

INSTRUCTIONS: FILL IN THE NAMES OF THE PARTIES AND THE INDEX NUMBER.
COMPLETE THE BLANK SPACES NEXT TO THE INSTRUCTIONS PRINTED IN BOLD TYPE.
PRINT AND USE BLACK INK ONLY.

SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF NASSAU

-----x INDEX NO. _____
In the Matter of the Application of

(INSERT NAME OF PETITIONER)

**PETITION FOR CHANGE
OF INFANT'S NAME**

For leave to change the name of infant from

(INSERT PRESENT NAME)

To

(INSERT NAME REQUESTED)

-----X
THE SUPREME COURT OF THE STATE OF NEW YORK

COUNTY OF _____ (INSERT COUNTY WHERE SWORN TO)

_____, (INSERT YOUR NAME) by this

petition, alleges that he / she is the natural father / mother (**CIRCLE ONE**) of the infant

named herein and resides at _____,

(INSERT YOUR ADDRESS)

and further alleges that:

1. Said infant's name is _____
(INSERT PRESENT NAME)

2. The name which said infant proposes to assume is

(INSERT NAME REQUESTED)

3. Said infant resides at _____
(INSERT INFANT'S ADDRESS : NO POST OFFICE BOX)

4. Said infant is of the age of _____ years (**INSERT PRESENT AGE**),
having been born on _____
(**INSERT ACTUAL DATE OF BIRTH**)

at _____
(**INSERT PLACE OF BIRTH : INCLUDE COUNTY, STATE AND COUNTRY**)

5. (**CHECK ONE**)

_____ Said infant is a citizen of the United States

_____ Said infant is a legal resident of the United States

6. Said infant is single and has never been married.

7. Said infant has never been convicted of a crime.

8. There are no judgments or liens of record against said infant nor against any property in his / her name. No action or proceeding is pending to which said infant is a party. Said infant has never been adjudicated a bankrupt. In fact, no proceeding in bankruptcy has ever been instituted by or against said infant in any court or before any officer of the state or of the United States, nor has said infant at any time made an assignment for the benefit of creditors, There are no claims, demands, liabilities or obligations on a written instrument or otherwise against said infant or to which said infant is a party. Said infant has no creditors and no person will be adversely affected nor prejudiced in any way by the proposed change of name.

9. The grounds (**REASON**) of this application are as follows :

(INSERT GROUNDS)

10. Consent of the necessary parties has been obtained.

(If there is no consent, you must state what diligent efforts have been made to locate the absent parent ; additionally, you must detail how long it has been since absent parent has had any contact with the child; further, you must detail what, if any, child support is being paid by the absent parent).

11. No previous application has been made for this relief before this or any other court of competent jurisdiction.

WHEREFORE, your petitioner respectfully prays that an order be granted permitting said Infant to assume the name of _____

(INSERT NAME REQUESTED)

DATED : _____, New York

_____, 20____

Petitioner's Signature
(SIGN YOUR NAME)

(PRINT PETITIONER'S NAME)

STATE OF NEW YORK

SS :

COUNTY OF _____

VERIFICATION

_____, being duly sworn, deposes and says:

I am the **Petitioner** in this matter. I have read the foregoing **Petition** and know the contents thereof. The same are true to my knowledge, except to matters therein stated to be alleged on information and belief and as to those matters I believe them to be true.

(SIGN YOUR NAME IN PRESENCE OF NOTARY)

(PRINT YOUR NAME)

Sworn to me before this

_____ day of _____, 20____

Notary Public

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SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF NASSAU

-----x INDEX NO. _____
In the Matter of the Application of

(INSERT NAME OF PETITIONER)

**AFFIDAVIT OF CONSENT OF
NON-PETITIONING PARENT**

For leave to change the name of infant from

(INSERT PRESENT NAME)

To

(INSERT NAME REQUESTED)

-----X

STATE OF NEW YORK

ss :

COUNTY OF _____ (INSERT COUNTY WHERE NOTARIZED)

I, _____ (INSERT NAME OF PARENT WHO IS NOT
THE PETITIONER) , being duly sworn, deposes and says that deponent is the parent
(natural guardian) of the infant in the within proceeding ; has read the foregoing petition of
_____ and joins in the prayer for relief and consents thereto.
(PETITIONER)

SIGNATURE OF NON-PETITIONING PARENT

Sworn to me before this _____ day
of _____, 20____.

Notary Public

At Special Term Part II of the Supreme Court of the State of New York, held in and for the County of Nassau at 100 Supreme Court Drive, Mineola, NY on the ____ day of _____ 20____

**SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF NASSAU**

_____X

IN THE MATTER OF THE APPLICATION OF

(as parent or guardian of the infant)

NAME CHANGE ORDER

FOR LEAVE TO CHANGE (INFANT'S) NAME TO

INDEX NO.

