

#### Department: Traffic Safety Board

SERVICE Police Traffic Services 1-17-16

# **Contract Details**

NIFS ID #: CQTS16000020 01

New 🛛 Renewal	
Amendment	
Time Extension	
Addl. Funds	
Blanket Resolution	
RES#	

1) Mandated Program:	Yes 🗌	No 🛛
2) Comptroller Approval Form Attached:	Yes 🖂	No 🔲
3) CSEA Agreement § 32 Compliance Attached:	Yes 🗌	No 🖂
4) Vendor Ownership & Mgmt. Disclosure Attached:	Yes 🗌	No ⊠
5) Insurance Required	Yes 🗆	No 🛛

NIFS Entry Date: 4/20/16 Term: from 10/01/15 to 09/30/

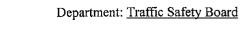
# **Agency Information**

Vendo	
Name Village of Old Brookville	Vendor ID# 116003453 01
Address	Contact Person
201 McCouns Lane Old Brookville, New York 11545	Chief Richard H. Smith
	Phone
	516-626-1314

	- County Departments
	Department Contact
	Christopher Mistron
Į	Traffic Safety Coordinator
1	Address
	1194 Prospect Avenue
	Westbury, NY 11590
	Phone
	516-571-7021

# **Routing Slip**

DATE Rec'd	DEPARTMENT	Internal Verification		Appy d&	SIGNATURE	i lêg. Approval Required
	Department	NIFS Entry (Dept) NIFS Appvl (Dept. Head) Contractor Registered	X	9/26/16	Christian Christian	
9 28 16	ОМВ	NIFS Approval (Contractor Registered)	V	9/29/10	Menl Vale	Yes No No Not required if
id (4(l	County Attorney	CA RE & Insurance Verification	Ø	1912/16	111	
12(4/6	County Attorney	CA Approval as to form	V	14/16	14	YESANOLI
	Legislative Affairs	Fw'd Original Contract to CA				
	County Attorney	NIFS Approval				
	Comptroller	NIFS Approval				
10/19/16	County Executive	Notarization Filed with Clerk of the Leg.		19/19/16	Emythan	02





# **Contract Summary**

		a				
		Services Grant	2		2.41	
such as speeding roadway crashes vehicle crashes.	, unsafe lane ch . The goal of r	nanges, failure to signal, unsafe paraising the usage rate of occupant	assing, failure to yie restraints is to redu	eld right of way a nee the number o	int laws, target specific vehicle and traffic nd any violations that will increase the pot f injuries and fatalities that are associated	ntial for vith motor
safety funds pas: County personal	sed through Ne	w York State. The allotment for act. Periodically, the county will i	the Old Brookville eimburse the villag	Police Departme es and/or cities fo	fety Committee, the grantor. Funds are fee nt is transferred via an approved and exec- or those allowable program expenditures a ork for reimbursement for all County expen-	ited Nassau nd the state will
contracts with ti	ne municipality th the County a	. All proposed expenditures are	made according to t	the state award a	es to engage in highway safety programs. ' nd are made a part of the contractual agre . The County is reimbursed by the Govern	ment to be
Description of G	eneral Provisio	ons:				
•						
npact on Fund	iing / Price Ana	dysis:				
	n C D da	7				
hange in Cont	ract from Prioi	r Procurement:				
ecommendation	on: (approve as	submitted)				
dvisem	nent into	ormation				
BUDGET C	ODES	FUNDING SOURCE	- AMOUNT	FINE	L INDEX/OBJECT/CODE	AMOUNT
ınd:	GRT	Revenue Contract	XXXXXXX	1	TSGRT79X3FED/DE 500	\$5,300.00
ontrol:	TS79	County	\$ -0-	2		\$
esp:	<b>X</b> 5	Federal	\$	3		\$
ject:	DE	State	\$5,300.00	4		\$
ansaction:	500	Capital	\$	5		\$
	<u>,                                     </u>	Other	\$	6		\$
RÉNEW	AL	TOTAL	\$5,300.00		TOTAL	\$5,300.00
% Increase	A CONTRACTOR OF THE SECOND				· · · · · · · · · · · · · · · · · · ·	
		Ch	ristanher Mistra	n NC Traffic S	afety Coordinator	2/18/2016

NIFS Certification  i certify that this document was accepted into NIFS.	Comptroller Certification   Control	Name County Executive Approval
Name	Name	Date 10/19/16
Date	Date	(Fol Office Use Only)



