumbrance: N/A

Buyer Timothy Funaro

Purchase Order #

% and \$ difference plus or minus over  
pre-encumbrance #VALUE! #VALUE!

Vendors													Plan B	
line	qty	Contemporary		Dynamic		NPA Computer		Vendor # 4		Vendor # 5		low bid		
		unit price	extended	unit price	extended	unit price	extended	unit price	extended	unit price	extended			
1	1	100.00	100.00	0.00	0.00	175.00	175.00	0.00	0.00	0.00	0.00	0.00		
2	1	100.00	100.00	135.00	135.00	175.00	175.00	0.00	0.00	0.00	0.00	100.00		
3	1	25.00	25.00	33.75	33.75	43.75	43.75	0.00	0.00	0.00	0.00	25.00		
4	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
6	1	0.00	0.00	12.00	12.00	25.00	25.00	0.00	0.00	0.00	0.00	0.00		
7	1	15.00	15.00	15.00	15.00	15.00	15.00	0.00	0.00	0.00	0.00	15.00		
8	1	150.00	150.00	175.00	175.00	250.00	250.00	0.00	0.00	0.00	0.00	150.00		
9	1	150.00	150.00	175.00	175.00	250.00	250.00	0.00	0.00	0.00	0.00	150.00		
10	1	37.50	37.50	43.75	43.75	62.50	62.50	0.00	0.00	0.00	0.00	37.50		
11	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
12	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
13	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
14	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
15	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
16	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
17	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
18	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
19	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
20	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
21	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
22	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
23	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
24	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
25	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
26	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
27	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
28	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
29	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
30	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
31	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
32	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
33	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
34	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
35	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
36	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
37	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
38	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
39	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
40	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
41	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
42	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
43	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
44	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
45	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
46	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
47	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
sum			577.50		589.50		996.25		0.00		0.00	0.00		
ship	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total			577.50	Total	589.50	Total	996.25	Total	0.00	Total	0.00	477.50		
Delivery	1 Day			3 Days			15 Days							
Terms	2/20/n30			Net 30			Net 30							
F.O.B.	Dest.			Dest.			Dest.							
Vln	774530387			774530387			774530387			774530387				
Tel No.	631-233-9385			516-294-1888			631-467-2500							
Verbal	John R. Riconda			Oliver Poltrimol			Peter Aronadis							
Date	09/12/2019 sealed bid			09/12/2019 sealed bid			09/12/2019 sealed bid							

Note: Formal Sealed Bid 93921-08159-147 Title: Comprehensive Computer Repair and Preventive Maintenance

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/17/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>Cook Maran &amp; Associates</b> 461 Pantigo Rd East Hampton, NY 11937-2647 631 324-1440	CONTACT NAME: <b>Cook Maran &amp; Associates</b>	
	PHONE (A/C, No, Ext): <b>631 324-1440</b>	FAX (A/C, No):
	E-MAIL ADDRESS: <b>certificates@cookmaran.com</b>	
INSURED <b>Contemporary Computer Services, Inc.</b> 200 Knickerbocker Ave Bohemia, NY 11716	INSURER(S) AFFORDING COVERAGE	
	INSURER A: <b>Great Northern Insurance Company</b>	NAIC #: <b>20303</b>
	INSURER B: <b>Federal Insurance Company</b>	NAIC #: <b>20281</b>
	INSURER C: <b>Chubb Indemnity Insurance Company</b>	NAIC #: <b>12777</b>
	INSURER D:	
	INSURER E:	
	INSURER F:	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			35960264ECE	09/20/2019	09/20/2020	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			1873577500	09/20/2019	09/20/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000			79885888	09/20/2019	09/20/2020	EACH OCCURRENCE \$13,000,000 AGGREGATE \$13,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			2071756645	09/01/2019	09/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is Included as Additional Insured under the General Liability Policy when required under written contract.

## CERTIFICATE HOLDER

## CANCELLATION

Nassau County Office of  
Purchasing  
One West Street 1st floor North  
Entrance  
Mineola, NY 11501-0000

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Leonard Aciscia*

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ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/14/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cook Maran & Associates 40 Marcus Drive 3rd Floor Melville, NY 11747	CONTACT NAME: Cook Maran	
	PHONE (A/C, No, Ext): 631 324-1440	FAX (A/C, No):
	E-MAIL ADDRESS: certificates@cookmaran.com	
INSURED Contemporary Computer Services, Inc. 200 Knickerbocker Ave Bohemia, NY 11716	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Hartford Fire Insurance Company	NAIC # 19682
	INSURER B : Hartford Casualty Insurance Company	29424
	INSURER C : Sentinel Insurance Company, Ltd.	11000
	INSURER D : Federal Insurance Company	20281
	INSURER E : Beazley Insurance Company, Inc.	37540
	INSURER F :	

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL SUBR (INSR, WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		12UUNGA2333	09/01/2020	09/01/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		12UUNGA2333	09/01/2020	09/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000		12XHUGA0917	09/01/2020	09/01/2021	EACH OCCURRENCE \$13,000,000 AGGREGATE \$13,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	12WEAH2EJD	09/01/2020	09/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Crime		82555060	11/28/2019	11/28/2020	\$2,000,000
E	Cyber Liab		V28AF5200201	09/06/2020	09/01/2021	\$5,000,000 ea claim/occ

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is Included as Additional Insured under the General Liability Policy when required under written contract.

CERTIFICATE HOLDER	CANCELLATION
Nassau County Office of Purchasing One West Street 1st floor North Entrance Mineola, NY 11501-0000	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Leonard Sciscia</i>

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