



## OFFICE OF THE COUNTY CLERK

240 OLD COUNTRY ROAD MINEOLA, NEW YORK 11501-4249 TELEPHONE: 516 571-2660

## **Exemplified Copy Request**

CONTACT INFORMATION:	
NAME:	
COMPANY:	
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<b>CASE INFORMATION:</b>	
INDEX NUMBER:	
PLAINTIFF/PETITIONER:	
DEFENDANT/RESPONDENT:	
TITLE OF REQUESTED DOCUMENT:	
FILED DATE OF REQUESTED DOCUMENT:	
Please include the following: -Payment:	
\$1.25 <u>per page</u> of document + \$1.25 for coversheet (minimum \$5.00) + Exemplification Fee of \$10.00	

Requests should be sent to:
NASSAU COUNTY CLERK
240 Old Country Road
Mineola, NY 11501

-Self -Addressed Stamped Envelope

\*\*ATTN: Mrs. M. Farley - ROOM 202\*\*