# Nassau County Interim Finance Authority

# Contract Approval Request Form (As of January 1, 2015)

1. Vendor:	Old Brookville Poli	ce Department			
2. Dollar amoun	t requiring NIFA approval	:\$ 0			
Amount to be	encumbered: \$ 5,300.00	)			
This is a	✓ New Contract	Advisement	Amendment		
If advisement - NI	amount should be full amount FA only needs to review if it is amount should be full amount	increasing funds	above the amount pre ly	eviously approve	d by NIFA
3. Contract Term	n: 10/1/2015 - 09/30/20	016			
Has work or se	rvices on this contract commer	nced?	Yes	No	
If yes, please ex	plain:				
4. Funding Sour	rce:				
General F Capital In Other	und (GEN) provement Fund (CAP)	✓ Grant Fi	ind (GRT) Federal % State % County %	100%	
Is the cash availab	le for the full amount of the co	ntract?	✓ Yes	No	
If not, will it r	equire a future borrowing?		Yes	No	
Has the County Le	gislature approved the borrow	ing?		No	N/A
Has NIFA approve	ed the borrowing for this contr	act?	Yes	No	/ N/A
5. Provide a brid	ef description (4 to 5 sente	nces) of the ite	m for which this a	pproval is requ	iested:
Nassau County. Thi speed and failure to	ic Safety receives a block grant from New Y s particular grant is for enhanced enforceme yield right-of-way. The grant provides the va- ding required. All money has been allocate	nt of the seat belt laws, a rrious police agencies wit	ggressive driving and high risk on funding to provide special pate	driver behavior including rols dedicated to enforce	cell phone use, ement. There is no
6. Has the item	requested herein followed	d all proper pro	ocedures and there	by approved b	y the:
Nassau County Nassau County	/ Attorney as to form / Committee and/or Legislatur	e Yes Yes	No	N/A N/A	
Date of appr	oval(s) and citation to the	resolution who	ere approval for thi	is item was pro	ovided:
			<del>                                      </del>		
7. Identify all co	ontracts (with dollar amou	nts) with this	or an affiliated par	ty within the p	rior 12 months:

#### AUTHORIZATION

To the best of my knowledge, I hereby certify that the information contained in this Contract Approval Request Form and any additional information submitted in connection with this request is true and

accurate and that all expenditures that will be made in reliance on this authorization are in conformance with the Nassau County Approved Budget and not in conflict with the Nassau County Multi-Year Financial Plan. I understand that NIFA will rely upon this information in its official deliberations. 10/12/16 Date Print Name **COMPTROLLER'S OFFICE** To the best of my knowledge, I hereby certify that the information listed is true and accurate and is in conformance with the Nassau County Approved Budget and not in conflict with the Nassau County Multi-Year Financial Plan. Regarding funding, please check the correct response: I certify that the funds are available to be encumbered pending NIFA approval of this contract. If this is a capital project: I certify that the bonding for this contract has been approved by NIFA. Budget is available and funds have been encumbered but the project requires NIFA bonding authorization Title Date Signature Print Name **NIFA** Amount being approved by NIFA: \_\_\_\_\_

NOTE: All contract submissions MUST include the County's own routing slip, current NIFS printouts for all relevant accounts and relevant Nassau County Legislature communication documents and relevant supplemental information pertaining to the item requested herein.

Date

NIFA Contract Approval Request Form MUST be filled out in its entirety before being submitted to NIFA for review.

NIFA reserves the right to request additional information as needed.

Title

Signature

Print Name

A RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE
TO EXECUTE A PERSONAL SERVICES AGREEMENT BETWEEN
THE COUNTY OF NASSAU, ACTING ON BEHALF OF THE NASSAU
COUNTY DEPARTMENT OF COUNTY TRAFFIC SAFETY AND
VILLAGE OF OLD BROOKVILLE

WHEREAS, the County has negotiated a personal services agreement with Village of Old Brookville respecting the increased enforcement targeting proper seat belt and child safety seat laws, a copy of which is on file with the Clerk of the Legislature; now, therefore, be it

RESOLVED, that the Rules Committee of the Nassau County
Legislature authorize the County Executive to execute the said agreement
with Village of Old Brookville.

George Maragos Comptroller



#### OFFICE OF THE COMPTROLLER

240 Old Country Road Mineola, New York 11501

# COMPTROLLER APPROVAL FORM FOR PERSONAL, PROFESSIONAL OR HUMAN SERVICES CONTRACTS

Attach this form along with all personal, professional or human services contracts, contract renewals, extensions and amendments.

CONTRACTOR NAME: Old Brookville Police Department
CONTRACTOR ADDRESS: 201 McCouns Lane, Old Brookville, NY 11545
FEDERAL TAX ID #:116003453 01
<u>Instructions:</u> Please check the appropriate box ("⊠") after one of the following roman numerals, and provide all the requested information.
I.   The contract was awarded to the lowest, responsible bidder after advertisement for sealed bids. The contract was awarded after a request for sealed bids was published in [newspaper] on [date] [#] of sealed bids were publicly opened on [date] [#] of sealed bids were received and around the sealed bids were received and around the sealed bids were received and around the sealed bids were publicly opened on [date] [#] of sealed bids were received and around the sealed bids were publicly opened on [date] [#] of sealed bids were publicly opened on [date].
sealed bids were received and opened.  II.   The contractor was selected pursuant to a Request for Proposals.  The Contract was entered into after a written request for proposals was issued on
[date]. Potential proposers were made aware of the availability of the RFP by advertisement in [newspaper], posting on industry websites, via email to interested parties and by publication on the County procurement website. Proposals were due
email to interested parties and by publication on the County procurement website. Proposals were due on [date] [state #] proposals were received and evaluated. The evaluation committee consisted of:
dist # of persons on
committee and their respective departments). The proposals were scored and ranked. As a result of the scoring and ranking, the highest-ranking proposer was selected.

