

Hon. George Maragos
Comptroller

Francis X. Moroney, Esq.
Chief Deputy Comptroller

Joy M. Watson, Esq.
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July 30, 2012

Mr. Kenneth Villani, President / CEO
Cottage Homecare Services
8285 Jericho Turnpike
Woodbury, NY 11801

Re: Limited Audit of Cottage Homecare Services 2011 Compliance with the Nassau County Living Wage Law

Dear Mr. Villani:

A limited compliance audit was performed of contract #CQSS10000090 between Cottage Homecare Services (“Cottage”) and Nassau County. The objectives of the audit and the review were to determine whether Cottage was in compliance with the Living Wage Law (the “Law”) and the related Rules¹. The review period was calendar year 2011. To accomplish our objectives, we reviewed Cottage’s records and employee earnings from the NYS Quarterly Wage Reporting Schedules.

We reviewed a test sample of Cottage’s employee records for 2011. Based on the sample tested, we found the agency to be in compliance with the Law and the related Rules in regard to wages and compensated time off.

¹ Rules of the County Comptroller and Rules of the County Executive

The matters covered in this report have been discussed with the officials of Cottage Homecare Services during the course of this audit. Cottage Homecare Services was offered, but declined to hold, an Exit Conference. On June 27, 2012 our Office submitted a draft report to Cottage Home Care for comment. On July 12, 2012 Cottage Home Care provided their response which has been included as an Appendix to this final report.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joy M. Watson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Joy M. Watson
Deputy Comptroller
Audit and Special Projects

JMW: AS

Appendix



HEMOCARE SERVICES

25 Newbridge Road, Ste. #302, Hicksville, NY 11801
Tel: 516.367.2266 • Fax: 516.367.1067



July 12, 2012

Ms. Joy M. Watson
Deputy Comptroller
Audit and Special Projects
Office of the Comptroller
240 Old County Road
Mineola, NY 11501

Re: Limited Audit of Cottage Homecare Services 2011 Compliance with the
Nassau County Living Wage Law

Dear Ms. Watson,

Based upon your limited compliance audit of Cottage Homecare Services ("Agency") for the 2011 period, contract # CQSS10000090, we are pleased to be in full compliance with the Nassau County Living Wage Law in regards to wages and compensated time off, and we are pleased to accept the results of your draft audit report dated June 27, 2012.

The Agency's intention has always been to comply with the Nassau County Living Wage Law and we value our relationships with the Nassau County and our employees, as well as our clients.

At this time we do not need an Exit Conference to discuss the draft findings. The Agency appreciates the way your staff conducted the audit with professionalism and minimal disruption to the Agency's workload.

Sincerely,

A handwritten signature in cursive script that reads "Kenneth Villani".

Kenneth Villani
President