



E-45-20

**NIFS ID: CQHS20000049 Department: Human Services**

**Capital:**

SERVICE: YOUTH DEVELOPMENT

Contract ID #: CQHS20000049

NIFS Entry Date: 10-DEC-19

Term: from 01-JAN-20 to 31-DEC-22

New
Time Extension:
Addl. Funds:
Blanket Resolution:
RES#

1) Mandated Program:	N
2) Comptroller Approval Form Attached:	Y
3) CSEA Agmt. § 32 Compliance Attached:	Y
4) Vendor Ownership & Mgmt. Disclosure Attached:	Y
5) Insurance Required	Y

<b>Vendor Info:</b>	
Name: <b>Cornell Cooperative Extension of Nassau County</b>	Vendor ID#: [REDACTED]
Address: 5 Old Jericho Turnpike Jericho, NY 11753	Contact Person: [REDACTED]
	Phone: [REDACTED]

<b>Department:</b>
Contact Name: Brian Hall
Address: 60 Charles Lindbergh Blvd., Suite 220, Uniondale, NY 11553-3688
Phone: (516) 227-8912

## Routing Slip

Department	NIFS Entry: X	10-DEC-19 -- ARAMAN
Department	NIFS Approval: X	19-DEC-19 -- GAPPEL
DPW	Capital Fund Approved:	
OMB	NIFA Approval: X	20-DEC-19 -- CNOLAN
OMB	NIFS Approval: X	19-DEC-19 -- NGUMENIAK
County Atty.	Insurance Verification: X	19-DEC-19 -- AAMATO
County Atty.	Approval to Form: X	19-DEC-19 -- DGRIPPO
CPO	Approval: X	15-JAN-20 -- KOHAGENCE

<b>DCEC</b>	<b>Approval: X</b>	<b>15-JAN-20 -- JCHIARA</b>
<b>Dep. CE</b>	<b>Approval: X</b>	<b>16-JAN-20 -- KROSE-LOUDER</b>
<b>Leg. Affairs</b>	<b>Approval/Review: X</b>	<b>02-MAR-20 -- JSCHANTZ</b>
<b>Legislature</b>	<b>Approval:</b>	
<b>Comptroller</b>	<b>Deputy:</b>	
<b>NIFA</b>	<b>NIFA Approval:</b>	

## Contract Summary

<b>Purpose:</b> To be able to replicate successful programs such as the P.E.A.C.E. Afterschool which includes community gardens, nutrition classes, science activities and field trips. This contract will allow for the creation/expansion of 4H youth development programs such as Junior Master Gardener, increased East Meadow Farm visits and programming, Expanded Marine Camp, among others programs and activities
<b>Method of Procurement:</b> The Contract was entered into after a written request for proposals (SS0715-1936) was issued on July 15, 2019. Potential proposers were made aware of the availability of the RFP by posting to the bid board, newspaper advertisement, posting on OYS website, regular mailing, and email. Twenty (20) plus potential parties requested copies of the RFP. Proposals were due on August 15, 2019. Twenty (20) proposals were received and evaluated. The evaluation committee consisted of: Donna Guarasci; Naomi Cunningham (discussion facilitator); Celina Cabello; Tavora Buchman; Martine Hackett; Timothy Ortiz. The proposals were scored and ranked. As a result of the scoring and ranking, the highest-ranking proposer was selected
<b>Procurement History:</b> There is no procurement history for this agency-first year with OYS
<b>Description of General Provisions:</b> All programs are currently monitored and evaluated through ongoing internal and external evaluations. All program participant's complete final evaluation surveys which are reviewed and evaluated for program improvements/changes. Additionally, program evaluations are compared to nationwide 4H program evaluations to ensure the integrity of the 4H program is maintained and that program goals are reached. All CCE-NC programs are required to provide quarterly and final reports. These will be submitted to Nassau County as well
<b>Impact on Funding / Price Analysis:</b> This program will provide services to 6,000 youth at \$8.33 per youth.  The maximum total cost of this contract is \$150,000 for a term dated 1/1/20 through 12/31/22
<b>Change in Contract from Prior Procurement:</b> None
<b>Recommendation: (approve as submitted)</b> Approve as submitted

## Advisement Information

BUDGET CODES		FUNDING SOURCE	AMOUNT	LINE	INDEX/OBJECT CODE	AMOUNT
Fund:	GEN					
Control:	10	Revenue		01	GEN;1324;DE511	\$ 50,000.00
Resp:	1324	Contract:				\$ 0.00
Object:	DE511	County	\$ 50,000.00			\$ 0.00
Transaction:		Federal	\$ 0.00			\$ 0.00
Project #:		State	\$ 0.00			\$ 0.00
Detail:		Capital	\$ 0.00			\$ 0.00
		Other	\$ 0.00			\$ 0.00
					<b>TOTAL</b>	<b>\$ 50,000.00</b>

RENEWAL		TOTAL		\$ 50,000.00				
%								
Increase								
%								
Decrease								