III.   This is a renewal, extension or amendment of an existing contract.  The contract was originally executed by Nassau County on
procurement method, i.e., RFP, three proposals evaluated, etc.] Attach a copy of the most recent evaluation of the contractor's performance for any contract to be renewed or extended. If the contractor has not received a satisfactory evaluation, the department must explain why the contractor should nevertheless be permitted to continue to contract with the county.
IV.   Pursuant to Executive Order No. 1 of 1993, as amended, at least three proposals were solicited and received. The attached memorandum from the department head describes the proposals received, along with the cost of each proposal.
$\square$ A. The contract has been awarded to the proposer offering the lowest cost proposal; <b>OR</b> :
<b>B.</b> The attached memorandum contains a detailed explanation as to the reason(s)why the contract was awarded to other than the lowest-cost proposer. The attachment includes a specific delineation of the unique skills and experience, the specific reasons why a proposal is deemed superior, and/or why the proposer has been judged to be able to perform more quickly than other proposers.
V. ⊠ Pursuant to Executive Order No. 1 of 1993 as amended, the attached memorandum from the department head explains why the department did not obtain at least three proposals.
A. There are only one or two providers of the services sought or less than three providers submitted proposals. The memorandum describes how the contractor was determined to be the sole source provider of the personal service needed or explains why only two proposals could be obtained. If two proposals were obtained, the memorandum explains that the contract was awarded to the lowest cost proposer, or why the selected proposer offered the higher quality proposal, the proposer's unique and special experience, skill, or expertise, or its availability to perform in the most immediate and timely manner.
B. The memorandum explains that the contractor's selection was dictated by the terms of a federal or New York State grant, by legislation or by a court order. (Copies of the relevant documents are attached).
C. Pursuant to General Municipal Law Section 104, the department is purchasing the services required through a New York State Office of General Services contract no, and the attached memorandum explains how the purchase is within the scope of the terms of that contract.

☐ <b>D.</b> Pursuant to General Municipal Law Section 119-o, the department is purchasing the services required through an inter-municipal agreement.
VI.   This is a human services contract with a not-for-profit agency for which a competitive process has not been initiated. Attached is a memorandum that explains the reasons for entering into this contract without conducting a competitive process, and details when the department intends to initiate a competitive process for the future award of these services. For any such contract, where the vendor has previously provided services to the county, attach a copy of the most recent evaluation of the vendor's performance. If the contractor has not received a satisfactory evaluation, the department must explain why the contractor should nevertheless be permitted to contract with the county.
In certain limited circumstances, conducting a competitive process and/or completing performance evaluations may not be possible because of the nature of the human services program, or because of a compelling need to continue services through the same provider. In those circumstances, attach an explanation of why a competitive process and/or performance evaluation is inapplicable.
VII.   This is a public works contract for the provision of architectural, engineering or surveying services. The attached memorandum provides details of the department's compliance with Board of Supervisors' Resolution No. 928 of 1993, including its receipt and evaluation of annual Statements of Qualifications & Performance Data, and its negotiations with the most highly qualified firms.
Instructions with respect to Sections VIII, IX and X: All Departments must check the box for VIII.
Then, check the box for either IX or X, as applicable. VIII. ⊠ Participation of Minority Group Members and Women in Nassau County
Contracts. The selected contractor has agreed that it has an obligation to utilize best efforts to hire MWBE sub-contractors. Proof of the contractual utilization of best efforts as outlined in Exhibit "EE" may be requested at any time, from time to time, by the Comptroller's Office prior to the approval of claim vouchers.
IX.   Department MWBE responsibilities. To ensure compliance with MWBE requirements as outlined in Exhibit "EE", Department will require vendor to submit list of sub-contractor requirements prior to submission of the first claim voucher, for services under this contract being submitted to the Comptroller.
X. 🗵 Vendor will not require any sub-contractors.
In addition, if this is a contract with an individual or with an entity that has only one or two employees: □ a review of the criteria set forth by the Internal Revenue Service, Revenue Ruling No. 87-41, 1987-1 C.B. 296, attached as Appendix A to the Comptroller's Memorandum, dated February 13, 2004, concerning independent contractors and employees indicates that the contractor would not be considered an employee for federal tax purposes.
Department Head Signature
9/1/16 Date