_____X

PRESENT: HON. _____, **JSC**

Upon the Petition of _____ (as parent or guardian of the infant), verified the ____ day of _____ 20____, praying for an order changing the name of _____ to _____, and the Court being satisfied thereby that the Petition is true and that there is no reasonable objection to the change of name proposed; it is hereby

ORDERED, that (the infant) _____ born on _____ at _____, whose birth certificate number is _____ is hereby authorized to assume the name of _____ in place of the present name; and it is

ORDERED, that prior to the filing of the attached Petition and Order, thirty (30) days notice shall be given to the U.S. Department of Homeland Security, Bureau of Citizenship and Immigration Services, such service to be made by certified mail, return receipt requested, proof of such service being an affidavit of service and the receipt of payment; and it is further

ORDERED, that this order shall be entered, and the papers on which it was granted, filed in the Office of the Clerk of the County of Nassau prior to publication: and it is further

ORDERED, that at least once within sixty (60) days after the making of this order, a notice shall be published in the _____, and that the notice be in substantially

the following form:

Notice is hereby given that an Order granted by the Supreme Court, Nassau County, on the ____ day of _____ 20____ bearing the index number _____, a copy of which may be examined at the Office of the Nassau County Clerk located at 240 Old Country Road, Mineola, New York, grants me the right to assume the name of _____
My present address is _____
The date of my birth is _____;
the place of birth is _____;
the present name is _____

And it is further

ORDERED, that within ninety (90) days of the making of this Order, an affidavit of publication as herein directed shall be filed in the Office of the Clerk of the County of Nassau; and it is further

ORDERED, that a copy of this Order be served on the Nassau County Board of Elections by either regular mail or personal service, proof of such service being an affidavit of mailing, or a stamped copy of the signed order indicating receipt and the U.S. Department of Homeland Security, Bureau of Citizenship and Immigration Services, such service to be made by certified mail, return receipt requested, or by mail deposited with a recognized private carrier, proof of such service being an affidavit of service and the receipt of payment for either the certified mail or the recognized private carrier (filing of the return receipt card not required), within sixty (60) days after the making of this Order, and proof of such service shall be filed with the Clerk of the Court no later than ninety days of the making of this Order; and it is further

ORDERED, that upon full compliance with the above provisions of this Order, the Petitioner (infant) shall be known by the name _____
which the Petitioner (infant) is hereby authorized to assume and by no other name.

ENTER

J.S.C.

REQUEST FOR JUDICIAL INTERVENTION

UCS-840 (7/2012)

Supreme COURT, COUNTY OF

Index No: Date Index Issued:

CAPTION Enter the complete case caption. Do not use et al or et seq. If more space is required, attach a caption addendum sheet.

Plaintiff(s)/Petitioner(s)

-against-

Defendant(s)/Respondent(s)

NATURE OF ACTION OR PROCEEDING Check ONE box only and specify where indicated.

MATRIMONIAL

- ☐ Contested
- NOTE:** For all Matrimonial actions where the parties have children under the age of 18, complete and attach the **MATRIMONIAL RJI Addendum**. For Uncontested Matrimonial actions, use RJI form UD-13.

TORTS

- ☐ Asbestos
- ☐ Breast Implant
- ☐ Environmental: (specify)
- ☐ Medical, Dental, or Podiatric Malpractice
- ☐ Motor Vehicle
- ☐ Products Liability: (specify)
- ☐ Other Negligence: (specify)
- ☐ Other Professional Malpractice: (specify)
- ☐ Other Tort: (specify)

No Fee Required

OTHER MATTERS

- ☐ Certificate of Incorporation/Dissolution [see NOTE under Commercial]
- ☐ Emergency Medical Treatment
- ☐ Habeas Corpus
- ☐ Local Court Appeal
- ☐ Mechanic's Lien
- ☐ Name Change
- ☐ Pistol Permit Revocation Hearing
- ☐ Sale or Finance of Religious/Not-for-Profit Property
- ☐ Other: (specify)

COMMERCIAL

- ☐ Business Entity (including corporations, partnerships, LLCs, etc.)
- ☐ Contract
- ☐ Insurance (where insurer is a party, except arbitration)
- ☐ UCC (including sales, negotiable instruments)
- ☐ Other Commercial: (specify)

NOTE: For Commercial Division assignment requests [22 NYCRR § 202.70(d)], complete and attach the **COMMERCIAL DIV RJI Addendum**.

REAL PROPERTY

- ☐ Condemnation
- ☐ Mortgage Foreclosure (specify): ☐ Residential ☐ Commercial

Property Address: Street Address City State Zip

NOTE: For Mortgage Foreclosure actions involving a one- to four-family, owner-occupied, residential property, or an owner-occupied condominium, complete and attach the **FORECLOSURE RJI Addendum**.

