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## **2016 FILING CALENDAR**

### **Campaign Financial Disclosure**

Please check [www.elections.ny.gov](http://www.elections.ny.gov) for any change to this calendar.

<b><u>Report Period</u></b>	<b><u>Cut-Off Date</u></b>	<b><u>Filing Date</u></b>
July 2016 Periodic	July 11, 2016	July 15, 2016
<b><u>PRIMARY ELECTION - SEPTEMBER 13, 2016</u></b>		
32-Day Pre-Primary	August 08, 2016	August 12, 2016
11-Day Pre-Primary	August 29, 2016	September 02, 2016
10-Day Post-Primary*	September 19, 2016	September 23, 2016
24-Hour Notice: August 30, 2016 thru September 12, 2016**		
Additional Independent Expenditure Reporting 24-Hour Notice: August 15, 2016 thru September 12, 2016***		
<b><u>GENERAL ELECTION - NOVEMBER 08, 2016</u></b>		
32-Day Pre-General	October 03, 2016	October 07, 2016
11-Day Pre-General	October 24, 2016	October 28, 2016
27-Day Post-General*	December 01, 2016	December 05, 2016
24-Hour Notice: October 25, 2016 thru November 07, 2016**		
Additional Independent Expenditure Reporting 24-Hour Notice: October 10, 2016 thru November 07, 2016***		
January 2017 Periodic	January 13, 2017	January 17, 2017

\* **Campaign Material** (or a disclaimer stating that no campaign materials have been produced) must be submitted with Post Election reports. All filers with NYS Board of Elections (NYSBOE) must send this campaign material or disclaimer by mail. Local filers that are only required to file with their local board(s) of elections must continue to file this material with that office.

\*\* **24-Hour Notice** - During these time periods, any contribution or loan which exceeds \$1,000 must be reported within 24 hours of receipt via fax or the NYSBOE website (address above). This same contribution or loan must also be reported in the associated Post Election report.

\*\*\* **Additional Independent Expenditure Reporting Requirements** - Independent Expenditure Committees have additional 24 hour notice and Weekly Notice requirements. Please refer to 14-107 (3) (b) and (c).

### **Notes for Filers:**

- The criteria for termination are: **a)** all previously required Campaign Financial Disclosure Reports must have been filed to date; **b)** all outstanding loans and liabilities must have been repaid or forgiven, and required letters of indebtedness/forgiveness must have been submitted; **c)** the campaign bank account must have an ending cash balance of \$0, which also must be reflected in the final filed disclosure report. – **For NYSBOE filers**, a final itemized disclosure report using the Electronic Filing System (EFS) Software must be submitted electronically, or a No-Activity report, if applicable, must be filed online at [www.elections.ny.gov](http://www.elections.ny.gov) or by using a CF-18 form. A CF-18 form must be submitted by mail in conjunction with the filing of the final disclosure report for termination approval. Campaign Financial Disclosure Reports are required to be filed until termination is approved by NYSBOE in writing.
- After submitting electronic reports, please visit the NYSBOE website to confirm receipt and accuracy of content. No report should have a negative balance.
- For electronic filers: "Filing Year" is the year the report is due to be filed.
- Primary and/or General Election Reports are required from all registered PACs, Party and Constituted Committees, and Independent Expenditure Committees unless a Notice of Non-Participation in Election(s) by a Registered PAC, Party and Constituted Committees or Independent Expenditure Committees (CF-20) is qualified for and filed. The CF-20 may be submitted via the NYSBOE website. A CF-20 may not be filed for Periodic Reports.