# Exhibit A



# POLITICAL CAMPAIGN CONTRIBUTION DISCLOSURE FORM

1. Has the vendor or any corporate officers of the vendor provided campaign contributions pursuant to the New York State Election Law in (a) the period beginning April 1, 2016 and ending on the date of this disclosure, or (b), beginning April 1, 2018, the period beginning two years prior to the date of this disclosure and ending on the date of this disclosure, to the campaign committees of any of the following Nassau County elected officials or to the campaign committees of any candidates for any of the following Nassau County elected offices: the County Executive, the County Clerk, the Comptroller, the District Attorney, or any County Legislator? If yes, to what campaign committee?				
DOES	VOT APPLY			
<i>No</i>	NOT APPLY NS			
2. VERIFICATION: This section must be s Vendor authorized as a signatory of the firm The undersigned affirms and so swears that h statements and they are, to his/her knowledge	e/she has read and understood the foregoing			
The undersigned further certifies and affirms	that the contribution(s) to the campaign committees at duress, threat or any promise of a governmental			
Ver Dated: <u> </u>	andor: OLD BADOICUILE POLICE DEAT gned: Clarel H SHITH  Int Name: RICHARD H. SHITH			
	le: CHIEF OF POLICE			

# COUNTY OF NASSAU

# CONSULTANT'S, CONTRACTOR'S AND VENDOR'S DISCLOSURE FORM

1. Name of the Entity: OLD BROOKVILLE POLICE DEPT.
Address: 5701 NORTHERN BlvD.
Address: 5701 Northern BlvD.  City, State and Zip Code: 6/EN HOAD, N.Y. 11545
2. Entity's Vendor Identification Number:
3. Type of Business:Public CorpPartnershipJoint Venture
Ltd. Liability CoClosely Held CorpOther (specify) Police Dex
4. List names and addresses of all principals; that is, all individuals serving on the Board of Directors or comparable body, all partners and limited partners, all corporate officers, all parties of Joint Ventures, and all members and officers of limited liability companies (attach additional sheets if necessary):
DOES NOT APPLY / NONS
·
5. List names and addresses of all shareholders, members, or partners of the firm. If the shareholder is not an individual, list the individual shareholders/partners/members. If a Publicly held Corporation, include a copy of the 10K in lieu of completing this section.
DOES NOT APPLY (NONE

Page 2 of 4	
6. List all affiliated and related companies and their relationship to the firm entered on line l. above (if none, enter "None"). Attach a separate disclosure form for each affiliated or subsidiary company that may take part in the performance of this contract. Such disclosure she updated to include affiliated or subsidiary companies not previously disclosed that participatin the performance of the contract.	
NONE	
7. List all lobbyists whose services were utilized at any stage in this matter (i.e., pre-bid, pid, post-bid, etc.). If none, enter "None." The term "lobbyist" means any and every person or organization retained, employed or designated by any client to influence - or promote a matter perfore - Nassau County, its agencies, boards, commissions, department heads, legislators or committees, including but not limited to the Open Space and Parks Advisory Committee and Planning Commission. Such matters include, but are not limited to, requests for proposals, development or improvement of real property subject to County regulation, procurements. The term "lobbyist" does not include any officer, director, trustee, employee, counsel or agent of the County of Nassau, or State of New York, when discharging his or her official duties.  (a) Name, title, business address and telephone number of lobbyist(s):	r e
NONE	
1001018	

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## Page 3 of 4

(b) Describe lobbying acti description of lobbying activitie		yist. See below f	or a complete	
Nons				
14070 ~				
(c) List whether and where Nassau County, New York State):	the person/orga	nization is regist	ered as a lobbyist	(e.g.,
Noas				
8. VERIFICATION: This section contractor or Vendor authorized a				ig Contracts.
The undersigned affirms and so sw statements and they are, to his/her	vears that he/she knowledge, true	has read and und and accurate.	lerstood the forego	oing
Dated: 4-21-16	Signed:	Elane!	4 Stl. Sm.	
	Print Name:	RICHAR	& H. Sm.	M
	T:41a.		0F 001 1CE	

#### Page 4 of 4

The term lobbying shall mean any attempt to influence: any determination made by the Nassau County Legislature, or any member thereof, with respect to the introduction, passage, defeat, or substance of any local legislation or resolution; any determination by the County Executive to support, oppose, approve or disapprove any local legislation or resolution, whether or not such legislation has been introduced in the County Legislature; any determination by an elected County official or an officer or employee of the County with respect to the procurement of goods, services or construction, including the preparation of contract specifications, including by not limited to the preparation of requests for proposals, or solicitation, award or administration of a contract or with respect to the solicitation, award or administration of a grant, loan, or agreement involving the disbursement of public monies; any determination made by the County Executive, County Legislature, or by the County of Nassau, its agencies, boards, commissions, department heads or committees, including but not limited to the Open Space and Parks Advisory Committee, the Planning Commission, with respect to the zoning, use, development or improvement of real property subject to County regulation, or any agencies, boards, commissions, department heads or committees with respect to requests for proposals, bidding, procurement or contracting for services for the County; any determination made by an elected county official or an officer or employee of the county with respect to the terms of the acquisition or disposition by the county of any interest in real property, with respect to a license or permit for the use of real property of or by the county, or with respect to a franchise, concession or revocable consent; the proposal, adoption, amendment or rejection by an agency of any rule having the force and effect of law; the decision to hold, timing or outcome of any rate making proceeding before an agency; the agenda or any determination of a board or commission; any determination regarding the calendaring or scope of any legislature oversight hearing; the issuance, repeal, modification or substance of a County Executive Order; or any determination made by an elected county official or an officer or employee of the county to support or oppose any state or federal legislation, rule or regulation, including any determination made to support or oppose that is contingent on any amendment of such legislation, rule or regulation, whether or not such legislation has been formally introduced and whether or not such rule or regulation has been formally proposed.