- ☐ Tax Certiorari - Section: Block: Lot:
- ☐ Tax Foreclosure
- ☐ Other Real Property: (specify)

SPECIAL PROCEEDINGS

- ☐ CPLR Article 75 (Arbitration) [see NOTE under Commercial]
- ☐ CPLR Article 78 (Body or Officer)
- ☐ Election Law
- ☐ MHL Article 9.60 (Kendra's Law)
- ☐ MHL Article 10 (Sex Offender Confinement-Initial)
- ☐ MHL Article 10 (Sex Offender Confinement-Review)
- ☐ MHL Article 81 (Guardianship)
- ☐ Other Mental Hygiene: (specify)
- ☐ Other Special Proceeding: (specify)

STATUS OF ACTION OR PROCEEDING Answer YES or NO to EVERY question AND enter additional information where indicated.

- Has a summons and complaint or summons w/notice been filed? ☐ YES ☐ NO If yes, date filed: _____
- Has a summons and complaint or summons w/notice been served? ☐ YES ☐ NO If yes, date served: _____
- Is this action/proceeding being filed post-judgment? ☐ YES ☐ NO If yes, judgment date: _____

NATURE OF JUDICIAL INTERVENTION

Check ONE box only AND enter additional information where indicated.

- ☐ Infant's Compromise
- ☐ Note of Issue and/or Certificate of Readiness
- ☐ Notice of Medical, Dental, or Podiatric Malpractice
- ☐ Notice of Motion
- ☐ Notice of Petition
- ☐ Order to Show Cause
- ☐ Other Ex Parte Application
- ☐ Poor Person Application
- ☐ Request for Preliminary Conference
- ☐ Residential Mortgage Foreclosure Settlement Conference
- ☐ Writ of Habeas Corpus
- ☐ Other (specify): _____

Date Issue Joined: _____

Relief Sought: _____

Return Date: _____

Relief Sought: _____

Return Date: _____

Relief Sought: _____

Return Date: _____

Relief Sought: _____

Return Date: _____

RELATED CASES

State related actions, formal motions, notices and orders, criminal and family court cases, additional records required complete and attach the RJ/Adendum in one leave blank.

Case Title	Index Case No.	Court	Judge (if assigned)	Relationship to In-stay Case

PARTIES

For parties who are attorneys, check RJ/Ad. For all other parties, provide complete address, phone number and e-mail address in space provided. For additional space, attach a separate page and attach to RJ/Adendum.

Un-Rep.	Parties	Attorneys and/or Unrepresented Litigants:	State Joined Y/N	Attorney (Attorney's)
<input type="checkbox"/>	<p>Last Name</p> <p>First Name</p> <p>Primary Role:</p> <p>Secondary Role (if any):</p>	<p>Last Name</p> <p>First Name</p> <p>Firm Name</p> <p>Street Address</p> <p>City</p> <p>State</p> <p>Zip</p> <p>Phone</p> <p>Fax</p> <p>e-mail</p>	<p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p>	
<input type="checkbox"/>	<p>Last Name</p> <p>First Name</p> <p>Primary Role:</p> <p>Secondary Role (if any):</p>	<p>Last Name</p> <p>First Name</p> <p>Firm Name</p> <p>Street Address</p> <p>City</p> <p>State</p> <p>Zip</p> <p>Phone</p> <p>Fax</p> <p>e-mail</p>	<p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p>	
<input type="checkbox"/>	<p>Last Name</p> <p>First Name</p> <p>Primary Role:</p> <p>Secondary Role (if any):</p>	<p>Last Name</p> <p>First Name</p> <p>Firm Name</p> <p>Street Address</p> <p>City</p> <p>State</p> <p>Zip</p> <p>Phone</p> <p>Fax</p> <p>e-mail</p>	<p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p>	
<input type="checkbox"/>	<p>Last Name</p> <p>First Name</p> <p>Primary Role:</p> <p>Secondary Role (if any):</p>	<p>Last Name</p> <p>First Name</p> <p>Firm Name</p> <p>Street Address</p> <p>City</p> <p>State</p> <p>Zip</p> <p>Phone</p> <p>Fax</p> <p>e-mail</p>	<p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p>	

I AFFIRM UNDER THE PENALTY OF PERJURY THAT, TO MY KNOWLEDGE, OTHER THAN AS NOTED ABOVE, THERE ARE AND HAVE BEEN NO RELATED ACTIONS OR PROCEEDINGS, NOR HAS A REQUEST FOR JUDICIAL INTERVENTION PREVIOUSLY BEEN FILED IN THIS ACTION OR PROCEEDING.

Dated: _____

SIGNATURE

ATTORNEY REGISTRATION NUMBER

PRINT OR TYPE NAME

SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF NASSAU

_____X

Plaintiff(s)/Petitioner(s)

Index Number _____/____

-against-

Defendant(s)/Respondent(s)

_____X

[INSERT TYPE OF PAPERS SUBMITTED]

[SIGNATURE OF PARTY SUBMITTING]

[PRINT NAME OF PARTY SUBMITTING]

[INSERT ADDRESS OF PARTY SUBMITTING]

[INSERT PHONE NUMBER OF PARTY SUBMITTING]