#### **CONTRACT FOR SERVICES**

THIS AGREEMENT, dated as of <u>FEBRUARY</u> <u>10</u>, 2016 (together with the schedules, appendices, attachments and exhibits, if any, this "<u>Agreement</u>"), between (<u>i</u>) Nassau County, a municipal corporation having its principal office at One West Street, Mineola, New York 11501 (the "<u>County</u>"), acting on behalf of the Nassau County Department of Traffic Safety, having its principal office at 1194 Prospect Avenue, Westbury, NY 11590 (the "<u>Department</u>"), and (<u>ii</u>) the Incorporated **VILLAGE OF OLD BROOKVILLE**, 5701 Northern Boulevard, Old Brookville, New York 11545

#### WITNESSETH:

WHEREAS, the County desires to hire the Contractor to perform the services described in this Agreement; and

WHEREAS, the Contractor desires to perform the services described in this Agreement.

NOW, THEREFORE, in consideration of the premises and mutual covenants contained in this Agreement, the parties agree as follows:

- 1. <u>Term.</u> This Agreement shall commence on October 1, 2015 and terminate on September 30, 2016.
- 2. <u>Services</u>. The services to be provided by the Contractor under this Agreement shall consist of increased police enforcement targeting proper seat belt and child safety seat laws; unsafe driver behavior including speeding, aggressive driving, which includes failure to yield the right of way, following too closely, unsafe passing or lane change, cell phone and distracted driving and disregarding traffic control devices including red light and stop sign running; enforcement of pedestrian laws for both motorists and pedestrians. The "Contractor" shall be required to report program activity to the "Department".
- 3. <u>Payment.</u> (a) <u>Amount of Consideration</u>. The amount to be paid to the Contractor as full consideration for the Contractor's services under this Agreement shall be **Five Thousand Three Hundred Dollars (\$5,300.00)**, payable as follows: as a variable hourly overtime rate as fixed by contractual agreement between the municipality and its police agency and itemized in the attached program budget referred to as Appendix "A."
- (b) <u>Vouchers; Voucher Review, Approval and Audit</u>. Payments shall be made to the Contractor in arrears and shall be contingent upon (i) the Contractor submitting a claim voucher (the "<u>Voucher</u>") in a form satisfactory to the County, that (a) states with reasonable specificity the services provided and the payment requested as consideration for such services, (b) certifies that the services rendered and the payment requested are in accordance with this Agreement, and (c) is accompanied by documentation satisfactory to the County supporting the amount claimed, and (ii) review, approval and audit of the Voucher by the Department and/or the County Comptroller or his or her duly designated representative (the "<u>Comptroller</u>").

- (c) <u>Timing of Payment Claims</u>. The Contractor shall submit claims no later than three (3) months following the County's receipt of the services that are the subject of the claim and no more frequently than once a month.
- (d) <u>No Duplication of Payments</u>. Payments under this Agreement shall not duplicate payments for any work performed or to be performed under other agreements between the Contractor and any funding source including the County.
- (e) <u>Payments in Connection with Termination or Notice of Termination</u>. Unless a provision of this Agreement expressly states otherwise, payments to the Contractor following the termination of this Agreement shall not exceed payments made as consideration for services that were (i) performed prior to termination, (ii) authorized by this Agreement to be performed, and (iii) not performed after the Contractor received notice that the County did not desire to receive such services.
- 4. <u>Independent Contractor</u>. The Contractor is an independent contractor of the County. The Contractor shall not, nor shall any officer, director, employee, servant, agent or independent contractor of the Contractor (a "<u>Contractor Agent</u>"), be (i) deemed a County employee, (ii) commit the County to any obligation, or (iii) hold itself, himself, or herself out as a County employee or Person with the authority to commit the County to any obligation. As used in this Agreement the word "<u>Person</u>" means any individual person, entity (including partnerships, corporations and limited liability companies), and government or political subdivision thereof (including agencies, bureaus, offices and departments thereof).
- 5. <u>No Arrears or Default</u>. The Contractor is not in arrears to the County upon any debt or contract and it is not in default as surety, contractor, or otherwise upon any obligation to the County, including any obligation to pay taxes to, or perform services for or on behalf of, the County.

#### 6. Compliance With Law.

- (a) <u>Generally.</u> The Contractor shall comply with any and all applicable Federal, State and local Laws, including, but not limited to those relating to conflicts of interest, discrimination, and disclosure of information, in connection with its performance under this Agreement. As used in this Agreement the word "Law" includes any and all statutes, local laws, ordinances, rules, regulations, applicable orders, and/or decrees, as the same may be amended from time to time, enacted, or adopted.
- (b) Records Access. The parties acknowledge and agree that all records, information, and data ("Information") acquired in connection with performance or administration of this Agreement shall be used and disclosed solely for the purpose of performance and administration of the contract or as required by law. The Contractor acknowledges that Contractor Information in the County's possession may be subject to disclosure under Section 87 of the New York State Public Officer's Law. In the event that such a request for disclosure is made, the County shall make reasonable efforts to notify the Contractor of such request prior to disclosure of the Information so that the Contractor may take such action as it deems appropriate.

- 7. <u>Minimum Service Standards</u>. Regardless of whether required by Law: (a) The Contractor shall, and shall cause Contractor Agents to, conduct its, his or her activities in connection with this Agreement so as not to endanger or harm any Person or property.
- (b) The Contractor shall deliver services under this Agreement in a professional manner consistent with the best practices of the industry in which the Contractor operates. The Contractor shall take all actions necessary or appropriate to meet the obligation described in the immediately preceding sentence, including obtaining and maintaining, and causing all Contractor Agents to obtain and maintain, all approvals, licenses, and certifications ("Approvals") necessary or appropriate in connection with this Agreement.
- (c) In connection with the termination or impending termination of this Agreement the Contractor shall, regardless of the reason for termination, take all actions reasonably requested by the County (including those set forth in other provisions of this Agreement) to assist the County in transitioning the Contractor's responsibilities under this Agreement. The provisions of this subsection shall survive the termination of this Agreement.
- 8. Indemnification; Defense; Cooperation. (a) The Contractor shall be solely responsible for and shall indemnify and hold harmless the County, the Department and its officers, employees, and agents (the "Indemnified Parties") from and against any and all liabilities, losses, costs, expenses (including, without limitation, attorneys' fees and disbursements) and damages ("Losses"), arising out of or in connection with any acts or omissions of the Contractor or a Contractor Agent, regardless of whether due to negligence, fault, or default, including Losses in connection with any threatened investigation, litigation or other proceeding or preparing a defense to or prosecuting the same; provided, however, that the Contractor shall not be responsible for that portion, if any, of a Loss that is caused by the negligence of the County.
- (b) The Contractor shall, upon the County's demand and at the County's direction, promptly and diligently defend, at the Contractor's own risk and expense, any and all suits, actions, or proceedings which may be brought or instituted against one or more Indemnified Parties for which the Contractor is responsible under this Section, and, further to the Contractor's indemnification obligations, the Contractor shall pay and satisfy any judgment, decree, loss or settlement in connection therewith.
- (c) The Contractor shall, and shall cause Contractor Agents to, cooperate with the County and the Department in connection with the investigation, defense or prosecution of any action, suit or proceeding in connection with this Agreement, including the acts or omissions of the Contractor and/or a Contractor Agent in connection with this Agreement.
  - (d) The provisions of this Section shall survive the termination of this Agreement.
- 9. <u>Insurance</u>. (a) <u>Types and Amounts</u>. The Contractor shall obtain and maintain throughout the term of this Agreement, at its own expense: (i) one or more policies for commercial general liability insurance, which policy(ies) shall name "Nassau County" as an additional insured and have a minimum single combined limit of liability of not less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate coverage, (ii) if contracting in whole or part to provide professional services, one or more policies for professional liability insurance, which policy(ies) shall have a minimum single combined limit liability of not less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate coverage, (iii) compensation insurance for the benefit of

the Contractor's employees ("<u>Workers' Compensation Insurance</u>"), which insurance is in compliance with the New York State Workers' Compensation Law, and (<u>iv</u>) such additional insurance as the County may from time to time specify.

- (b) Acceptability; Deductibles; Subcontractors. All insurance obtained and maintained by the Contractor pursuant to this Agreement shall be (i) written by one or more commercial insurance carriers licensed to do business in New York State and acceptable to the County, and which is (ii) in form and substance acceptable to the County. The Contractor shall be solely responsible for the payment of all deductibles to which such policies are subject. The Contractor shall require any subcontractor hired in connection with this Agreement to carry insurance with the same limits and provisions required to be carried by the Contractor under this Agreement.
- (c) <u>Delivery; Coverage Change; No Inconsistent Action</u>. Prior to the execution of this Agreement, copies of current certificates of insurance evidencing the insurance coverage required by this Agreement shall be delivered to the Department. Not less than thirty (30) days prior to the date of any expiration or renewal of, or actual, proposed or threatened reduction or cancellation of coverage under, any insurance required hereunder, the Contractor shall provide written notice to the Department of the same and deliver to the Department renewal or replacement certificates of insurance. The Contractor shall cause all insurance to remain in full force and effect throughout the term of this Agreement and shall not take or omit to take any action that would suspend or invalidate any of the required coverages. The failure of the Contractor to maintain Workers' Compensation Insurance shall render this contract void and of no effect. The failure of the Contractor to maintain the other required coverages shall be deemed a material breach of this Agreement upon which the County reserves the right to consider this Agreement terminated as of the date of such failure.
- 10. Assignment; Amendment; Waiver; Subcontracting. This Agreement and the rights and obligations hereunder may not be in whole or part (i) assigned, transferred or disposed of, (ii) amended, (iii) waived, or (iv) subcontracted, without the prior written consent of the County Executive or his or her duly designated deputy (the "County Executive"), and any purported assignment, other disposal or modification without such prior written consent shall be null and void. The failure of a party to assert any of its rights under this Agreement, including the right to demand strict performance, shall not constitute a waiver of such rights.
- 11. <u>Termination</u>. (a) <u>Generally</u>. This Agreement may be terminated (i) for any reason by the County upon thirty (30) days' written notice to the Contractor, (ii) for "Cause" by the County immediately upon the receipt by the Contractor of written notice of termination, (iii) upon mutual written Agreement of the County and the Contractor, and (iv) in accordance with any other provisions of this Agreement expressly addressing termination.

As used in this Agreement the word "Cause" includes: (i) a breach of this Agreement; (ii) the failure to obtain and maintain in full force and effect all Approvals required for the services described in this Agreement to be legally and professionally rendered; and (iii) the termination or impending termination of federal or state funding for the services to be provided under this Agreement.

(b) By the Contractor. This Agreement may be terminated by the Contractor if performance becomes impracticable through no fault of the Contractor, where the impracticability relates to the Contractor's ability to perform its obligations and not to a judgment as to convenience or the desirability of continued performance. Termination under this

subsection shall be effected by the Contractor delivering to the commissioner or other head of the Department (the "Commissioner"), at least sixty (60) days prior to the termination date (or a shorter period if sixty days' notice is impossible), a notice stating (i) that the Contractor is terminating this Agreement in accordance with this subsection, (ii) the date as of which this Agreement will terminate, and (iii) the facts giving rise to the Contractor's right to terminate under this subsection. A copy of the notice given to the Commissioner shall be given to the Deputy County Executive who oversees the administration of the Department (the "Applicable DCE") on the same day that notice is given to the Commissioner.

- 12. Accounting Procedures; Records. The Contractor shall maintain and retain, for a period of six (6) years following the later of termination of or final payment under this Agreement, complete and accurate records, documents, accounts and other evidence, whether maintained electronically or manually ("Records"), pertinent to performance under this Agreement. Records shall be maintained in accordance with Generally Accepted Accounting Principles and, if the Contractor is a non-profit entity, must comply with the accounting guidelines set forth in the federal Office of Management & Budget Circular A-122, "Cost Principles for Non-Profit Organizations." Such Records shall at all times be available for audit and inspection by the Comptroller, the Department, any other governmental authority with jurisdiction over the provision of services hereunder and/or the payment therefore, and any of their duly designated representatives. The provisions of this Section shall survive the termination of this Agreement.
- 13. <u>Limitations on Actions and Special Proceedings against the County</u>. No action or special proceeding shall lie or be prosecuted or maintained against the County upon any claims arising out of or in connection with this Agreement unless:
- (a) Notice. At least thirty (30) days prior to seeking relief the Contractor shall have presented the demand or claim(s) upon which such action or special proceeding is based in writing to the Applicable DCE for adjustment and the County shall have neglected or refused to make an adjustment or payment on the demand or claim for thirty (30) days after presentment. The Contractor shall send or deliver copies of the documents presented to the Applicable DCE under this Section to each of (i) the Department and the (ii) the County Attorney (at the address specified above for the County) on the same day that documents are sent or delivered to the Applicable DCE. The complaint or necessary moving papers of the Contractor shall allege that the above-described actions and inactions preceded the Contractor's action or special proceeding against the County.
- (b) <u>Time Limitation</u>. Such action or special proceeding is commenced within the earlier of (i) one (1) year of the first to occur of (A) final payment under or the termination of this Agreement, and (B) the accrual of the cause of action, and (ii) the time specified in any other provision of this Agreement.
- 14. Consent to Jurisdiction and Venue; Governing Law. Unless otherwise specified in this Agreement or required by Law, exclusive original jurisdiction for all claims or actions with respect to this Agreement shall be in the Supreme Court in Nassau County in New York State and the parties expressly waive any objections to the same on any grounds, including venue and forum non conveniens. This Agreement is intended as a contract under, and shall be governed and construed in accordance with, the Laws of New York State, without regard to the conflict of laws provisions thereof.

- 15. Notices. Any notice, request, demand or other communication required to be given or made in connection with this Agreement shall be (a) in writing, (b) delivered or sent (i) by hand delivery, evidenced by a signed, dated receipt, (ii) postage prepaid via certified mail, return receipt requested, or (iii) overnight delivery via a nationally recognized courier service, (c) deemed given or made on the date the delivery receipt was signed by a County employee, three (3) business days after it is mailed or one (1) business day after it is released to a courier service, as applicable, and (d)(i) if to the Department, to the attention of the Commissioner at the address specified above for the Department, (ii) if to an Applicable DCE, to the attention of the Applicable DCE (whose name the Contractor shall obtain from the Department) at the address specified above for the County, (iii) if to the Comptroller, to the attention of the Comptroller at 240 Old Country Road, Mineola, NY 11501, and (iv) if to the Contractor, to the attention of the person who executed this Agreement on behalf of the Contractor at the address specified above for the Contractor, or in each case to such other persons or addresses as shall be designated by written notice.
- 16. All Legal Provisions Deemed Included; Severability; Supremacy; Construction. (a) Every provision required by Law to be inserted into or referenced by this Agreement is intended to be a part of this Agreement. If any such provision is not inserted or referenced or is not inserted or referenced in correct form then (i) such provision shall be deemed inserted into or referenced by this Agreement for purposes of interpretation and (ii) upon the application of either party this Agreement shall be formally amended to comply strictly with the Law, without prejudice to the rights of either party.
- (b) In the event that any provision of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.
- (c) Unless the application of this subsection will cause a provision required by Law to be excluded from this Agreement, in the event of an actual conflict between the terms and conditions set forth above the signature page to this Agreement and those contained in any schedule, exhibit, appendix, or attachment to this Agreement, the terms and conditions set forth above the signature page shall control. To the extent possible, all the terms of this Agreement should be read together as not conflicting.
- (d) Each party has cooperated in the negotiation and preparation of this Agreement. Therefore, in the event that construction of this Agreement occurs, it shall not be construed against either party as drafter.
- 17. <u>Section and Other Headings</u>. The section and other headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.
- 18. <u>Entire Agreement</u>. This Agreement represents the full and entire understanding and agreement between the parties with regard to the subject matter hereof and supercedes all prior agreements (whether written or oral) of the parties relating to the subject matter of this Agreement.

- 19. <u>Executory Clause</u>. Notwithstanding any other provision of this Agreement:
- (a) <u>Approval and Execution</u>. The County shall have no liability under this Agreement (including any extension or other modification of this Agreement) to any Person unless (i) all County approvals have been obtained, including, if required, approval by the County Legislature, and (ii) this Agreement has been executed by the County Executive (as defined in this Agreement).
- (b) <u>Availability of Funds</u>. The County shall have no liability under this Agreement (including any extension or other modification of this Agreement) to any Person beyond funds appropriated or otherwise lawfully available for this Agreement, and, if any portion of the funds for this Agreement are from the state and/or federal governments, then beyond funds available to the County from the state and/or federal governments.

IN WITNESS WHEREOF, the Contractor and the County have executed this Agreement as of the date first above written.

By: Deina Name: Shina of Title: May on Date: 2/10/16	Mayor 2/16/16
NASSAU COUNTY	
By: Name: Title:Deputy Cour	nty Executive

PLEASE EXECUTE IN BLUE INK

STATE OF NEW YORK)
COUNTY OF ANASSAU)
On the Oday of FB in the year 201 before me personally came between Addition to me personally known, who, being by me duly sworn, did depose and say that he or she resides in the County of Addition that he or she is the many of will be of the labore instrument; and that he or she signed his or her name thereto by authority of the board of directors of said corporation.
NOTARY PUBLIC  DANIELLE M DEMARCO Notary Public - State of New York NO. 01DE6077424 Qualified in Sutfolk County My Commission Expires Nov 3, 2018
)ss.: COUNTY OF NASSAU )
On the day of in the year 201 before me personally came to me personally known, who, being by me duly sworn, did depose and say that he or she resides in the County of ; that he or she is a Deputy County Executive of the County of Nassau, the municipal corporation described herein and which executed the above instrument; and that he or she signed his or her name thereto pursuant to Section 205 of the County Government Law of Nassau County.

NOTARY PUBLIC

# **APPENDIX A**

## VILLAGE OF OLD BROOKVILLE

## POLICE TRAFFIC SERVICE GRANT

10/01/15- 09/30/16

	DESCRIPTION	AMOUNT
PERSONAL SERVICES:		
Salaries for police enforcement.		5,300.00
EQUIPMENT:		
MATERIALS:		
GENERAL EXPENSES:		

**GRAND TOTAL:** \$ 5,300.00